

SOUTH PLAINFIELD PUBLIC SCHOOLS

125 Jackson Avenue  
South Plainfield, NJ 07080  
Telephone: 908-754-4620

**Regular Public Meeting –Wednesday, October 17, 2018– 6:30 p.m.**  
**South Plainfield High School**  
**200 Lake Street**  
**South Plainfield, NJ 07080**

- I. CALL TO ORDER - President
- II. SALUTE TO FLAG
- III. ROLL CALL- Stephen Fried  
Assistant Business Administrator/Board Secretary

Present: Mrs. Anesh, Mr. Both, Mrs. Boyle, Mr. Cassio, Mr. Pennisi, Mrs. Wolak,  
Mr. Chapman, Mr. Seesselberg

Absent: Mr. Giannakis

Also Present: Dr. Noreen Lishak, Superintendent; Ms. Mary Malyska, Assistant  
Superintendent; Mr. Stephen Fried, Assistant Business  
Administrator/Board Secretary; Mr. Marc Zitomer, Legal Counsel

IV. BOARD PRESIDENT

South Plainfield Public Schools Mission Statement:

Students are the focus of the South Plainfield Public Schools. We will provide a dynamic, rigorous, relevant and technology-enriched curriculum, guided by the New Jersey Student Learning Standards. Our mission is to develop life-long learners who are prepared to succeed in a global and diverse society. We are resolved to educate the whole child, instilling the desire within our students to question and to become divergent thinkers who can achieve their fullest potential.

In accordance with the terms of the Sunshine Law, adequate notice of this meeting was posted in all school buildings, the Administration Building, Borough Clerk's office, Police Headquarters, Public Library, four newspapers, and W.C.T.C. on January 8, 2018.

Please be advised:

- There is no smoking on school grounds - inside or outside - at any time.
- Please silence all electronic devices.
- Pursuant to District Policy #0167, each statement made by a participant shall be limited to three minutes' duration and no participant may speak more than once

on the same topic.

V. AGENDA ADDITIONS AND/OR DELETIONS

VI. COMMENTS FROM THE PUBLIC ON THE PROPOSED RESOLUTIONS

VII. RESOLUTION TO APPROVE PRIOR BOARD MEETING MINUTES/COMMITTEE MINUTES

- |    |                                    |                    |
|----|------------------------------------|--------------------|
| a. | Committee of the Whole Meeting     | September 12, 2018 |
| b. | Executive Session                  | September 12, 2018 |
| c. | Regular Public Meeting, as amended | September 12, 2018 |

DISCUSSION:

Mrs. Boyle said, on the regular minutes for September 12<sup>th</sup>, on page 14, the second to last paragraph, the name is Bentivenga not Bengivenga.

MOTION: Mr. Pennisi

SECOND: Mr. Both

VOTE: 8-0

VIII SUPERINTENDENT'S REPORT

1. School Presentations

Dr. Lishak said that each school in the South Plainfield School District will have the opportunity to shine at a board meeting. This evening, Mr. Spring, along with members of the South Plainfield Marching Band and students from the broadcast class have created a video commercial highlighting some of the wonderful happenings in our high school.

Mr. Spring introduced broadcasting students, Bernice Ndegwa and Ryan Carey to present their video. The marching band also performed.

Following the video, Mr. Spring honored Akaash Patel and Ezinne Ibeku who are both National Honor Merit Scholarship commended students. He also honored Linda Farinella who is a National Honor Merit Scholarship semifinalist.

Following the presentation, Dr. Lishak thanked Mr. Spring and the members of the marching band as well as the broadcast class for an amazing job. Dr. Lishak said that this is why she wanted to have our students come and highlight everything that happens in our district. Dr. Lishak said that we have amazing students and now she has the honor of bringing up some of our amazing teachers and administrators as they will be receiving their tenure.

2. Presentation of Tenure Certificates

The following staff members have been recommended to receive tenure:

High School

Christina Della Sala  
Timothy Flannery  
Susan Nydam  
John Van Hook

Middle School

Sarah Cawley

Grant School

Stacey Losardo  
Desiree Scilingo

John E. Riley School

Frank Gaspari  
Abbe Rubin

Administrators

Kevin McCann  
Roger Vroom

John F. Kennedy School

Jessica Ross

3. Presentation of HIB Self-Assessment Grade Report

Ms. Malyska presented the HIB Self-Assessment Grade Report for the 2017/2018 school year. Ms. Malyska said that in our district, our SAC counselors as well as our guidance counselors were able to complete a self-assessment in collaboration with the building principals. The areas assessed include: programs and approaches or other initiatives, training on the Board of Education approved HIB policy, staff instruction and training, curriculum and instruction on HIB, HIB personnel, school level HIB incident reporting, HIB investigative procedures and HIB reporting. The maximum score that you can receive is a 78. The following are the school scores based on the listed categories:

High School – 71  
Middle School – 69  
Grant School – 71  
Franklin School– 72  
Kennedy School– 61  
Riley School – 73  
Roosevelt School- 74

IX. CURRICULUM/STUDENT ACTIVITIES

1. Acceptance of the Fire and Security Drill Reports for September 2018

Accept the Fire and Security Drill Reports to the Board of Education for September 2018.

