

SOUTH PLAINFIELD PUBLIC SCHOOLS
125 Jackson Avenue
South Plainfield, NJ 07080
Telephone: 908-754-4620

Regular Public Meeting –Wednesday, May 16, 2018 – 6:30 p.m.
South Plainfield High School
200 Lake Street
South Plainfield, NJ 07080

I. CALL TO ORDER

Mr. Seesselberg called the meeting to order at 6:30 p.m.

II. SALUTE TO FLAG

III. ROLL CALL- James J. Damato
Interim Business Administrator/Board Secretary

Present: Mr. Both, Mrs. Boyle, Mr. Cassio, Mr. Pennisi, Mrs. Wolak, Mr. Seesselberg

Mr. Chapman arrived at 6:33 p.m.

Mrs. Anesh arrived at 6:45 p.m.

Absent: Mr. Giannakis

Also Present: Dr. Noreen Lishak, Superintendent; Ms. Mary Malyska, Assistant Superintendent; Mr. James Damato, Interim Business Administrator/Board Secretary; Mr. Stephen Fried, Assistant Business Administrator; Mr. Marc Zitomer, Legal Counsel

IV. BOARD PRESIDENT

South Plainfield Public Schools Mission Statement:

Students are the focus of the South Plainfield Public Schools. We will provide a dynamic, rigorous, relevant and technology-enriched curriculum, guided by the New Jersey Student Learning Standards. Our mission is to develop life-long learners who are prepared to succeed in a global and diverse society. We are resolved to educate the whole child, instilling the desire within our students to question and to become divergent thinkers who can achieve their fullest potential.

In accordance with the terms of the Sunshine Law, adequate notice of this meeting was posted in all school buildings, the Administration Building, Borough Clerk's office, Police Headquarters, Public Library, four newspapers, and W.C.T.C. on January 8, 2018.

Please be advised:

- There is no smoking on school grounds - inside or outside - at any time.
- Please silence all electronic devices.
- Pursuant to District Policy #0167, each statement made by a participant shall be limited to three minutes' duration and no participant may speak more than once on the same topic.

V. AGENDA ADDITIONS AND/OR DELETIONS

Mr. Seesselberg read the following letter to be added to the agenda as 11B-11:

Dear Dr. Lishak: This letter is a request to return to the South Plainfield School District on Friday, June 1, 2018. In respect to the request, I agree to waive my rights to RICE notification and return to Riley School. Thank you for your consideration to this request.
Angela Romonda-Hajduk.

MOTION to add the foregoing to the agenda:

MOTION: Mrs. Boyle SECOND: Mrs. Wolak VOTE: 6-0

Under Finance, page 5, Designation of official newspapers, Mr. Seesselberg said that he would like to add TAP Into South Plainfield as the official electronic news source.

MOTION to amend the foregoing:

MOTION: Mr. Pennisi SECOND: Mr. Both VOTE: 6-0

VI. COMMENTS FROM THE PUBLIC ON THE PROPOSED RESOLUTIONS

Theresa Zukarowich, 212 Chambers Street, said that she, along with two individuals standing with her, are there tonight regarding their first grade children's teacher, Mrs. Cosma and the return of Mrs. Hajduk. She said that the board should have all received a letter from her. Mrs. Zukarowich said that they are sure that Mrs. Hajduk is probably a wonderful teacher but the timing of this is just awful. She asked how, with about 20 days left in the school year, can you pull the teacher who has been there the entire school year and do that to these kids. It is truly unfair and she said that she doesn't see that should happen if the kids are your top priority. She said to think about the kids and what you are doing to them. She said that her child was very upset and she knows that she is not the only one.

Dr. Lishak told Mrs. Zukarowich that after receiving her letter she had a conversation with Mrs. Hajduk along with Mr. Whalen, the principal at Riley School, and members of the Board. She said that it is a standard practice that when somebody is out and they have a return date, they return back into the classroom as a tenured teacher. Dr. Lishak said that after taking a closer look, the Board has the right to vote and if the vote is that Mrs.

Hajduk is to return on June 1st, we are going to return Mrs. Hajduk to Riley School. She will serve in the building and the substitute teacher that has been there for the year will remain until the last day of school. She told Mrs. Zugarowich that her letter prompted this examination and the conversations with Mr. Whalen and the members of the Board of Education. Mrs. Zugarowich thanked Dr. Lishak and the Board.

VII. RESOLUTION TO APPROVE PRIOR BOARD MEETING MINUTES/COMMITTEE MINUTES

RESOLVED, that the minutes of the Board of Education meetings, held on the dates indicated, as transcribed, be received and filed.

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|-----------------------------------|----------------|
| 1. Committee of the Whole Meeting | April 18, 2018 |
| 2. Executive Session | April 18, 2018 |
| 3. Regular Public Meeting | April 25, 2018 |
| 4. Executive Session | April 25, 2018 |

MOTION: Mr. Pennisi SECOND: Mr. Both VOTE: 7-0

VIII SUPERINTENDENT'S REPORT

A. Tiger Logo Contest Winners

Dr. Lishak reported that the district began a public relations campaign to get the community involved in the goings on of our district. Our first step was our newsletter followed up by our next move to have our student submit original artwork to be placed on the new press box at Jost Field. Every school had any student that wanted to, submit their drawing to the principal. The principal displayed their drawings in the school and each school had the opportunity to vote for their favorites.

Dr. Lishak said that tonight we are going to acknowledge the seven winners of the individual school logo contest. All of the seven drawings and people we have up to receive their awards are still in the running to win the grand prize which is \$800.00. If you haven't voted, please go on to our website. Vote every day and the community will speak on whoever the winner is.

Dr. Lishak invited Mr. Errico to the podium. Mr. Errico thanked Dr. Lishak, the administration and the Board of Education for sponsoring this contest and giving us the opportunity. At Franklin School we had over twenty submissions through the art teacher, Mrs. Gil, who did a great job working with the girls and boys during lunch, during art, class and during free time. Mr. Errico called up Franklin's winner, Ella Kloby.

Next, Dr. Lishak invited Mr. Hajduk to the podium. Mr. Hajduk thanked Dr.

Lishak and the members of the Board. He said that he has the privilege of introducing our student from Kennedy School. We had 11 submissions and we had a very heated contest but our winner is Sabina Negron. Congratulations.

