

SOUTH PLAINFIELD PUBLIC SCHOOLS

125 Jackson Avenue
South Plainfield, NJ 07080
Telephone: 908-754-4620

Regular Public Meeting and Public Budget Hearing–Wednesday, April 25, 2018 – 6:30 p.m.
South Plainfield High School
200 Lake Street
South Plainfield, NJ 07080

I. CALL TO ORDER

Mr. Seesselberg called the meeting to order at 6:30 p.m.

II. SALUTE TO FLAG

III. ROLL CALL- James Damato

Interim Business Administrator/Board Secretary

Present: Mr. Both, Mrs. Boyle, Mr. Cassio, Mr. Giannakis, Mr. Pennisi, Mrs. Wolak, Mr. Chapman, Mr. Seesselberg

Absent Mrs. Anesh

Also Present: Dr. Noreen Lishak, Superintendent; Mrs. Mary Malyska, Assistant Superintendent; Mr. James Damato, Business Administrator/Board Secretary; Mr. Stephen Fried, Assistant Business Administrator/Board Secretary; Mr. Joseph Roselle, Legal Counsel

IV. BOARD PRESIDENT

South Plainfield Public Schools Mission Statement:

Students are the focus of the South Plainfield Public Schools. We will provide a dynamic, rigorous, relevant and technology-enriched curriculum, guided by the New Jersey Student Learning Standards. Our mission is to develop life-long learners who are prepared to succeed in a global and diverse society. We are resolved to educate the whole child, instilling the desire within our students to question and to become divergent thinkers who can achieve their fullest potential.

In accordance with the terms of the Sunshine Law, adequate notice of this meeting was posted in all school buildings, the Administration Building, Borough Clerk's office, Police Headquarters, Public Library, four newspapers, and W.C.T.C. on January 8, 2018.

Please be advised:

- There is no smoking on school grounds - inside or outside - at any time.

- Please silence all electronic devices.
- Pursuant to District Policy #0167, each statement made by a participant shall be limited to three minutes' duration and no participant may speak more than once on the same topic.

V. AGENDA ADDITIONS AND/OR DELETIONS

Mr. Seesselberg asked for his name to be removed from the executive session minutes of March 15, 2018 as he was not present at that meeting.

VI. COMMENTS FROM THE PUBLIC ON THE PROPOSED RESOLUTIONS

Mr. Seesselberg asked if there were any comments from the public on the proposed resolutions on tonight's agendas. He said that any questions on the budget will be heard after the budget presentation.

Philip Defort, 2051 Greenwich Street, thanked the Board for the opportunity to speak. He said that he has two high school children that are involved with the music and drama departments. He said that he would like to bring the condition of the high school auditorium sound system to the Board's attention. He said that it is outdated and in need of an upgrade. He said that the children dedicate a great deal of time preparing for concerts and plays and their voices deserve to be heard. He asked the Board if funds from this year's budget can be allocated to making the necessary improvements.

VII. RESOLUTION TO APPROVE PRIOR BOARD MEETING MINUTES/COMMITTEE MINUTES

RESOLVED, that the minutes of the Board of Education meetings, held on the dates indicated, as transcribed, be received and filed.

- | | |
|-------------------------------------|----------------|
| 1. Executive Session, as modified | March 15, 2018 |
| 2. Committee of the Whole Meeting | March 15, 2018 |
| 3. Executive Session 2, as modified | March 15, 2018 |
| 4. Regular Pubic Meeting | March 26, 2018 |
| 5. Executive Session | March 26, 2018 |

DISCUSSION:

Mrs. Boyle asked that the vote from the March 26, 2018 minutes be revised to show that she abstained on herself, not on the bills list.

Mrs. Boyle also asked for clarification on the terminology of "administration" in the March 26th executive session minutes which stem back to January 10th. She said that she asked to have that terminology removed.

Mr. Damato asked Mrs. Boyle if she is discussing executive session minutes. She

responded, to say she was asking about the word, administrator. Mr. Damato said that executive session minutes should be discussed in executive session. He said that we can pull those minutes for now.

The following vote is on items 1-4. Item 5 was held until after executive session.

MOTION: Mr. Both

SECOND: Mr. Pennisi

VOTE: 7-0

VIII SUPERINTENDENT'S REPORT

Dr. Lishak reminded the South Plainfield Community to please support the South Plainfield High School's Art Program by voting for the custom sneaker design in the National Van's Custom Culture Competition. The students designed a sneaker for Van's Shoes and were selected to move forward to the nationwide voting portion of the competition. South Plainfield High School along with 49 other schools were chosen among 500 school entrants nationwide. These students, led by Art Teacher Kristin Brinkman, have worked hard, as you can see. We are asking the community to support them by logging on to the website, www.customerculture.vans.com and there is also a link on our website. Please vote daily between April 23rd and May 4th. First prize will be \$75,000 for the school art program. Four winners will also receive \$10,000 for their school's art program. So please log on and support our students. Thank you. They have done a great job.