2. Bus Evacuation Drills

Accept the Report of the Completion of the School Bus Emergency Evacuation Drills to the Board of Education, according to N.J.A.C. 6A:27-11.2, in accordance with the

information in the hands of each Board member.

3. Acceptance of Anti-Bullying Report

Approve the Harassment, Intimidation & Bullying Reports from September 13 – October 17, 2018

BE IT FURTHER RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education approve the following cumulative data regarding HIB incidents from September 5 – October 17, 2018, reported as of this agenda.

School	Number of Alleged Incidents September 5 – October 17, 2018	Number of Verified Incidents September 5 – October 17, 2018
High School	5	2
Middle School	4	2
Grant School	1	0
Franklin School	0	0
Kennedy School	0	0
Roosevelt School	0	0
Riley School	0	0

4. Approve Revised 2018/2019 School Calendar

Approve the revised 2018/2019 School Calendar as shown in Tab IX.4. The date for the Grant School Parent Conferences was changed to February 28, 2019.

5. Approval of the School Nursing Services Plan for 2018/2019

Approval of the School Nursing Services Plan for the 2018/2019 school year as shown in Tab IX.5

6. Approve Model Written Indoor Air Quality Program – 2018

Approve the Model Written Indoor Air Quality Program – 2018/2019, as shown in Tab IX.6.

7. Approval for DECA State Career Development Conference Trip

Approve the following trip for students:

Target Group: South Plainfield DECA Club

New Jersey DECA State Career Development Conference  
Harrah's Resort, Atlantic City, NJ  
March 4-6, 2019

No cost to the Board of Education  
Number of students: TBD, typically 20-25

Trip Proposal: Ms. Kayla Bryant-Khanutin, Club Advisor  
Chaperones: Ms. Kayla Bryant-Khanutin, Ms. Kelly Butrico

8. Approval for DECA International Career Development Conference Trip

Approve the following trip for students:

Target Group: South Plainfield DECA Club

New Jersey DECA State Career Development Conference  
Orlando Convention Center, Orlando, FL  
April 26 – May 1, 2019

No cost to the Board of Education  
Number of students: TBD pending outcome of State Conference in March, currently 4  
have qualified to attend

Trip Proposal: Ms. Kayla Bryant-Khanutin, Club Advisor  
Chaperones: Ms. Kayla Bryant-Khanutin, Ms. Kelly Butrico

9. Approval of Revised Crisis Management Plan – 2018/2019

Approve the Crisis Management Plan, including the Roosevelt Administration Building,  
for the 2018/2019 school year, as revised in October 2018. This plan is on file in the  
Superintendent's Office.

10. Approval of the Written Hazardous Communication Program – 2018/2019

Approve the Written Hazardous Communication Program, as required by N.J.A.C.  
12:100-7. for the 2018/2019 school year as shown in Tab IX.10.

11. Approval for the Wingman Program, a Training Program for Teachers and  
Students to Foster a Positive School Climate

Approve the Wingman Program, a training program for teachers and students, in Grant  
School and the four elementary schools to foster a positive school climate. The cost of  
\$300.00 per school for supplies will be taken from their supply accounts.

12. Approval of High School Winter Sports Schedules – 2018/2019

Approve the High School Winter Sports Schedules for the 2018/2019 school year as  
shown in Tab IX.12.

13. Approval of Middle School Winter Sports Schedules – 2018/2019

Approve the Middle School Winter Sports Schedules for the 2018/2019 school year as shown in Tab IX.13.

14. Approval of the Revised South Plainfield High School Coaching Manual

Approve the revised South Plainfield High School Coaching Manual for the 2018/2019 school year as shown in Tab IX.14

15. Approval of the HIB Self-Assessment Grade Report for the 2017/2018 School Year

Approve the HIB Self-Assessment Grade Report for the 2017/2018 school year as shown in Tab IX.15.

16. Approval of the Standard Operating Procedure Manual

Approve the District's Standard Operating Procedure Manual, which is on file in the Business Office.

DISCUSSION:

RESOLVED, upon recommendation of the Superintendent of Schools that the Board of Education approve the foregoing resolutions.