Dr. Lishak invited Mr. Diehl to the podium. Mr. Diehl thanked the Board and Dr. Lishak for putting the contest together. It really was a terrific contest. We had a lot of fun with it at Roosevelt. Mr. Diehl said that he is looking forward to seeing what the final design will be. He said that it was really tough for them because there were 135 entries and we had to narrow that down to a handful and we have our winner here tonight, Arav Rathor.

Dr. Lishak invited Mr. Whalen to the podium. Mr. Whalen said that as the other principals said, it was very exciting. Riley had 17 entries and it did come down to two that were very close but Ashley Hernandez was the winner. He said that she was supposed to be here but he doesn't see her.

Dr. Lishak invited Mr. Sarullo to the podium. Mr. Sarullo thanked the Board, Dr. Lishak and the administration for putting this contest together. Grant school had 13 applicants. He said that this girl handed her picture in on the first day and when they saw it they all looked at each other and knew it was the winner and it did end up winning. Mr. Hajduk congratulated her brother who also won at his school. The winner for Grant school is Aria Rathor.

Next, Dr. Lishak invited Mr. Vroom to the podium. Mr. Vroom thanked the Board and Dr. Lishak for this great contest. There were six entries at the Middle School and there were two entries that were neck and neck and neck the entire time. He said that they were able to watch the votes as they came in. Mr. Vroom said that the winner of their design is really quite spectacular. He said that he really loved what he did with the teeth. If you noticed on the design from the Middle School, the teeth say SP on them and I thought that was a fantastic touch. Mr. Vroom congratulated Anthony Luisi from the Middle School.

Dr. Lishak invited Mr. Spring to the podium. Mr. Spring thanked Dr. Lishak and the Board of Education. He said that there were approximately 40 entries at the High School and the competition was neck and neck between two finalists. The winner from the High School is Pricilla Gavalans.

Dr. Lishak said that the design that ends up on the press box is up to the community. Please have your friends, neighbors, and everybody in the community to vote. You have until 8:00 p.m. on May 29th. Good luck to all.

IX. CURRICULUM/STUDENT ACTIVITIES

1. Acceptance of Anti-Bullying Report

Approve the Harassment, Intimidation & Bullying Reports from April 26, 2018 – May 16, 2018.

BE IT FURTHER RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education approve the following cumulative data regarding HIB incidents from September 6 – May 16, 2018 reported as of this agenda.

School	Number of Alleged Incidents September 6 – May 16, 2018	Number of Verified Incidents September 6 – May 16., 2018
High School	9	3
Middle School	15	9
Grant School	23	9
Franklin School	5	4
Kennedy School	1	0
Roosevelt School	1	1
Riley School	4	3

2. Acceptance of the Fire and Security Drill Reports for April 2018

Accept the Fire and Security Drill Reports to the Board of Education for April 2018.

3. Accept the District Report of Violence and Vandalism/HIB for Period 1 – July 1, - December 31, 2017

Accept the District Report of Violence and Vandalism/HIB for Period 1 – July 1, - December 31, 2017, which was presented at the Committee of the Whole Meeting on May 9, 2018. Tab IX.3

4. Acceptance of the Report of Completion of the School Bus Emergency Evacuation Drill to the Board of Education

Accept the Report of the Completion of the School Bus Emergency Evacuation Drill to the Board of Education, according to N.J.A.C. 6A:27-11.2, in accordance with the information in the hands of each Board Member.

RESOLVED, upon recommendation of the Superintendent of Schools that the Board of Education approve the foregoing resolutions.

MOTION: Mr. Chapman

SECOND: Mr. Pennisi

VOTE: 8-0

X. POLICY

XI. PERSONNEL

Motion by Member Mr. Chapman, seconded by Member Mr. Pennisi to accept the recommendation of the superintendent and adopt the following:

RESOLVED, that the South Plainfield Board of Education approve the following:

(NOTE: Approval of this resolution authorizes the superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation and proof that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. This includes background checks and fingerprinting for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, *denotes mentoring required.) ***Indicates subject to change contingent upon contract settlement.**

RESOLVED, that the South Plainfield Board of Education approve the following:

XI.A Resignations, Retirements, Terminations

RESOLVED, that the South Plainfield Board of Education approve the following:

Code	Name	Action	Position	Location	Date Eff.	Discussion
1.	Freund, Elchanan	Resign	Supervisor of Special Services	District	06/30/18	

XI.B Appointments, Transfers

Code	Name	Action	Position	Deg /Step	Salary/ Hrly. Rate	Location	Date Effective	Date Term.	Discussion
1.	Malyska, Mary	Approve	Assistant Superintendent of Curriculum & Instruction	N/A	\$141,831	District	7/1/18	6/30/19	Non-Tenured Acct. #11-000-221-102-00, 11-000-223-102-00, 11-000-230-100-00 & 61-993-100-101-19
2.	Galuppo, Julianne	Approve	Secretary B Accounts Payable	Step 3	\$39,729	Roosevelt Admin Bldg.	6/11/18	6/30/18	Pending successful completion of criminal history background check Acct. #11-000-251-100-12
3.	Staynings, Mary	Approve	Paraprofessional	Step 10 hrs. TBD	\$21.87 per hr.	TBD	9/1/18	6/30/19	Plus \$900 long. Acct. #11-204-100-106-18
4.	Figler, Charlene	Approve	Paraprofessional	Step 10 hrs. TBD	\$21.87 per hr.	TBD	9/1/2018	6/30/2019	Plus \$2,400 long. Acct. #11-213-100-106-18
5.	Palmer, Dayna	Approve	Paraprofessional	Step 10 hrs. TBD	\$21.87 per hr.	TBD	9/1/2018	6/30/2019	Acct. #11-213-100-106-18
6.	Patullo, Jessica	Approve	BCBA	Step 1 MA	\$55,385	TBD	09/01/18	06/30/19	Revised Non-Tenured Acct#: 11-000-216-101-18
7.	Wojewodka, Angelica	Approve	Student Teacher	N/A	N/A	Franklin School	09/04/18	12/21/18	N/A
8.	Plancher, Marissa	Approve	Paraprofessional	Step 10-6 hrs. per day	\$25,201 (pro rated)	Roosevelt School	5/16/18	6/30/2018	Revised from 7 hrs. a day to 6 hrs. Acct. #11-213-100-106-18