Our first district newsletter was sent out this afternoon. It was up on our website and it was e-mailed home to all of our parents. This is part of our district's public relation plan to provide as much communication with the public as we can regarding all of the great things that are happening in our schools. We want to let you and our community know that our schools are tops.

Recognition of Student/Staff Winter Sports Awards 2017/2018

Dr. Lishak invited Mr. McCann to join her at the podium to introduce our winter sports coaches and teams to acknowledge and congratulate them on a great season.

Mr. McCann thanked Dr. Lishak and the Board for recognizing our student athletes and coaches. We had a fantastic winter season. There were a lot of accolades. Too many to recognize overall so we had to set up a criteria. It is anything that was done in the Conference and in the State.

The Board of Education recognized the following students and staff members for Winter Sports Awards for the 2017/2018 school year:

Boys Basketball

Jalil Palms – All Blue Division

Girls Basketball

Mackenzie O'Brien – All White Division

Bowling

Boys Bowling –Team: Blue Division Champions

Ryan Berardi

Tyler Berardi

Shaun Boffard – All Blue Division

Christopher Lacasale

Michael Menkin – All Blue Division

Angelo Salici – All Blue Division

Co-Head Coaches: David Knarr and Brian Panek

Girls Bowling

Lanasia Neal – All Blue Division/All Conference/Individual GMC Girls Bowling
Champion/5th Individual Girls Bowling State Championship

Anya Wilson – All Blue Division

Swimming

Grace Sesta – All White Division

Alyzah Ziga – All White Division

Matthew Furnari – All White Division

Winter Track

Girls – Team: Blue Division Champions, Blue Division Relay Champions

Jacinda Anderson

Brianna Atkinson – All Blue Division; All Greater Middlesex Conference

Kaziah Betts

Melissa Calderon

Amanda Cheng

Leanna DeLisa

Lynda Farinella – All Blue Division

Keiana Green

Kayla Greenleaf – All Blue Division

Julia Jellall

Jordan Lovett – All Blue Division

Lauryn McMillan

Alyssa Moffitt

Hailey Palmer

Tiffany Parajon – All Blue Division
Samantha Pullen
Emily Samayoa
Danaysha Samuel
Keiko Shegog
Ria Soni
Stephanie Waters
Sofia Watson
Ashley Wyber
Lauren Zultowski

Coaches:

Christopher Fish – Blue Division Girls’ Coach of the Year
Bryan Holt – Assistant Coach
Stephen Balzer – Volunteer Coach

Boys Team:

Alejandro Garcia – All Blue Division
Adam Globis – All Blue Division
Keith Lehman- All Blue Division
Robert Rivera – All Blue Division
Jorge Mora – All Blue Division
Alexander Crews – All Blue Division
Warner Cruz – All Blue Division

Wrestling

Team: GMC Red Division Champions, GMC Conference Champions, District XIV
Champions, Central Jersey Group III Sectional Champions, Group III State Champions

Alexander Amato – 138 lbs. Individual District XIV
Zachary DelVecchio – 220 lbs. Individual GMC Wrestling Champion/Individual District
XIV Champion/All Red Division/All Conference
Thomas Fierro – 132 lbs. Individual District XIV/All Red Division
Marc Giordano – 160 lbs. Individual District XIV Champion
Brenden Hedden – 182 lbs. Individual District XIV Champion
Joseph Heilmann – 126 lbs. Individual GMC Wrestling Champion/Individual District
XIV Champion/Region 4 Champion/2nd NJSIAA Individual State
Wrestling Tournament/All Red Division/All Conference
David Loniewski – 120 lbs. Individual District XIV Champion/All Red Division
Frank Mannino
Michael Marrero

Julian Medina – All Red Division
Joseph Nardacci

Luke Niemeyer – 195 lbs. Individual GMC Wrestling Champion/Individual District XIV Champion/5th NJSIAA Individual State Wrestling Tournament/All Red Division/All Conference

Xavier Nunez

Divon Pender

Thomas Renna

Anthony Rendon

Joseph Sacco – All Red Division/All Conference

Sebastian Santos

Anthony White – 106 lbs. Individual GMC Wrestling Champion/Individual District XIV Champion/All Red Division/All Conference

Coaches:

William Pavlak – District XIV Coach of the Year

Steven Johnston – Region 4 Assistant Coach of the Year /District XIV Assistant Coach of the Year

Michael Jakubik

Craig Salvatore

Tyler Hunt

Steven Giordano

William Hamilton

Coach:

Donald Panzarella – National Federation of High Schools Coaches Association Coach of the Year for NJ in the sport of Softball

IX. 2018/2019 BUDGET PUBLIC HEARING

A. Public Comments on the 2018/2019 Budget

Dr. Lishak said that she will be presenting the budget this evening for our 2018-2019 school year. Members of the Board of Education were presented with the information over the last few weeks as we began to build the budget. She thanked them for being a very integral part in our budget process.