MOTION: Mr. Both

SECOND: Mr. Pennisi

VOTE: 8-0

X. POLICY

A. Approval of First Reading of Bylaws/Policies/Regulations

Approve the first reading of the following Bylaws/Policies/ Regulations/Exhibits in accordance with Tab X.A

1. Policy 1613 – Disclosure and Review of Applicant's Employment History-Tab X.A.1-New
2. Regulation 1613 – Disclosure and Review of Applicant's Employment History-Tab X.A.2-New
3. Policy 2624 – Grading Student Assessments and Grade Documentation-Tab X.A.3-Revised
4. Policy 3321 – Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members-Tab X.A.4-Revised

5. Policy 5512 – Harassment, Intimidation, or Bullying (HIB)-Tab X.A.5-Revised
6. Policy 5536 – Random Student Substance Testing-TAB X.A.6-Revised
7. Policy 5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities-Tab X.A.7-Revised
8. Regulation 5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities-Tab X.A.8-Revised
9. Policy 6700 – Investments-Tab X.A.9-Revised
10. Policy 8561 – Procurement Procedures for School Nutrition Programs-Tab X.A.10-Revised

#### DISCUSSION:

Mrs. Boyle said that she had asked if there was anything contractual at the last policy adoption. She said that she was told there was not but there was. She said that she believes that it was 2624 and this is an amendment from the original version. She said thank you for making this amendment.

Mrs. Boyle said, under HIB policy 5512, if there are any complaints with regards to feeling that you are being harassed, intimidated and bullies, she hopes that they would come forward. She said that in this day in age where people have stayed back and not said anything for twenty years, that doesn't work anymore. Even for those teachers without tenure, if you feel that there is a problem, please come forward. Mrs. Boyle said that she knows that there are some that don't have tenure that are worried about losing their job. Mrs. Boyle said this is why we have policies so please come forward.

Mr. Boyle said that she has a question on pages 13-27. She said that it says that a board member who witnesses an HIB must write a report. She asked if this is correct. Dr. Lishak said that a board member does not write a report. They will receive and review the reports. Dr. Lishak said that we have chosen to continue the process as we have been doing. Dr. Lishak said that they didn't make any changes where we put it back on the administration to make the determination to come back. The information that comes back is on behalf of the Board. Mrs. Boyle said that she understands and asked for a review of how pages 13-27 are worded. Dr. Lishak told Mrs. Boyle that she will have to review the policy.

Mrs. Boyle said that on policy 5536, Random Student Substance Policy, she asked if a child is sent out for a drug testing that it's not meant to be disciplinary or punitive narrative and asked if those students would receive help.

Mrs. Boyle asked if Policy 5536, the random student substance policy, is meant to be disciplinary or punitive. She asked if those students would receive help.

Mr. Zitomer said that is correct. With a random drug testing policy, which this is, the law says that any student who is tested positive, it would not serve as a means to discipline the student but would provide counseling, therapy or any other help that a student needs under random testing. That is different from if we suspect that a student is under the influence at school and we send

the student out for a test.

Mrs. Boyle said that she understands that and several years ago there was a student who had the lead in our high school play who was randomly drug tested and he was taken out of that role so that shouldn't have happened, correct? It was a random drug test and they were removed from the role. Mr. Zitomer said that he doesn't know the specifics of that particular situation but, in general, you are right, under random testing, the consequences are not supposed to be disciplinary.

Mr. Zitomer said that the other point that he wanted to make and he agrees with Mrs. Boyle in that any staff member that feels that they are harassed, any coach that feels that they are harassed should come forward and file a complaint. To be clear, the HIB policy does not apply to conduct directed toward a staff member. It only applies to conduct directed toward a student. We have other policies, as you know, that apply to staff members.

Mrs. Boyle said that she is adding that in there because we do have policies that deal with that so yes, thank you.

RESOLVED, upon recommendation of the Superintendent of Schools that the Board of Education approve the foregoing resolutions.

MOTION: Mr. Both SECOND: Mr. Pennisi VOTE: 8-0

XI. PERSONNEL

Motion by Member Cassio, seconded by Member Chapman, to accept the recommendation of the superintendent and adopt the following:

RESOLVED, that the South Plainfield Board of Education approve the following:

(NOTE: Approval of this resolution authorizes the superintendent to submit to the county superintendent applications for emergent hiring and the applicant's attestation and proof that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. This includes background checks and fingerprinting for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification **and the satisfaction of all requirements set forth in P.L. 2018, c.5.** All salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, \*denotes mentoring required.)