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9.	Plancher, Marissa	Approve	Paraprofessional	Step 10-6 hrs. per day	\$25,453	TBD	9/1/2018	6/30/2019	Acct. #11-213-100-106-18
10.	Williams, Joan	Transfer	Paraprofessional	Step 1-6 hrs. per day	\$25,201	Roosevelt School	5/21/18	6/30/2018	Transfer from High School Plus \$2,400 long. Acct#: 11-213-100-106-18

XI.C. Adjustments, Stipends, Degree Changes

Code	Name	Action	Position	Degree/Step/ No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Term.	Discussion
	Greco, John	Approve	After School Math SAT Prep Instructor	N/A	\$55.00 per hr.	High School	7/16/2018	6/30/2019	Paid for by the students
	Vigneri, Bonnie	Approve	After School English SAT Prep Instructor	N/A	\$55.00 per hr.	High School	7/16/2018	6/30/2019	Paid for by the students
	Greco, John	Approve	Before/After School Math SAT Enrichment	17 BA	\$76.40 per hr.	High School	9/1/2018	6/30/2019	Acct. #11-140-100-101-00
	Vigneri, Bonnie	Approve	Before/After School English SAT Enrichment	17 MA	\$74.20 per hr.	High School	9/1/2018	6/30/2019	Acct. #11-140-100-101-00
	Meyer, Lori	Approve	Safety Patrol Co-Advisor	Step 5	\$1139.00	Riley School	9/1/2018	6/30/2019	(1/2 of \$2,278) Acct#: 11-401-100-100-00
	Sikanowicz, Mary	Approve	Safety Patrol Co-Advisor	Step 2	\$1019.00	Riley School	9/1/2018	6/30/2019	(1/2 of \$2,038) Acct#: 11-401-100-100-00
	Bonanno, Catherine	Approve	Student Council Co-Advisor	Step 5	\$1024.50	Riley School	9/1/2018	6/30/2019	(1/2 of \$2,049) Acct#: 11-401-100-100-00
	Dispenziere, Christine	Approve	Student Council Co-Advisor	Step 5	\$1024.50	Riley School	9/1/2018	6/30/2019	(1/2 of \$2,049) Acct#: 11-401-100-100-00

*NOTE: All salaries, longevity, stipends & hourly rates for NJEA members or the Small Van Drivers' Association and non-affiliated staff are subject to change upon settlement of the agreement for the 2017/18 school year.

DISCUSSION:

Mrs. Boyle wished Eli Freund best wishes for his future endeavors. She also asked if number ten is a voluntary or involuntary transfer because it is usually noted.

Dr. Lishak said that it is a special education aide and she is assuming it's based on need. She said that she did not speak to the Director to know which it is. She said that it is her assumption is that it is based on need so it was not requested and is an involuntary transfer.

MOTION: Mr. Chapman SECOND: Mr. Pennisi VOTE: 8-0
Mr. Both voted no on 11D. #4 and 5.

XII. FINANCE

1. Designation of Official Newspapers

- A. Designate the following as official newspapers for the 2018/2019 school year:
The Courier News, Bridgewater, NJ
The Home News & Tribune, East Brunswick, NJ
The Observer, South Plainfield, NJ
The Star Ledger, Newark, NJ
- B. Designate TAPinto South Plainfield as the official online newspaper for the 2018/2019 school year.

2. Approve District Textbooks, Policies and Curricula – 2018/2019

Extend the adoption of existing textbooks, educational programs district curricula, by-laws and policies or amendments and revisions thereof for the Boards' own operation and the operation of the school system for the 2018/2019 school year. This information is available for public inspection in the office of the Business Administrator and/or the Assistant Superintendent.

3. Parliamentary Authority

RESOLVED, that the Board shall be governed in its deliberations in all cases in which it is not inconsistent with Statute, Administrative Code or Bylaws of the Board by Robert's Rules of Order (as revised), except that the rules of order may be amended at any meeting by a majority of the full Board for the 2018/2019 school year.

4. Official Depositories

Extend the designation of the following banking institution as the official depository:

Checking Accounts:

Investors Bank	Capital Reserve Account
South Plainfield	Emergency Reserve
	Maintenance Reserve
	General
	Trust and Agency
	Payroll Account
	Adult Education – General Account
	Unemployment Trust Account
	Pre-School
	Latchkey
	High School Student Activity Account
	Middle School Student Activity Account
	Grant School Student Council

Health Reimbursement Account
2017 Bond Referendum Account
School Bond Series 2018

5. Approved Tax Shelter Annuity Companies

Approve the following Tax Shelter Annuity Companies for the 2017/2018 school year:

Variable Annuity Life Insurance Co.	Midland National Life
Metropolitan Life Insurance Co.	Legend Group-Adserv
Fidelity Investments	Citistreet Retirement Services/Met Life
AXA Equitable	AXA Equitable (457)
Lincoln Investment	Prudential Group Insurance

6. Resolution to Accept All State Contracts

RESOLVED that the South Plainfield Board of Education, without advertising for bids, by resolution may purchase any goods or services pursuant to contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury as listed on the Treasury Department website, pursuant to N.J.S.A.18A:18A-10, for the 2018/2019 school year.

7. Approval of Chart of Accounts

Approve the Chart of Accounts in accordance with New Jersey Administrative Code (N.J.S.A. 6A:23-2.1 et seq.). The district shall maintain a uniform system of financial bookkeeping and reporting that is consistent with generally accepted accounting principles (GAAP) extended to the 2018/2019 school year.

8. Approval of Petty Cash Accounts

Approve the petty cash funds at the below listed locations in the following amounts for the 2018/2019 school year:

High School	\$250.00
Middle, Grant, Franklin, John F. Kennedy, John E. Riley & Roosevelt Schools	\$100.00 each
Central Office	\$500.00
Special Services	\$300.00
Transportation Supervisor	\$250.00

9. Authorized Signatures

A. Approve the following schedule of authorized signatures for official bank accounts for the 2018/2019 school year:

General Account	- *President Treasurer of School Monies Board Secretary
Payroll	-Treasurer of School Monies or Board Secretary
Payroll Trust & Agency	-Board Secretary & Superintendent
Adult Education	-Board Secretary -Superintendent
Unemployment	- Board Secretary or Superintendent
Cafeteria Account	-Board Secretary & Superintendent
South Plainfield Adult Education	-Board Secretary -Superintendent
South Plainfield Preschool Account	-Board Secretary -Superintendent
South Plainfield Latchkey Account	-Board Secretary -Superintendent
High School Student Activity Account	-Principal or Vice Principal -Advisor - Board Secretary
Middle School Student Activity Account	-Principal -Advisor -Board Secretary
Grant School Student Council Account	-Principal -Advisor -Board Secretary
HRA Account	-Board Secretary Treasurer of School Monies Board President

Bond Referendum Accounts - Board Secretary
Superintendent

- B. RESOLVED, that the Board of Education adopt the following resolution and authorize the President and Secretary to furnish signature cards as required by the various banking institutions and may be appropriate for the particular account:

RESOLVED,

- a. That an account or accounts be continued with Investors Bank (hereinafter called the bank), titled General Fund Account, etc. and there may be deposited to its credit in one or more accounts with the bank any monies, checks and other instruments which may come into possession of this corporation. Any other property may be deposited with the bank for safe keeping, custody and other purposes. Items for deposit, collection or discount may be endorsed by any person authorized to sign; checks, or endorsement thereof may be made in writing or by a stamp without designation of the person so endorsing.
- b. Any three of the following: President, Treasurer of School Monies and Board Secretary of this corporation are authorized on behalf of this corporation and in its name, (a) to sign checks, savings withdrawals, drafts, notes, acceptances and other instruments and orders for the payment of money or for the withdrawal or delivery of funds or other property at any time held by the bank for the account for the conduct of any account of this corporation with the bank; (b) to accept drafts, and other instruments payable at the bank, and to waive demand, protest and notice of protest of dishonor of any instrument made, drawn, or endorsed by this corporation; and (c) to endorse, negotiate, and receive, or authorize the payment of, the proceeds of, any negotiable or other instruments or orders for the payment of money payable to or belonging to this corporation.
- c. The bank may honor all such checks and other instruments for the payment or delivery of money or property when signed as authorized above, including any payable to the bank or to any signer or other officer or employee of the corporation or to cash or bearer, and may receive the same in payment of or as security for the personal indebtedness of any signer or other officer or employee or other person to the bank or in any transaction whether or not known to be for the personal benefit of any such person, without inquiry as to the circumstances of their issue or the disposition of their proceeds, and without liability to the bank, and without any obligation upon the bank to inquire whether the same be drawn or required for the corporation's business or benefit.

RESOLVED, that the foregoing resolution shall continue in full force and effect and the bank may rely on them until a certified copy of a subsequent resolution of the Board of Directors of this corporation modifying or rescinding any or all such resolutions shall have been actually received by the bank.

10. Authorization to Award Contracts Up to Bid Threshold

Authorize purchases up to the quotation limit (threshold) of \$6,000 at the discretion of the Purchasing Agent pursuant to N.J.S.A. 18A:18A-37(c), without the need for quotations or bids.

BE IT ALSO RESOLVED that any specific item or group of items of a similar nature purchased by the school district totaling more than \$6,000 and less than \$40,000 for the entire year must be competitively quoted or advertised for bid at the discretion of the Purchasing Agent. Pursuant to N.J.S.A. 18A:18A-37(a) the district shall receive two quotations, which will be kept on file and a copy of which must be attached to the purchase order.

BE IT FURTHER RESOLVED that any specific item, class of items and/or services of a similar nature, purchased by the school district totaling more than \$40,000 for the entire school year must be competitively bid pursuant to N.J.S.A.18A:18A-4, unless exempt as per N.J.S.A. 18A:18A-5.

11. Appointment of School Board Attorney – 2018/2019

Approve the reappointment of Marc Zitomer, partner in the firm of Schenk, Price, Smith & King, LLP as School Board Attorney effective July 1, 2018 through June 30, 2019. A monthly retainer of \$1,500.00 to cover attendance at two (2) monthly Board of Education meetings and routine telephone calls (ten minutes or less) with the Board President, Superintendent and Business Administrator. All other services of the Firm shall be billed at the hourly rate of \$175.00 for Partners, counsel and Senior Associates and \$165.00 for Junior Associates. Work by law clerks and paralegals shall be billed at the hourly rate of \$100.00 in accordance with the Agreement on file in the office of the Business Administrator.

12. Appointment of Auditor of Record – 2018/2019

Approve the reappointment of Suplee, Clooney & Company as Auditor of Record for the 2018/2019 school year in the amount of \$36,500 to perform the annual audit, in accordance with the terms and conditions contained in their proposal. Additional services not covered by the audit will be mutually agreed upon prior to the commencement of any work.

13. Appointment of Broker of Record for Property-Liability Insurance – 2018/2019

Approve the reappointment of Lee Nestel, C-Biz Centric Insurance, as Broker of Record for Property-Liability Insurance for all property, liability and workers' compensation for the 2018/2019 school year.

14. Appointment of Broker of Record for Health Services – 2018/2019

Approve the reappointment of BGIA as Broker of Record for Health Services for the 2018/2019 school year in accordance with their proposal as submitted.

Cafeteria	200015 - 200016	\$	310,379.05
Trust and Agency	100083 - 100109	\$	185,522.75
FICA	904151805	\$	94,568.34
	904301819	\$	98,958.25
Unemployment		\$	
Machine Check	2133 - 2347	\$	1,748,476.62
*FUND 30	700050	\$	4238.28
FUND 30	700051 - 700052	\$	725,943.00

21. Approve Resolution/Agreement for Participating in Coordinated Transportation Services with the Union County Educational Services Commission

Approve the Resolution/Agreement for Participation in Coordinated Transportation Services with Union County Educational Services Commission for the 2018/2019 school year in accordance with Tab. XII.21

22. Accept Proposal from Potter Architects, LLC for Architectural Services for the New Graphic Arts Classroom Renovation at the High School

Accept Proposal #P2018010 from Potter Architects, LLC for architectural services relative to the New Graphic Arts Classroom for the South Plainfield High School in the amount of \$19,450.00.

23. Renewal of Contract for Bid #02-15 for Refuse Collection Services

Approve the third one-year renewal of Bid #02-15 for Refuse Collection Services with Pinto Brothers Disposal, LLC, for the period of July 1, 2018 through June 30, 2019, in the amount of \$39,600.00, which represents no increase in cost.

24. Professional Development Expenditures

RESOLVED, upon recommendation of the Superintendent of Schools that the Board of Education approve the following expenditures (registration, mileage, and conference fees), substitutes, and trips, which are compliant with State payment guidelines, employee job responsibilities and critical to the needs of the school district.

	<u>Name of Workshop</u>	<u>Dates</u>	<u>Amount</u>	<u>Person Attending</u>
1.	NJSELA Roundtable	5/4/18	\$10.79 mileage 11-000-223-580-11	Shanti Kantha-Murray
2.	LinkIt Shared Expectations: Using Data Effectively to Improve Teaching, Leading,	5/30/18	\$150.00 20-270-200-500-11	Mary Malyska

	and Learning			
3.	LinkIt Shared Expectations: Using Data Effectively to Improve Teaching, Leading, and Learning	5/30/18	\$150.00 20-270-200-500-11	Roger Vroom
4.	LinkIt Shared Expectations: Using Data Effectively to Improve Teaching, Leading, and Learning	5/30/18	\$150.00 20-270-200-500-11	Patrick Sarullo
5.	LinkIt Shared Expectations: Using Data Effectively to Improve Teaching, Leading, and Learning	5/30/18	\$150.00 20-270-200-500-11	Anna Kousoulis
6.	LinkIt Shared Expectations: Using Data Effectively to Improve Teaching, Leading, and Learning	5/30/18	\$150.00 20-270-200-500-11	Courtney Hoffman
7.	LinkIt Shared Expectations: Using Data Effectively to Improve Teaching, Leading, and Learning	5/30/18	\$125.00 20-270-200-500-11	Susan Eichert
8.	LinkIt Shared Expectations: Using Data Effectively to Improve Teaching, Leading, and Learning	5/30/18	\$125.00 20-270-200-500-11	Amy Leso
9.	World Language Supervisor Roundtable	6/8/18	\$6.00 mileage 11-000-223-580-11	Annemarie Stoeckel
10.	LGBTQ Clients: Issues and Treatment Strategies	6/19/18	\$199.99 11-000-223-580-11	Robyn Mikaelian
11.	ESSA Application Work Session	6/13/18	\$24.60 11-000-223-580-11	Anu Garrison

25. Approve Transportation Quoted Contract Award

Approve the following Transportation Quoted Contract Award for the 2017/2018 school year:

Bus Company	Route	# of Days	Route Cost
Garas Trans LLC	HP-1	37	\$9,471.00

26. Approve Renewal of Shared Services Agreement for the Purchase of Gasoline/Diesel Fuel between the South Plainfield Board of Education and the Piscataway Board of Education for the 2018/2019 School Year

Approve the renewal of the Shared Services Agreement for the purchase of gasoline/diesel fuel between the South Plainfield Board of Education and the Piscataway Board of Education. South Plainfield agrees to purchase gasoline and/or diesel fuel at a price per gallon equal to Piscataway's cost of purchase plus 5% administrative fee (which shall be assessed on a per gallon basis) for the 2018/2019 school year, in an amount not to exceed \$121,000.00.

27. Award Request for Proposal (RFP) #11-18 – Substitute Teacher Services – 2018/2019

Award RFP #11-18 – Substitute Teacher Services for the 2018/2019 school year to ESS in accordance with their proposal submitted at the following rates:

This approval and the form of contract are subject to review and approval by Board Counsel, prior to the signing thereof.

Teacher – Certified Substitute	\$116.78
Teacher with County Sub Certificate	\$110.29
Long Term Substitute	\$155.70

28. Renew Bid #19-17 – Vehicle Maintenance and Repair – 2018/2019

Approve the first renewal of Bid #19-17 – Vehicle Maintenance and Repair with Biar, Inc., 33 Jersey Avenue, Metuchen, NJ, under the same costs, terms and conditions for the 2018/2019 school year for the sum of \$87,000.00, as follows:

Labor rate of \$24.00 per hour x 1,000 hours (approx. only)	\$24,000
10% discount on parts/Materials x \$70,000 (approx. only)	\$63,000

29. Approval of New Horizon Direct Access Medical and Prescription Plans and Monthly Rates for Subgroups 20, 21, 22 & 23 (Van Drivers) – June 1 – 30, 2018

Approve the new Direct Access Medical and Prescription Plans and Monthly Rates for Van Drivers for the period of June 1 – 30, 2018 as shown below:

	<u>Medical</u>	<u>Prescription</u>
Single	\$ 799.32	\$244.72
Employee & Children	\$1,375.97	\$431.46
Employee & Spouse	\$1,953.02	\$612.40
Family	\$2,263.71	\$709.84
Dependent to age 31	\$ 485.99	\$148.79

30. Approval for Renewal of Contract with Horizon Blue Cross/Blue Shield of NJ to Provide Medical, Prescription and Dental Insurance for the 2018/2019 School Year

Approve the Contract with Horizon Blue Cross/Blue Shield of NJ to provide medical, prescription and dental insurance for the period of July 1, 2018 through June 30, 2019 at the following monthly rates:

<u>Medical Plans</u>	<u>\$10.00 co-pay</u>	<u>Administrators</u>	
	<u>Direct Access Plan</u>	<u>My Way HRA</u>	<u>Omnia Plan</u>
Single	\$ 822.92	\$ 608.97	\$ 625.42
Employee & Children	\$ 1,416.60	\$ 1048.29	\$1,076.61
Employee & Spouse	\$ 2010.68	\$ 1487.90	\$1,528.11
Family	\$ 2,330.55	\$ 1,724.61	\$1771.22

<u>Prescription Plans</u>	<u>Direct Access Plan</u>	<u>My Way HRA</u>	<u>Omnia Plan</u>
Single	\$ 270.33	\$ 202.74	\$ 270.33
Employee & Children	\$ 476.61	\$ 357.47	\$ 476.61
Employee & Spouse	\$ 676.49	\$ 507.37	\$ 676.49
Family	\$ 784.12	\$ 588.10	\$784.12

Dependent to Age 31- Direct Access Plan

Single Medical	\$500.35
Single RX	\$164.37

Dependent to Age 31 – Omnia Plan

Single Medical	\$380.25
Single RX	\$164.36

Retirees over 65 with Medical & RX: (Retirees are responsible for premium)

	<u>Medical</u>	<u>RX</u>
Single	\$ 429.28	\$323.84
2-Party	\$1,089.04	\$880.23

Retirees with RX only: (Retirees are responsible for premium)

Single	\$ 323.84
Retiree & Child	\$ 621.62
Retiree & Spouse	\$ 880.23
Family	\$1,020.25

Dental Plans

	<u>Option & PPO Plans</u>	<u>Horizon Choice</u>	<u>Total Care</u>
Single	\$ 40.54	\$18.57	\$ 39.69
2-Party & Parent/Child(ren)	\$ 69.58	\$ 35.35	\$ 68.11
Family	\$117.39	\$ 59.76	\$114.91

30. Approval for Renewal of Contract with Horizon Blue Cross/Blue Shield of NJ to Provide Medical, Prescription and Dental Insurance for the 2018/2019 School Year (continued)

Paraprofessionals & Duty and Bus Aides

	<u>Option Plan</u>	<u>Horizon Choice</u>
Single	\$ 19.99	\$ 13.58
2-Party & Parent/Child(ren)	\$ 37.21	\$ 25.93
Family	\$ 54.16	\$ 43.69

31. Approval of Transportation Expenditure for SPSHS Students

Approve the cost of \$200.00 for the South Plainfield High School Yearbook students to attend the Limitless 2018 Spring Yearbook Workshop on May 21, 2018.
 Acct# 11-000-270-512-01

32. Approve Participation in the School Breakfast Program – 2018/2019

Approve authorization for the South Plainfield Board of Education to participate in the School Breakfast Program for the 2018/2019 school year.

33. Approve Participation in the National School Lunch Program – 2018/2019

Approve authorization for the South Plainfield Board of Education to participate in the National School Lunch Program for the 2018/2019 school year.

34. Approval of Type “A” Student Lunch, Break and A la Carte Prices – 2018/2019

A. Approve the following Type “A” student lunch and breakfast prices for the 2018/2019 school year:

Lunch: High School	\$3.15
Middle School	\$2.90
Grant School	\$2.90
Elementary Schools	\$2.75
Reduced	\$.40
Faculty	\$4.75
Breakfast: High School	\$2.10
Middle School	\$1.85
Grant School	\$1.85
Elementary Schools	\$1.85
Reduced	\$.30
Faculty	\$3.00

B. Approve the A la Carte prices for the 2018/2019 school year in accordance with Tab XII.34B

35. Authorize Disposal of Personal Property No Longer Needed

Authorize the Board Secretary to dispose of the following personal property no longer needed for public use. If no bids are received, property can be disposed of for scrap.

- a. Bridgeport milling machine, model #21-06-578 Serial #1-18-0123 Property Tags #001758 & #3550 Min. Bid: \$50.00
- b. Free standing drill press 16", 6 speed. Wilton model #2800 Serial #01017 Property Tags #3543 & #005275. Min. Bid: \$50.00
- c. Free standing drill press Powermatic Model #1150 A. Serial #9515S 116. Property Tags #00259 & #3544 Min. Bid: \$50.00
- d. Metal Lathe Sheldon. Serial #EM-324848. Property Tags #001154 7, #010162 and #3540. Min. Bid: \$50.00
- e. Metal Lathe Sheldon. Serial #EM-32851. Property Tags #001152 & #3538. Min. Bid: \$50.00
- f. Metal Lathe Sheldon. Serial #EXL-30525. Property Tags #001150 & #3537 Min. Bid: \$50.00
- g. Metal Lathe Sheldon. Serial #EM-32850. Property Tags #00149 & #3536 Min. Bid: \$50.00
- h. Peck, Stow & Wilcox Co. Model 137-1 Serial #1/74. Property Tags #001162 & #3556. Pex to metal shear. Min. Bid: \$50.00
- i. Pex to metal break. Property Tags #000254 & #3555. Min. Bid: \$50.00
- j. Metal roller. Property Tag #3557. Min. Bid: \$50.00
- k. Spot Welder – No property tag. Min. Bid: \$50.00
- l. Powermatic Free-standing Angle Grinder. Property Tag #3559 Min. Bid: \$50.00
- m. Craftool buffing wheels. Property Tags #0844 & #3548 Min. Bid: \$50.00

36. Approval to Apply for the 2018 New Jersey Schools Insurance Group's ERIC North Sub fund Safety Grant Award Program

Approve the submission of the grant application for the 2018 Safety Grant Program through the New Jersey Schools Insurance Group's ERIC North Sub fund for the purposes described in the application in the amount of \$19,211.69 for the period of July 1, 2018 through June 30, 2019. The proceeds of this grant are to be used for new student ID cards, new student turnstiles and additional security cameras and related software upgrades.

DISCUSSION:

Mrs. Boyle asked who negotiated the contract for the school board attorney. Mr. Damato said that there was no negotiation and that he asked Mr. Zitomer's firm to submit at the same rate as last year. Mrs. Boyle said that always in the past people met with the attorney to discuss the contract. Mrs. Boyle said that we should have a copy of that contract at the COW meeting for a discussion. She said that she requested the contract yesterday and said that if she didn't request it then nobody would have had a copy of that to the best of her knowledge.

Mrs. Boyle asked why there has been an increase in the rate for the medical inspector from \$30,000 to \$33,000 and now it is up \$40,000. She asked why there was an increase of \$7,000.

Mr. Damato said that he can't find anyone else to do that job and Dr. DiCarlo has been doing a fabulous job. It does require a fair amount of time away from her practice which is a sacrifice. It is a question of how much is it worth for her to do the job for us that she has been doing for all those years and, under the circumstances, Mr. Damato said he thinks it is fair and reasonable.

Mrs. Boyle asked what the \$14,000 purchase for Caterpillar is for on page five of the bills list. Mr. Damato said that he believes that is the lease payment. We have a five-year lease for that piece of equipment.

Mrs. Boyle asked what contract services is in reference to on page 12 of the bills list. Mr. Damato said that he doesn't have a copy in front of him but he will answer her question tomorrow.

Mrs. Boyle asked what Store Tractor on page 28 is in reference to. Mr. Damato said that Store Tractor is used for our equipment like lawn mowers and things like that. Store Tractor supplies us with parts for grounds maintenance and other maintenance vehicles.

Mrs. Boyle said that in reference to number 26 on page 13 of the agenda, the shared service agreement for the purchase of gasoline with Piscataway, our shared services team was going to go back to the Borough to review the gasoline price. She asked what happened with that. Mr. Damato said that the town is looking to replace its pumps and they indicated in the last shared services meeting that they were not prepared to move forward on this until they updated their entire system. Mr. Damato said that we are waiting for that to happen and there was supposed to be some discussion about whether or not we would share the cost of that. Those discussions haven't taken place and so we have to get something in place. This doesn't obligate us to purchase any specific amount so, if during the course of the year, we decide that we no longer want to purchase gasoline from Piscataway we are no longer obligated to do so. We can purchase from the Borough if it is a better deal for us.

Mrs. Boyle asked what the fill rate is for ESS, formerly known as Source 4 Teachers. Mr. Damato said that he believes it is about 98.5%. He said that was the number that he read in their proposal and when he spoke to their representatives that verified that. Mrs. Boyle said that there were issues in the past and there are still issues. They can't fill when a teacher calls out. They can't fill the positions so other teachers have to go into that class during their prep time or their duty time. She said that she hopes that they can meet the 98.5% because it is her understanding that they do not.

Dr. Lishak said that other companies that do have this have a much lower fill rate so we would be in a worse position if we took them on. Part of the issue for Source 4 Teachers and what they've spoken to me about is late calls. If the teacher calls in late, it is very difficult for them to find somebody with an hour or so before the start of school. Anybody who has called in earlier, the night before or even a couple of hours before they

are able to fill them. It's when it's such a late call and sometimes people have emergencies and things happen and they are not able to call in reasonable time. Mrs. Boyle said that she was at the bid opening yesterday and she hopes that the fill rate is continually watched or questioned to make sure that they are filling the positions.

Mrs. Anesh said that Source 4 Teachers made a presentation last year and they said to us that they were going to have two employees that were just on hire full time, always available to help with that fill rate so no matter what we still had two. She asked if we are being accommodated with that. Dr. Lishak said that they do have that. The issue is that on any given day you can have three teachers out and you can have 30 teachers out.

Mrs. Wolak said that a full lunch at the high school is \$3.15 and then if you want to purchase just a cheeseburger from the a la carte menu it is \$3.50. She said that is more than the whole lunch. She said that her son is an athlete and lunches were cut back to a smaller size and now she is spending twice as much for his lunches because he is buying a la carte.

Mr. Damato said that we do have a certain amount of discretion on the a la carte prices. He said that all of the fees that we get for the food supports the lunch program. The a la carte offerings really are a significant revenue to offset the entire lunch program. It's something that you can make the argument that you want to reduce that, it is perfectly fine as there is no guideline for that. There is a guideline for Type A lunches. We raised those 10 cents and we have a maximum amount that we can charge under this new procedure that we have to operate under so that's the kind of balance you try to strike to make sure that the program has enough money so that we can replace equipment that we need and things of that nature.

Mr. Damato said that if the board felt inclined to reduce some a la carte items they certainly can do that. Mr. Seesselberg asked if that is something that would be taken through finance or the business office and asked if we can look at it next time. Mr. Damato said that the biggest problem for us right now is time. We are putting out a food service RFP on Friday. It will be published in the paper and then the bid opening will be in the beginning of June. Those rates, the Class A lunch rates and the a la carte rates all go into the bid so that the bidder is going to know how many of each thing they sold the past year so they can get an idea of how much business they are going to do and how effectively they can run that. All of that information has to go out in the bid on Friday. If it has to be changed it should be changed tonight so that the information can be included in the bid.

Mr. Damato said that he apologizes for the delay but that he is really apologizing on behalf of the State. The State wrote the bid specifications and told the district that we have to use forms that were developed by them. The forms kept being revised and we were told that we couldn't put out our bid until we had all of the pricing tools and they were finally put out last week. Mr. Damato said that he knows that it is a very tortured history of this new bid procedure but we don't have a lot of time to deal with the changes. Unfortunately, we are dealing with a whole new procedure and it's presenting a lot of problems. It is not only presenting problems here but in other areas on the State.

Mr. Damato said that it's a fixed price meal plan and the only thing we really have a lot of discretion over is the a la carte prices. Mr. Damato said that you can adjust them by 15 or 25 cents but he said that he wouldn't make it less than what we charged last year. He said that if you want to fix it at this year's rates, that is reasonable. Mrs. Wolak said that she doesn't know what that is. Mr. Damato said that it worked out last year, financially. Mr. Damato said that Sodexo, on paper, lost money by they still paid us our \$25,000 guarantee. Mr. Damato said that by raising prices all they are doing is getting them closer to the point where they can replace equipment when the equipment goes bad. In the last two years we have replaced equipment without using cafeteria funds because there were no funds in the cafeteria account to replace the equipment that needed to be replaced. Mr. Damato said that is really the purpose of raising the rates but if you wanted to hold the line and charge what they charged last year he said he thinks that would work and he doesn't have any problem with that.

Mrs. Anesh asked if we could do something where if you purchase the regular lunch and then you purchase an a la carte item, such as a second hamburger, it discounted if you purchase the regular lunch and then leave the prices as they are for somebody who that's all their buying is the hamburger.

Mr. Damato said that in theory that sounds great but what would the numbers be? He said that he needs to know the numbers for each item on the a la carte list by Friday Morning. He said that he doesn't have a lot of time to work with these numbers. Mr. Damato said that he didn't hear any complaints about a la carte prices last year. Mrs. Wolak said that she wasn't on the board last year. She said that she wasn't happy with the prices last year either. She said that lunches were cut back and kids are forced to take fruit that they throw in the garbage and she said that her son is forced to buy more because he doesn't like to eat what they are giving him.

Mr. Damato said that he totally sympathizes with what Mrs. Wolak is saying but the Federal Government and the State Government require schools to have certain things on that tray when it comes off the line. He said that he knows that kids throw out the food but it is required by the Government for them to take it. He said that we don't make up those rules. Mr. Damato said that he totally gets what she is saying and he totally agrees with what she is saying.

Mrs. Wolak said that she understands that. It's just that \$3.50 for just a hamburger when he is getting a full lunch for \$3.10 is a little much. He is paying \$6-7. She said that he could go to McDonald's for less.

Mr. Seesselberg said that he would like to suggest that we modify tonight, keep the a la carte prices as they were this year, put it out in the RFP that way and see what happens. If we don't get vendors at that RFP then we will have to address it moving forward.

Mr. Damato said that it should be fine. The finances worked last year for Sodexo. I think they will work again. He said that he doesn't see why they wouldn't. He said if you put that out then he is betting that it will be fine and we will realize the same amount of money that we realized this year.

Mrs. Boyle said that the lunch prices go up every year and that the Board is always told that is to balance out the cost for supplying equipment and that it is a State mandate that we raise the price. Mr. Damato said that they give us a pricing tool and basically tell us about how much to charge with a maximum. He said that it should all work out to be so that we have enough money to replace a stove when the stove breaks or a freezer when a freezer break. In the last two years, we've taken money from other programs to update the equipment because it was in such poor condition.

Mrs. Boyle also asked about the proceeds from the vending machines. She said that money is supposed to come back to the board. Mr. Damato said that is correct. Whoever the Board awards the new contract to would be a similar situation. The company has to provide the machines, stock them and then the revenues come back to the Board.

Mr. Seesselberg said that we need a motion to change 34B to approve the a la carte prices to remain the same as the 2017-12018 school year.

MOTION: Mrs. Wolak SECOND: Mrs. Boyle VOTE: 8-0

RESOLVED, upon recommendation of the Superintendent of Schools that the Board of Education approve the foregoing resolutions.

MOTION: Mr. Chapman SECOND: Mr. Pennisi VOTE: 8-0

Mrs. Boyle voted no on number 11 for lack of information Mrs. Boyle voted no for number 14. Mrs. Boyle voted no on number 26 for the purchase of gasoline. She said that she believes that we should be sitting down again with the Borough. Mrs. Boyle abstained on #27, substitute teacher services.

XIV. BUILDINGS AND GROUNDS

XV. PUBLIC COMMENTS

Diana Joffe, SPEA, asked when the teachers that are yet to be determined will know when and where they are being moved. Dr. Lishak said that there is a meeting set for Monday, May 21st and if needed an additional meeting will be held on May 23rd. Dr. Lishak said that she, Mrs. Joffe and Mrs. Doyan will meet so that they can discuss the moves and they will know by the June COW. Mrs. Joffe said that she asked to make sure they will have time to make the appropriate moves. She thanked Dr. Lishak.

XVI. BOARD MEMBER COMMENTS

Mr. Cassio said he wanted to update everyone. There was an emergency Shared Services meeting yesterday at Noon at Borough Hall. On Monday evening, Chief Parker reached out to Dr. Lishak to request a meeting to discuss the upcoming SROs that we are trying to bring into the school district next year. Dr. Lishak notified the Shared Services Committee and most of us attended. Chief Parker wanted to make sure we were still on board with trying to implement some additional SRO's. Mr. Cassio said that the police

department has some housecleaning to do there, some promotions and some hiring, and they wanted to make sure we were still on board with moving forward. Minutes will be produced to the rest of the Board by the end of the week.

Mrs. Boyle thanked Dr. Lishak for her e-mail with that total update on the meeting. Mrs. Boyle gave her condolences to the family of Mario Abruzzese. Mario passed away today. His daughter was a former teacher here. Mario was very involved in the Borough.

Mrs. Boyle said that the Franklin school concert was so commendable and it was a great performance. She thanked Mr. Errico and all of the music directors. When the chorus sang they did a round where one group sang and the other group started and their hand movements were all together and it was very good.

Mrs. Boyle said that the Junior Journalist Dinner, hosted by the South Plainfield Business Association and Hometown Heroes was an enormous tribute to our students on their writing styles and skills. Mrs. Boyle thanked Mr. Bertram who is a big supporter of the Junior Journalist tribute. Hometown Heroes provided dinner to the 120 guests. Mrs. Boyle said that the dinner was taped and you can view it on the observer website.

Mrs. Boyle asked where the new physical education teacher is going. Dr. Lishak said that right now we know that we are short a teacher at the high school. The numbers during the PE periods are overcrowded at certain times during the day. She said that she is unsure where that particular person is going. She said that we might hire somebody and find they are more suited for an elementary or middle school so we are adding them to our PE repertoire and we will move them as needed.

Mr. Chapman congratulated the students for their tiger logos. He said that they came out great and it's really fun to see how much talent that we have in the district. Mr. Chapman said that he wasn't here last week so he wanted to congratulate Grant School on a fabulous performance of Aladdin. It was very enjoyable and he said that is greatly exceeded what he expected to see.

XVII. EXECUTIVE SESSION

RESOLVED, pursuant to the Open Public Meetings Act (N.J.S.A. 47:1A-1, *et. seq.*) that the Board meets in closed session at this time to discuss confidential matters pertaining to: (select one or more)

1. a matter rendered confidential by federal or state law
2. a matter in which release of information would impair the right to receive government funds
3. material the disclosure of which constitutes an unwarranted invasion of individual privacy
4. a collective bargaining agreement and/or negotiations related to it
5. a matter involving the purchase, lease, or acquisition of real property with public funds
6. protection of public safety and property and/or investigations of possible violations or violations of law

7. pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
8. specific prospective or current employees unless all who could be adversely affected request an open session.
9. deliberation after a public hearing that could result in a civil penalty or other loss

BE IT FURTHER RESOLVED that the matters discussed in closed session shall be made public as soon as the need for confidentiality no longer exists.

MOTION:

SECOND:

VOTE:

XVIII. ADJOURNMENT

There being no further business of the Board, there was a motion to adjourn at 7:10 p.m.

MOTION: Mrs. Wolak

SECOND: Mr. Pennisi

VOTE: 8-0

Respectfully submitted,

James J. Damato
Interim Business Administrator/Board Secretary