Dr. Lishak said that our district funds are allocated to various programs that are held in our school district throughout the school year. Most of our money is allocated through our instruction programs, Special Services, athletics and extra-curricular, technology, maintenance, buildings and grounds, transportation capital projects and it is also allocated to personnel.

The district priority list for the coming school year consists of the addition of a new science teacher and a new physical education/health teacher at the high school. We will also have a part time music position and we will be adding one additional language arts teacher at the high school. We will be maintaining our current class size. We will be

adding additional security. We will be creating special education programs within our school district. We will be expanding our educational technology in grades 5-6 so it will be 1:1 in Grant School. We will continue to foster a districtwide environment that provides stability and leadership. We will increase STEM courses at the High School. We will increase the science lab offering at the High School. We will add some new programs in our instruction. We are doing Project Lead the Way, Curriculum and Training, we will have Civil Engineer and Architecture and Computer Science Principals. We have to pay for our annual participation fee. We are continuing with our testing and we are adding STEM coding materials on to programs we already have running in the district. We will be offering many new courses at the High School. In addition to what is listed we are also adding art classes, sculpture, entrepreneurship, international business, infectious disease, music technology. The students are very excited about student technology. We have a new course offering at Grant School which is Music Exploration and we have new courses at the Middle School for our advanced placement in history. We also allocate funds for curriculum writing. Curriculum writing follows our plan of a three-year writing schedule. We've just gone through our QSAC process and that also is something that they look for to make sure that we are in alignment with our standards. In order to do that we have to allocate funds to pay for our curriculum writing. We have applied technology, art, business, and Gifted and Talented program, English in grades K-12, our English electives, a number of those will be re-written, math, our SAT math programs, social studies as well as science.

Our instructional programs will also see additional texts and on-line resources that are offered in the High School. We have a number of programs that are being either added or we are able to keep them in our budget. We have Grant and Middle School that are seeing a number of new resources and texts as well as the elementary schools.

Our Special Service Department will be maintaining our occupational therapy services in-house. We have previously been using an out-of-district vendor. We are reducing the number of outside vendors for physical therapy and speech therapy. We are bringing those in as well. We are maintaining support services for guidance and behavioral therapists. We are adding an MD classroom at Grant School.

Dr. Lishak said that she wanted to make sure the public is aware that we have had an increase in our out-of-district placements and that increase is estimated for over ten percent funds-wise over our 2017-2018 allocation. We are continuing to develop programs in-district to meet the needs of our students. We are putting programs back into our schools so that we can better service our students so they don't have to leave the district. We are offering programs in our schools for the 2018-2019 school year of LLD, PORR which is pull out resource, ICR which is in-class replacement, we have in-class support as well. We have a number of programs that are supported through our Special Services Department that we use with our classified students. In addition to programs that we use academically, we also have behavior and social programs. Many of our programs are funded through the district and some are funded through IDEA program.

We are also looking at school security. We are maintaining our School Resource Officer at the High School. We are adding additional security for the district. That includes security personnel, surveillance equipment, and security upgrades to all of our schools.

A large portion of our budget is also spent on athletics. This year we are forced to increase the amount of money we put into our athletic programs for our officials. The State has recommended that we increase our officials and they are also having us pay for officials in the Middle School. So we have an increase in the amount of money that we've had in there in the past to meet our needs for this year. We also have a large portion of our athletic funds spent on equipment maintenance for any repairs that we have, replacement of equipment, training, reconditioning, we have training for our coaches. Our district pays for that so that is all in our athletic budget as well as any monies that we spend on security for our games and monitoring we have here.

The district has a total of 1593 students who participate in athletic programs so that is why we think it is important to put money into the program. We have extracurricular club that are run through our school district. We have many up at the High School and we are maintaining all of those. Our elementary has all our student council and safety patrol. Grant has a number of extra-curricular clubs. We have a number at the Middle School, although those are funded through the budget. High School, we have a number of clubs that we also take care of their membership fee and their entrance fee into various events that they go to. All of these things are important for our students and important to our district. Obviously, academics are important but a well-rounded student needs things like extracurricular clubs and athletics so we think it is a very wise investment.

We are maintaining all of the stipend positions listed in the South Plainfield High School teachers' contract. Our students enjoy being in the clubs. Our teachers love to partake and run the clubs. Kids are in the clubs and kids are working with them and it's just fantastic and our students are constantly thinking of new clubs that they would like to put into class and Dr. Lishak said that we will support that.

We also are doing a number of technology upgrades. We are replacing our wireless network, we are upgrading our elementary labs. We are continuing our core migration. We are upgrading our phone system that will allow us to monitor some of our security issues through our phone. We are doing our staff replacements of our laptops and some of our desktops and we are also replacing some of our student computers as well.

Buildings and Grounds projects that we have going on. We are planning to totally gut the existing graphic arts classroom at the High School and completely redo that for an opening in September of 2018. We are also covering in this budget, any additional areas that were not covered in the referendum for the Middle School HVAC. We thought it was important when we talked about it as a Board, we talked about it with Mr. Wiggins. We made sure that all areas of the Middle School were covered so that is also going to be covered out of this year's budget. We are also working on the fields, the fence, and the sprinklers throughout the district. We can't say that they will all be done but we are

going to start to address some of those fields that have been neglected for some time.

Transportation has increased by \$200,000. That has a lot to do with having to add new routes and also any of our out-of-district students. We've had an increase of over \$200,000. We have to allocate funds for the purchase of one 54 passenger school bus and one 25 passenger school bus that is wheelchair accessible. The district is on schedule to replace four buses between 2019 and 2021.

Dr. Lishak said that our total operating budget is \$64 million. The FY tax levy is \$50,487,000. Our health benefits cost increased 6% as recommended by the insurance broker so we have that listed in our budget. We used a bank cap of \$46,000 to balance our budget for this year.

Dr. Lishak said that our estimated cost per pupil is 16,213. The estimated 2018 tax increase is going to be \$132 on the average home. The average home assessment in South Plainfield is \$122,000. What that means to you is that you is that the actual tax levy came to \$104 and the difference is for the first payment on paying back the bond referendum.

Dr. Lishak asked if there were any questions. Mrs. Boyle thanked Dr. Lishak, Mr. Damato and Mr. Fried for all of the work that they did on this budget. Mr. Seesselberg thanked Dr. Lishak, Mr. Damato, Mr. Fried, and the rest of the Business Office and everybody all the way down to the classroom level who helped put together this budget that will serve the needs of the district.

X. CURRICULUM/STUDENT ACTIVITIES

1. Acceptance of Anti-Bullying Report

Approve the Harassment, Intimidation & Bullying Reports from March 27, 2018 – April 25, 2018.

BE IT FURTHER RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education approve the following cumulative data regarding HIB incidents from September 6 – April 25, 2018 reported as of this agenda.

School	Number of Alleged Incidents September 6 – April 25, 2018	Number of Verified Incidents September 6 – April 25, 2018
High School	9	3
Middle School	15	9
Grant School	19	6
Franklin School	5	4
Kennedy School	1	0
Roosevelt School	1	1
Riley School	4	3

2. Acceptance of the Fire and Security Drill Reports for March 2018

Accept the Fire and Security Drill Reports to the Board of Education for March 2018.

DISCUSSION:

RESOLVED, upon recommendation of the Superintendent of Schools that the Board of Education approve the foregoing resolutions.

MOTION: Mr. Giannakis

SECOND: Mr. Pennisi

VOTE: 8-0

XI. POLICY

XII. PERSONNEL

Motion by Member Mr. Giannakis, seconded by Member Mr. Pennisi, to accept the recommendation of the superintendent and adopt the following:

RESOLVED, that the South Plainfield Board of Education approve the following:

(NOTE: Approval of this resolution authorizes the superintendent to submit to the county superintendent applications for emergent hiring and the applicant's attestation and proof that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. This includes background checks and fingerprinting for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, *denotes mentoring required.) ***Indicates subject to change contingent upon contract settlement.**

RESOLVED, that the South Plainfield Board of Education approve the following:

XII.A Resignations, Retirements, Terminations

RESOLVED, that the South Plainfield Board of Education approve the following:

Code	Name	Action	Position	Location	Date Eff.	Discussion
1.	Papa, Rachel	Resign	Teacher	Grant School	06/22/2018	Letter dated 4/20/18
2.	McCreech, Laura	Resign	Teacher	Kennedy School	07/01/2018	Letter dated 4/23/18

XII.B Leaves of Absence

Code	Name	Reason	Position	Loc.	Paid FMLA Start Date	Paid Leave (Not FMLA)	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1.	Employee # 4230	Paid Medical/ Paid FMLA & Unpaid FMLA	Para	Roosevelt		01/03/18	02/19/18			05/16/18	Revised Dates

XII.C Appointments, Transfers

Code	Name	Action	Position	Deg /Step	Salary/ Hrly. Rate	Location	Date Effective	Date Term.	Discussion
1.	Malyska, Mary	Approve	Assistant Superintendent of Curriculum & Instruction	N/A	\$141,831	District	7/1/2018	6/30/2019	Pending Approval from the County Superintendent's Office Non-Tenured Acct. #11-000-221-102-00, 11-000-223-102-00, 11-000-230-100-00 & 61-993-100-101-19
2.	Smith, H. Ronald	Approve	Business Administrator	N/A	\$101 per full hour (Not to Exceed \$130,0000 per year)	District	7/1/2018	6/30/2019	Pending Approval from the County Superintendent's Office Non-Tenured Acct. #11-000-251-100-00
3	Plancher, Marissa	Approve	Paraprofessional	Step 10-7 hrs. per day	\$29,401 (pro rated)	Roosevelt School	05/16/18	06/30/18	Transfer from Riley Acct#: 11-213-100-106-18
4.	Spina, Jessica	Approve	Duty Aide	Step 1 2.5 hrs. per dzy	\$16.75 per hr.	Grant School	05/01/18	06/30/18	Acct#: 11-000-262-107-04