RESOLVED, that the South Plainfield Board of Education approve the following:

**XI.A Resignations, Retirements, Terminations**

RESOLVED, that the South Plainfield Board of Education approve the following:

Code	Name	Action	Position	Location	Date Eff.	Discussion
1.	Fried, Stephen	Resign	Assistant Business Administrator	District	12/14/18 or sooner	Letter dated 10/17/18
2.	Bennet, Nicole	Resign	School Psychologist	Roosevelt School	09/21/18	Letter dated 8/31/18



Regular Public Meeting  
October 17, 2018

Code	Name	Action	Position	Location	Date Eff.	Discussion
3.	Masterson, Karyn	Retire	LDTTC	Franklin School	02/01/18	
4.	Garris, Ursula	Resign	School Nurse	Franklin School	11/17/18 or sooner	Letter dated 9/18/18
5.	Pavlak, William	Resign	Head Wrestling Coach	High School	09/25/18	
6.	Flood, Tina	Resign	Paraprofessional	Roosevelt School	10/19/18	Letter dated 10/9/18

**XI.B Leaves of Absence**

Code	Name	Reason	Position	Loc.	Paid FMLA Start Date	Paid Leave (Not FMLA)	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1.	Employee #: 4880	Paid Medical/ Unpd. FMLA	Special Education Teacher	Grant School		5/11/18	5/16/18		10/23/18	11/20/18	Revised Return Date
2.	Employee #: 5305	Paid Medical/ Unpd. FMLA	BCBA	District		02/04/19	3/04/19			06/03/18	
2.	Employee ID#: 3418	Paid Leave/ Unpaid FMLA	Duty Aide	Grant School		09/05/18	10/19/18			01/01/19	Revised Return Date

**XI.C Appointments, Transfers**

Code	Name	Action	Position	Deg /Step	Salary/ Hrly. Rate	Location	Date Effective	Date Term.	Discussion
1.	Kozyra, Patrick	Approve	School Psychologist	1 MA	\$55,385 (prorated)	Roosevelt School	11/05/18	06/30/19	Acct#: 11-000-219-104-18
2.	White, Allison	Approve	School Nurse	2 BA	\$53,235 (prorated)	Franklin School	10/24/18	06/30/19	Replacement for Garris, Ursula Acct#:11-000-213-104-04
3.	Aslam, Salma	Approve	Paraprofessional	Step 1 \$17.93 per hr.	\$13,566 (prorated)	Roosevelt School	10/18/18	06/30/19	Acct#: 11-213-100-106-18
4.	Sajid, Kanwal	Approve	Paraprofessional	Step 1 \$17.93 per hr.	\$13,566 (prorated)	Franklin School	TBD	06/30/19	Acct#: 11-213-100-106-18
5.	Affinito, Shirley	Approve	Substitute Duty Aide/Paraprofessional	N/A	\$9.25 per hr.	District	10/17/18	06/30/19	Acct#: 11-000-262-106-00 & 11-000-262-107-00
6.	Aslam, Salma	Approve	Before/After Care Aide	Step 0	\$17.70 per hr.	District	10/18/18	06/30/19	Acct#: 61-993-100-101-19
7.	Broderick, Colleen	Approve	Before/After Care Aide	Step 0	\$17.70 per hr.	District	10/18/18	06/30/19	Acct#: 61-993-100-101-19
8.	Nguyen, Andrew	Approve	Before/After Care Aide	Step 0	\$17.70 per hr.	District	10/18/18	06/30/19	Acct#:61-993-100-101-19
9.	Mastroianni, Mikayla	Approve	Substitute Before/After Care Aide	N/A	\$15.00 per hr.	District	10/18/18	06/30/19	Acct#: 61-993-100-101-19
10.	Nguyen, Joanne	Approve	Substitute Before/After Care Aide	N/A	\$15.00 per hr.	District	10/18/18	06/30/19	Acct#: 61-993-100-101-19
11.	McConville, Gina	Approve	Substitute Before/After Care Aide	N/A	\$15.00 per hr.	District	10/18/18	06/30/19	Acct#: 61-993-100-101-19

Regular Public Meeting  
October 17, 2018

12.	Vitabile, Sheri	Approve	Paraprofessional	Step 2 \$18.18 per hr.	\$13,755.00	High School	09/01/18	06/30/19	Revised—Increase in hrs. from 18 to 19.5 Acct#:11-213-100-106-18
13.	Figler, Charlene	Transfer	Paraprofessional	Step 10 \$21.87 per hr.	\$25,457.00	Roosevelt School	10/09/18	06/30/19	Plus \$2400 Longevity Transfer from Grant to Roosevelt Acct#:11-213-100-106-18

**XI.D. Adjustments, