

SOUTH PLAINFIELD PUBLIC SCHOOLS

125 Jackson Avenue
South Plainfield, NJ 07080
Telephone: 908-754-4620

Committee of the Whole Meeting– Wednesday, February 13, 2019 - 6:00 P.M.
South Plainfield High School
200 Lake Street
South Plainfield, NJ 07080

South Plainfield Public Schools Mission Statement:

Students are the focus of the South Plainfield Public Schools. We will provide a dynamic, rigorous, relevant and technology-enriched curriculum, guided by the New Jersey Student Learning Standards. Our mission is to develop life-long learners who are prepared to succeed in a global and diverse society. We are resolved to educate the whole child, instilling the desire within our students to question and to become divergent thinkers who can achieve their fullest potential.

- I. CALL TO ORDER - President
- II. SALUTE TO FLAG
- III. ROLL CALL
- IV. BOARD PRESIDENT

In accordance with the terms of the Sunshine Law, adequate notice of this meeting was posted in all school buildings, the Administration Building, Borough Clerk's office, Police Headquarters, Public Library, four newspapers, and W.C.T.C. on January 3, 2019.

Please be advised:

- There is no smoking on school grounds - inside or outside - at any time.
- Please silence all electronic devices.
- Pursuant to District Policy #0167, each statement made by a participant shall be limited to three minutes' duration and no participant may speak more than once on the same topic

V. SUPERINTENDENT'S REPORT

- A. Presentation of the 2017/2018 Audit Report

VI. AGENDA ADDITIONS AND/OR DELETIONS

- 1. Public Comments on Agenda Items Only

VII. CURRICULUM/STUDENT ACTIVITIES

- A. Approval of the 2019/2020 School Calendar and Paid Holiday List

Approve the 2019/2020 School Calendar and Paid Holiday List as shown in Tab VII.A.

B. Approval of Revised 2018/2019 School Calendar

Approve the revised School Calendar for the 2018/2019 school year. Due to the use of a snow day on February 11, 2019, March 8, 2019 will now be a half-day session for students with the rest of the day dedicated to professional development for staff. Tab VII.B

DISCUSSION

RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education approve the foregoing resolution:

MOTION:

SECOND:

VOTE:

VIII. POLICY

IX. PERSONNEL

Motion by Member _____, seconded by Member _____, to accept the recommendation of the superintendent and adopt the following:

RESOLVED, that the South Plainfield Board of Education approve the following:

(NOTE: Approval of this resolution authorizes the superintendent to submit to the county superintendent applications for emergent hiring and the applicant's attestation and proof that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. This includes background checks and fingerprinting for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification **and the satisfaction of all requirements set forth in P.L. 2018, c.5.** All salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, *denotes mentoring required.)

RESOLVED, that the South Plainfield Board of Education approve the following:

IX.A Resignations, Retirements, Terminations

RESOLVED, that the South Plainfield Board of Education approve the following:

Code	Name	Action	Position	Location	Date Eff.	Discussion
1.	Dudak, Pamela	Resign	Before/After Care Aide	District	01/11/19	
2.	Mazellan, Marianne	Resign	Before/After Care Aide	District	12/31/18	
3.	Romano, Angelina	Resign	Paraprofessional	Middle School	02/20/19	

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IX.B Leaves of Absence

Code	Name	Reason	Position	Loc.	Paid FMLA Start Date	Paid Leave (Not FMLA)	Unpaid FMLA Start Date	Unpaid NJFL A Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1.	Employee ID#: 4202	Paid Medical/Unpd. FMLA	Teacher	Roosevelt School		1/22/19	PM of 2/13/19			05/02/19	
2.	Employee ID#: 4202	Paid Personal Days/Unpd FMLA	Teacher	Roosevelt School		05/02/19	05/09/19			05/23/19	
3.	Employee ID#: 3912	Unpd. LOA	Teacher	High School					03/18/19	09/01/19	
4	Employee ID#: 5194	Approve	OT	Special Services			01/07/19			02/14/19	Revised Return Date

XI.C Appointments, Transfers

Code	Name	Action	Position	Deg /Step	Salary/ Hrly. Rate	Location	Date Effective	Date Term.	Discussion
1.	Wiggins, Thomas	Approve	Supervisor of Buildings & Grounds	N/A	\$120,819	District	07/01/18	06/30/19	Adjusted Salary Acct#: 11-000-261-100-00
2.	Rosa, Jacqueline	Approve	District Accountant II	N/A	\$58,000 (prorated)	District	On or Before 03/04/19	06/30/19	Replacing B. Piesche Acct#: 11-000-251-100-12
3.	Abdelhafez, Asmaa	Approve	Substitute Duty Aide	N/A	\$9.25 per hr.	District	02/14/19	06/30/19	Acct#: 11-000-262-106-00
4.	Bavos-Studlack, Kimberly	Approve	Substitute Paraprofessional Substitute Duty Aide	N/A	\$9.25 per hr.	District	02/14/19	06/30/19	Acct#: 11-000-262-105-00

XI.D Adjustments, Stipends, Degree Changes

Code	Name	Action	Position	Degree/Step/ No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Term.	Discussion
1.	Lillis, Brittany	Approve	Special Olympics Co-Advisor	Step 5	\$1835.00	District	03/01/19	06/30/19	(1/2 of \$3670.00) Acct#:
2.	Hearne-Pascale, Heather	Approve	Special Olympics Co-Advisor	Step 5	\$1835.00	District	03/01/19	06/30/19	(1/2 of \$3670.00) Acct#:
3.	Lillis, Brittany	Approve	PD Presenter	5 MA	\$49.07 per hr.	District	2/15/19	2/15/19	Presenter for PCI Reading Program 1.5 hrs. total Acct#: 11-212-100-101-18
4.	Hearne-Pascale, Heather	Approve	PD Presenter	5 BA	\$46.86 per hr.	District	2/15/19	2/15/19	Presenter for PCI Reading Program 1.5 hrs. total Acct#: 11-212-100-101-18
5.	Accardi, Arielle	Approve	PD Presenter	2 MA	\$46.57 per hr.	District	2/15/19	2/15/19	Presenter for Inclusion in the Arts 2 hrs. total Acct#: 11-000-216-101-18
6.	Sottiriou, Maria	Approve	Title I After/Before School ELA Program	Maximum of a combined 210 hours	\$41.00 per hour	Riley School	1/22/2019	5/30/2019	Acct#:20-231-100-101-11

Code	Name	Action	Position	Degree/Step/ No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Term.	Discussion
7.	O'Brien, Meghan	Approve	Title I After/Before School ELA Program	Maximum of a combined 210 hours	\$41.00 per hour	Riley School	1/22/2019	5/30/2019	Acct.#:20-231-100-101-11
8.	Simpson, Kathy	Approve	Title I After/Before School ELA Program	Maximum of a combined 275 hours	\$41.00 per hour	Roosevelt School	1/22/2019	5/30/2019	Acct.#:20-231-100-101-11
9.	Gonzalez, John	Approve	6 th Period Special Education	19 MA	\$15,984 (pro-rated)	Grant School	02/19/2019	06/30/2019	Acct#: 11-213-100-101-18
10.	Seesselberg, William	Approve	Volunteer – Drama	N/A	N/A	High School	02/14/19	06/30/19	N/A
11.	Sabino, Melissa	Approve	Volunteer Softball Coach	N/A	N/A	High School	03/01/19	06/14/19	N/A

XI.E. Approve the following resolution for Employee# 4015

Resolved, upon the recommendation of the Superintendent, that the Board modifies the leave of absence for employee 4015, and hereby places the employee on a leave of absence through March 31, 2019 or her return date, whichever is sooner, using sick and personal days. The employee's leave will be unpaid without benefits upon the exhaustion of her available leave days. The leave of absence will be conditioned upon evidence of the employee's filing for disability retirement by March 1, 2019; and be it further

Resolved, that any extension of the employee's unpaid leave beyond March 31, 2019 shall continue to be without benefits, the period of which shall be determined upon presentment of medical documentation from the employee substantiating the requested leave of absence, unless the Board takes appropriate action to reinstate benefits at a later date.

MOTION:

SECOND:

VOTE:

XI.F. Approve the Memorandum of Agreement between the South Plainfield Education Association & the South Plainfield Board of Education for the period of July 1, 2018 through June 30, 2020.

RESOLVED, that the Board of Education hereby approves the Memorandum of Agreement with the South Plainfield Education Association & the South Plainfield Board of Education, for the period covering July 1, 2018 through June 30, 2020.

MOTION:

SECOND:

VOTE:

X. FINANCE

A. Resolution to Establish Permit Fees for Jost Field House Project

WHEREAS, the South Plainfield Board of Education, as part of its referendum project, is constructing a field house at the Jost Field complex; and

WHEREAS, representatives of both the Borough and the Board of Education recently met to determine the appropriate permit fees to be charged by the Borough to the Board for the Jost Field house construction project; and

WHEREAS, subsequent to that discussion, the Borough and the Board of Education have determined that a flat fee amount of \$5,000.00 be established as the permit fee for the project, including, but not limited to, all Borough permit fees and costs of inspection and issuance of the permit,

NOW, THEREFORE, BE IT RESOLVED, that the permit fee for the Jost Field House project is hereby established at \$5,000.00, inclusive of all costs and fees for same; and be it further

RESOLVED, that the Board of Education will issue a purchase order to the Borough for the fees as set forth by the parties; and be it further

RESOLVED, that both the Board of Education and Borough adopt this resolution to memorialize the intent of the parties.

B. Authorize Disposal of Personal Property No Longer Needed

Authorize the Board Secretary to dispose of the following personal property no longer needed for public use. If no bids are received, property can be disposed of for scrap:

9 – Cafeteria tables with attached benches – Size 29”H x 30” W x 12’ L -
 seats 12 – 16

C. Approval of Professional Development Expenditures

RESOLVED, upon recommendation of the Superintendent of Schools that the Board of Education approve the following expenditures (registration, mileage, and conference fees), substitutes, and trips, which are compliant with State payment guidelines, employee job responsibilities and critical to the needs of the school district.

	<u>Name of Workshop</u>	<u>Dates</u>	<u>Amount</u>	<u>Person Attending</u>
1.	Eating Disorders and Childhood Abuse: Connecting the Dots	2/13/19, 2/20/19	\$200.00 11-000-219-580-18-000	Caitlin Muldowney

2.	Nonviolent Crisis Intervention Training Program	2/19-22/1919	<p style="text-align: right;">\$3249.00</p> <p style="text-align: center;">11-000-219-580-18-000 20-250-200-500-18-000</p>	Andrew Brandon
3.	How to Investigate HIB Claims	2/19/19	<p style="text-align: right;">\$150.00</p> <p style="text-align: center;">11-000-223-580-11</p>	Lisa Campoli

D. Receipt and Acceptance of the Audit Report and Corrective Action Plan for the School Fiscal Year Ended June 30, 2018

WHEREAS, the South Plainfield Board of Education has caused an audit of its financial records to be conducted by a public auditor pursuant to N.J.S.A.:18A-23.1; and

WHEREAS, the firm of Suplee, Clooney and Company has filed such report prior to the date required by state statute; and

WHEREAS, the Board Secretary has prepared a synopsis or summary of the above mentioned report and made same available to the public pursuant to N.J.S.A. 18:23-4; and

WHEREAS, the findings and recommendations of the auditor as found in the Management Report have been discussed by the Finance Committee of the Board of Education at a meeting held on November 12, 2018; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education does hereby acknowledge receipt of the Audit Report for the 2017/2018 Fiscal Year; and

BE IT FURTHER RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education approve the Corrective Action Plan for the 2017/2018 School Year Audit in accordance with the Independent Auditor’s Management Report of Administrative Findings – Financial and Compliance – as shown in Tab X.D.

E. Accept Gift Donation

Accept the donation of fifty (50) tickets to a hockey game from Mr. Aldo Pigna from the New Jersey Devils to be used as Black History Jeopardy Contest prizes for South Plainfield Middle School students during Black History Month.

F. Award Bid #04-19 – Proposed HVAC & Electrical Upgrades – Franklin/Kennedy/Riley and Grant Elementary Schools

WHEREAS, the South Plainfield Board of Education, pursuant to N.J.S.A. 18:18A-1 (et seq.) advertised for sealed bids for Bid #04-19 – Proposed HVAC & Electrical Upgrades – Franklin/Kennedy/Riley and Grant Elementary Schools on January 17, 2019; and

WHEREAS, in accordance with that advertisement, the bids were received, publicly opened and read aloud in the Conference Room in the Roosevelt Administration Building, 125 Jackson Avenue on February 7, 2019. A total of ten (10) bids were received.

NOW, THEREFORE, BE IT RESOLVED that the bid be awarded to ICC (Industrial Cooling Corp.), 70 Liberty Street, Metuchen, NJ 08840, in the total amount of \$5,580,000.00, subject to the terms and conditions of a contractual agreement pending review by Board counsel, and which the Board President is authorized to execute on behalf of the Board.

DISCUSSION

RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education approve the foregoing resolution:

MOTION:

SECOND:

VOTE:

XI. BUILDINGS AND GROUNDS

DISCUSSION

XII. PRESENTATION OF COMMITTEE REPORTS

Buildings & Grounds
Curriculum
Finance
Policy
Public Relations
Shared Services
Special Education
Traffic Liaison
SEPAC Liaison
Legislative Liaison

DISCUSSION:

XIII. PUBLIC COMMENTS

XIV. BOARD MEMBER COMMENTS

XV. EXECUTIVE SESSION:

RESOLVED, pursuant to the Open Public Meetings Act (N.J.S.A. 47-:1A-1 *et. seq.*) that the Board meets in closed session at this time to discuss confidential matters pertaining to: (select one or more)

1. a matter rendered confidential by federal or state law
2. a matter in which release of information would impair the right to receive government funds
3. material the disclosure of which constitutes an unwarranted invasion of individual privacy
4. a collective bargaining agreement and/or negotiations related to it
5. a matter involving the purchase, lease, or acquisition of real property with public funds

6. protection of public safety and property and/or investigations of possible violations or violations of law
7. pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
8. specific prospective or current employees unless all who could be adversely affected request an open session.
9. deliberation after a public hearing that could result in a civil penalty or other loss

BE IT FURTHER RESOLVED that the matters discussed in closed session shall be made public as soon as the need for confidentiality no longer exists.

MOTION:

SECOND:

VOTE:

XVI. AGENDA APPROVAL

RESOLVED, that the agenda for the regular public meeting on February 20, 2019, as may have been modified, is hereby approved.

MOTION:

SECOND:

VOTE:

XVII. ADJOURNMENT