XII.D. Adjustments, Stipends, Degree Changes

Code	Name	Action	Position	Degree/Step/ No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Term.	Discussion
1.	Haughwout, William	Approve	Musical Orchestra Director	Step 1	\$1,314.00	High School	01/01/18	06/30/18	Acct#: 11-401-100-100-00
2.	Bryant-Khanutin, Kayla	Approve	DECA Advisor	Step 1	\$1,004.00	High School	09/01/17	06/30/18	Acct#: 11-401-100-100-00
3.	Burtrico, Kelly	Approve	DECA Advisor	Step 1	\$1,004.00	High School	09/01/17	06/30/18	Acct#: 11-401-100-100-00
4.	Hearne-Pascale, Heather	Approve	Special Olympics Co-Advisor	Step 4	\$1,767.50	District	03/01/18	06/30/18	(1/2 of \$3,535) Acct. #11-401-100-100-00
5.	Lillis, Brittany	Approve	Special Olympics Co-Advisor	Step 4	\$1,767.50	District	03/01/18	06/30/18	(1/2 of \$3,535) Acct. #11-401-100-100-00
6.	Simmons, Kia	Approve	Teacher	Step 10 MA	\$ 41.00	Middle School	03/22/18	03/22/18	Attend Parent BSI Meeting for 1 hour Acct#:11-130-100-101-02 & 20-231-100-101-11
6.	Springfield, Vivian	Approve	Volunteer Drama Coach	N/A	N/A	Grant School	04/19/18	6/30/18	Revised—Volunteer Drama Coach Only N/A

XII.E Withhold Increments – 2018/2019

RESOLVED, pursuant to N.J.S.A. 18A:29-14, that the employment and adjustment increments for Employee I.D. # 1212 are hereby withheld for the 2018-2019 school year.

BE IT FINALLY RESOLVED, that within ten (10) days, the Superintendent shall notify the employee of this action and the reasons for same.

XII.F. Approve the Memorandum of Agreement with the South Plainfield Small Van Driver's Association for the period of July 1, 2017 through June 30, 2020.

RESOLVED, that the Board of Education hereby approves the Memorandum of Agreement with the Small Van Driver's Association, together with the corresponding salary guides for a successor collective bargaining agreement covering the terms July 1, 2017 through June 30, 2020.

DISCUSSION:

Mrs. Boyle said that the Board was told that the new business administrator would only be working certain days and not every day. Dr. Lishak said that she doesn't see in on here but they are not talking about days they are talking about hours.

MOTION: Mr. Giannakis

SECOND: Mr. Pennisi

VOTE: 8-0

*NOTE: All salaries, longevity, stipends & hourly rates for NJEA members or the Small Van Drivers' Association and non-affiliated staff are subject to change upon settlement of the agreement for the 2017/18 school year.

III. FINANCE

1. Adoption of Final 2018/2019 Budget

Approve the adoption of the final 2018/2019 Budget and authorize the Interim Business Administrator to submit same to the Middlesex County Superintendent of Schools as follows:

Fund 10	\$61,067,053
Fund 20	\$ 1,252,824
Fund 40	\$ 2,114,420
Total Budget	\$64,434,297

As per N.J.A.C. 6A:23A-7.3(a), the proposed budget provides for a maximum expenditure amount that may be allotted for travel appropriation of \$40,000.00. \$40,000 was budgeted in the 2017/2018 school year, of which \$ 13,846 was spent to date

BE IT FURTHER RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education approves the following amounts to be raised by taxes, which in final form, will be submitted to the Middlesex County Superintendent of School on or before May 14, 2018.

General Fund	\$48,630,525
Debt Service	\$ 1,857,182

BE IT FURTHER RESOLVED that the Board approves the use of Banked Cap in the amount of \$46,390 and the Health Care Cost Adjustment of \$367,207; and

BE IT FURTHER RESOLVED that the Board approves an appropriation from Emergency Reserve in the amount of \$98,000.00 for the 2018/2019 school year for the purpose of providing additional security measures in all schools that were unforeseeable.

2. Approve Agreement for Participation in Coordinated Transportation Services with the Educational Services Commission of Morris County

Approve the Resolution/Agreement for Participation in Coordinated Transportation Services with the Somerset County Educational Services Commission for the 2018/2019 school year in accordance with Tab XIII.2

3. Accept Proposal from Potter Architects, LLC for Architectural Services Relative to the Proposed New Field House/Locker Room Project Located at the Athletic Complex

Accept Proposal #P2017041 from Potter Architects, LLC, to provide architectural services relative to the proposed New Field House/Lockers Room Project located at the Athletic Complex, in the amount of \$188,500.00 in accordance with the terms and conditions contained therein.

4. Approval of Line Item Transfers

RESOLVED, that the Board of Education approve the line item transfers for February 2018 shown in Tab XIII.4

5. Receipt of Secretary's and Treasurer's Reports

RESOLVED, that the Board of Education approve the receipt of the Secretary's and Treasurer's Reports as of February 2018, and acknowledge the following certification of the Board Secretary:

Pursuant to N.J.A.C. 6A:23-2-11(c)4, the Board Secretary certifies that after review of the Board Secretary's and Treasurer's monthly financial reports in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b).

=====
James Damato, Board Secretary

=====
Date

- 6 Approval of Bill List for April 2018

Approve payment of bills and claims that have been certified by the Board Secretary and filed in the Business Office. The following is a list of payments being approved:

Regular Public Meeting
 April 25, 2018

<u>Checks</u>	<u>Payroll Number</u>	<u>Amount</u>
Payroll		\$ 1,620,971.35
Payroll		\$ 1,621,291.54

<u>Checks</u>	<u>Check Numbers</u>	<u>Amount</u>
<u>Hand Checks</u>		
Preschool		\$
Latchkey	400027 - 400030	\$ 2,677.19
Adult Ed	500016 - 500019	\$ 1,898.00
Cafeteria		\$
Trust and Agency	100056 - 100082	\$ 185,287.35
FICA	903151805	\$ 94,288.07
	903311818	\$ 94,328.03
Unemployment		\$
Machine Check	1952 - 2132	\$ 1,961,800.72
FUND 30	700046 - 700049	\$ 228,530.22

7. Approve Agreement with Phoenix Advisors, LLC for Continuing Disclosure Agent Services and the Appointment as Independent Registered Municipal Advisor for 2018/2019

Approve the Agreement with Phoenix Advisors, LLC, for Continuing Disclosure Agent Services and the Appointment as Independent Registered Municipal Advisor for the 2018/2019 school year in accordance with the terms and conditions contained therein, at the following costs: Tab XIII.7

Base Fee	\$850.00
Initial Setup fee for each new bond issue during the year	\$200.00

8. Approve Quoted Transportation Contract Award to ABC Transport Corporation 2017/2018

Approve the following quoted Transportation Contract Award to ABC Transport Corporation for the period of April 3, 2018 – June 14, 2018, as follows:

<u>Bus Company</u>	<u>Route</u>	<u># of Days</u>	<u>Route Cost</u>
ABC Transport Corp.	FSC-1	52	\$13,364.00

9. Board Member/Staff Member Conference/Travel

Approve the following travel expenditures, which are compliant with State payment guidelines, employee job responsibilities and critical to the needs of the school district pursuant to Bylaw #0147, for Board Members, the Superintendent of Schools, Assistant Superintendent, the Business Administrator, and Supervisor of Buildings and Grounds to attend the NJSBA/NJASA/NJASBO Annual Exhibition & Workshop, October 22–25, 2018. (Acct. #11.000.230.585.12)

Name	Title	Workshop	Dates	Components	Not to Exceed Amounts
Group Registration	Board Members Superintendent; Asst. Supt.; Bus. Admin.	NJSBA 2018 Workshop	10/22-10/25/18	NJSBA Workshop Registration	\$1,500.00
Kim Anesh	Board Member	NJSBA 2018 Workshop	10/22-10/25/18	Hotel Meals Transp., etc. Mileage	\$432.00 \$160.00 \$ 45.00 <u>\$ 68.00</u> \$769.00
Keith Both	Board Member	NJSBA 2018 Workshop	10/22-10/25/18	Hotel Meals Transp., etc. Mileage	\$432.00 \$160.00 \$ 45.00 <u>\$ 68.00</u> \$769.00
Debbie Boyle	Board Member	NJSBA 2018 Workshop	10/22-10/25/18	Hotel Meals Transp., etc. Mileage	\$432.00 \$160.00 \$ 45.00 <u>\$ 68.00</u> \$769.00
Tom Cassio	Board Member	NJSBA 2018 Workshop	10/22-10/25/18	Hotel Meals Transp., etc. Mileage	\$432.00 \$160.00 \$ 45.00 <u>\$ 68.00</u> \$769.00
Doug Chapman	Board Member	NJSBA 2018 Workshop	10/22-10/25/18	Hotel Meals Transp., etc. Mileage	\$432.00 \$160.00 \$ 45.00 <u>\$ 68.00</u> \$769.00
Jim Giannakis	Board Member	NJSBA 2018 Workshop	10/22-10/25/18	Hotel Meals Transp., etc. Mileage	\$432.00 \$160.00 \$ 45.00 <u>\$ 68.00</u> 769.00

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Pio Pennisi	Board Member	NJSBA 2018 Workshop	10/22- 10/25/18	Hotel Meals Transp., etc. Mileage	\$432.00 \$224.00 \$ 45.00 <u>\$ 68.00</u> \$769.00
Bill Seesselberg	Board Member	NJSBA 2018 Workshop	10/22- 10/25/18	Hotel Meals Transp., etc. Mileage	\$432.00 \$224.00 \$ 45.00 <u>\$ 68.00</u> \$769.00
Stephanie Wolak	Board Member	NJSBA 2018 Workshop	10/22- 10/25/18	Hotel Meals Transp., etc. Mileage	\$432.00 \$224.00 \$ 45.00 <u>\$ 68.00</u> \$769.00
Noreen Lishak	Superintendent	NJSBA 2018 Workshop	10/22- 10/25/18	Hotel Meals Transp., etc. Mileage	\$432.00 \$224.00 \$ 45.00 <u>\$ 68.00</u> \$769.00
Mary Malyska	Assistant Superintendent	NJSBA 2018 Workshop	10/22- 10/25/18	Hotel Meals Transp., etc. Mileage	\$432.00 \$224.00 \$ 45.00 <u>\$ 68.00</u> \$769.00
TBD	Business Administrator	NJSBA 2018 Workshop	10/22- 10/25/18	Hotel Meals Transp., etc. Mileage	\$432.00 \$224.00 \$ 45.00 <u>\$ 68.00</u> \$769.00
Thomas Wiggins	Supervisor of Buildings & Grounds	NJSBA 2018 Workshop	10/22- 10/25/18	Hotel Meals Transp., etc. Mileage	\$432.00 \$224.00 \$ 45.00 <u>\$ 68.00</u> \$769.00

Per attorney opinion, each Board Member is, in essence, voting on the other Board Members' expenses and abstaining on his/her own expenses.

10. Approval of Withdrawals, Placements, and Tuition Adjustments of Special Education Students for the 2017-2018 School Year

Approve the withdrawals/placements/tuition changes for the following special education students for the 2017-2018 school year:

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- a. Placement of one special education student at NuView Academy for the 2017-2018 school year. Anticipated start date will be April 23, 2018. Tuition cost will be \$59,640.00 (pro-rated). State ID No.: 8144744822.
- b. Withdrawal of one special education attending Hunterdon Preparatory School for the 2017-2018 school year. Her last day of attendance was Wednesday, April 11, 2018. Tuition cost of \$44,658.00 was approved on the June 21, 2017 Board of Education agenda. State ID No.: 4387782051.
- c. Acceptance of tuition contract for one general education student attending Whiton Elementary School, Branchburg School District effective March 1, 2018 through June 30, 2018. Total cost will be \$7,402.00 (\$1,850.50 per month). State ID No.: 5990398223.

11. Approval for Professional Development Expenditures

Approve the following expenditures (registration, mileage, and conference fees), substitutes, and trips, which are compliant with State payment guidelines, employee job responsibilities and critical to the needs of the school district.

	<u>Name of Workshop</u>	<u>Dates</u>	<u>Amount</u>	<u>Person Attending</u>
1.	34 th Annual Winners! Workshop	5/15/18	\$209.00 11-000-222-500-16	Abbe Rubin
2.	Athletic Administration: Strategies for Organization; Legal Issues I & II,	TBD	\$375.00 11-402-100-800-22	Kevin McCann
3.	Assessment and Training for Language and Cognitive Skills of Children w/Autism	5/17-18/18	\$380.00 11-000-219-580-19	Nyssa Schlem
4.	Exploring Entrepreneurship	6/1/18	\$27.90 mileage 11-000-223-580-11	Shanti Kantha-Murray
5.	Spring 2018 HIB Training	5/22/18	\$145.00 11-000-223-580-11	Mary Malyska
6.	Spring 2018 HIB Training	5/22/18	\$145.00 11-000-223-580-11	Sam Fierra
7.	NJHS Film Challenge and Workshops	5/24/18	\$315.66 registration/tickets 11-401-100-800-11 \$780.00 transportation/tolls/parking	Christopher Cassio

			11-000-270-512-01	
8.	Dis(RU)pt Trauma Conference	5/31/18	\$92.00 11-000-223-580-11	Joretta Strayhorn
9.	Continuing the Conversation in Youth Suicide Prevention	4/30/18	\$50.00 11-000-219-580-18	Rachael Gerstein
10.	Continuing the Conversation in Youth Suicide Prevention	4/30/18	\$50.00 11-000-219-580-18	Leanna Gustavsen
11.	Linkit User Group	5/8/18	\$25.00 mileage/tolls 11-000-223-580-11	Annemarie Stoeckel
12.	Linkit User Group	5/8/18	\$25.32 mileage/tolls 11-000-223-580-11	Anu Garrison

12. Approval of New Jersey State Interscholastic Athletic Association (N.J.S.I.A.A.) Membership

Approve continued membership in the New Jersey State Interscholastic Association (N.J.S.I.A.A.) to participate in the approved interschool athletic program sponsored by the N.J.S.I.A.A. for the 2018/2019 school year and approve the payment of the annual dues in the amount of \$2150.00.

13. Approve Resolution for Participation in Coordinated Transportation with the Educational Services Commission of New Jersey – 2018/2019 SY

Approve the Resolution for Participation in Coordinated Transportation Services with the Educational Services Commission of New Jersey for the period of July 1, 2018 through June 30, 2019 in accordance with Tab XIII.13.

14. Approve Resolution for Participation in Coordinated Transportation Agreement with the Monmouth-Ocean Educational Services Commission for Five Years: 2018 – 2023

Approve the Resolution for Participation in Coordinated Transportation Agreement with the Monmouth-Ocean Educational Services Commission for a five year period from July 1, 2018 – June 30, 2023 in accordance with Tab XIII.14.

15. Accept Gift Donation

Accept the donations of mini-bagels from the Bagel Pantry for the Middle School Tiger Club Cafe for the 2017/2018 school year totaling approximately \$120.00.

16. Approval of Nonpublic School Security Aid Program Purchase Order

Approve the Nonpublic School Security Aid Program Purchase Order through the Educational Services Commission of NJ for Al-Minhaal Academy in the amount of \$16,669.39 shown in Tab XIII.16.

17. Board Member/Staff Member Conference/Travel

The following individuals have registered for conferences, seminars, etc., which are compliant with State payment guidelines; with Board Bylaw 0147; employee/Board Member job responsibilities and critical to the needs of the school district. (Account 11.000.230.585.12)

<u>Participant</u>	<u>Event</u>	<u>Date and Location</u>	<u>Cost/Mileage</u>
Debbie Boyle, Delegate	NJSBA Delegate Assembly	May 19, 2018 Conference Center at Mercer West Windsor, NJ	Cost: \$00.00 Mileage: \$23.68
Debbie Boyle	Middlesex County SBA Meeting	May 2, 2018 Pierre's Monmouth Junction, NJ	Cost: \$00.00 Mileage: 11.78

DISCUSSION:

Mrs. Boyle asked for an explanation of the participation in the coordinated transportation service for number two and number eight.

Mr. Damato said that the Educational Services Commission is used sporadically every year. This is a contract that is in place in case we need it during the year. We may or may not use them. This is another public school entity that doesn't have to be bid but certain routes we cannot get through the sources that we usually use so we do use Educational Services Commission from time to time.

Mrs. Boyle asked if this is part of the \$200,000 increase in the transportation budget. Mr. Damato said that it could be. So those were specific routes that were for out of district students so yes, part of it could be through this or part of it could be through another bus service that we also use. We use a variety of bus services.

Mrs. Boyle asked if that is the ABC Transport Corporation is the same thing. Mr. Damato said that would be an example of one of them as well.

Mrs. Boyle asked if Rosetta Stone, on page 23 of the bills list, was purchased with Title I funds. Mr. Damato confirmed.

Mrs. Boyle asked if the Read 180, part of the Title Funds, is going to continue to the end

of the school years including the extended school year.

Dr. Lishak said that the extended school year programs haven't been determined yet. That is determined by Special Services. As of right now, the Title I program from Read 180 has been finished for the year. It was up until testing and testing has begun. Some students may have it specific to their needs and that is different.

Mrs. Boyle asked for who Butensky Services Maintenance is. Mr. Damato explained that they are the company that they use to do the first STEM lab at the High School. They were doing HVAC for us and they are still completing that project. There are some punch list word items that need to be done. We only paid them a portion of their contract. The rest of their contract will be paid out when the work is complete.

Mrs. Boyle asked if we are currently paying a project manager to oversee the referendum projects now. Mr. Damato said that he and Mr. Wiggins are basically the project managers. He said they oversee the projects but Mr. Wiggins does more than he. Mr. Wiggins is a field guy more than Mr. Damato. He said that they both attend a lot of the meetings and the bid openings, of course to try to make sure the projects are engineered in the most cost effective way for the district. Mrs. Boyle said kudos to the both of you.

RESOLVED, upon recommendation of the Superintendent of Schools that the Board of Education approve the foregoing resolutions.

MOTION: Mr. Giannakis

SECOND: Mr. Pennisi

VOTE: 8-0

XIV. BUILDINGS AND GROUNDS

XV. PUBLIC COMMENTS

Stacy Grimaldi, 1807 Persian Place, said that she is there tonight with a concern she has regarding the lack of a teacher in an English 9 resource classroom here at the high school that has occurred since March 12. She said that she came tonight because her questions to district employee have not been answered. In December of 2017 the teacher in the MD class put in her resignation and the board approved that this past January. In March, the teacher from the resource room moved to the MD class. At that point, no notification was ever made to the parents regarding a plan or the change in teachers. On March 2nd, the Board posted for a special education teacher that was put on the HR website. Mrs. Grimaldi asked why there is such a delay. The district had three months to fill this position at that point. Now it's been four months and the position has not been filled. She said that her son's Genesis update on grades has not been done since March 13th which was over a month ago.

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XVIII. ADJOURNMENT

There being no further business of the Board, there was a motion to adjourn at 7:52 p.m.

MOTION: Mr. Giannakis

SECOND: Mr. Pennisi

VOTE: 8-0

Respectfully submitted,

James J. Damato
Interim Business Administrator/Board Secretary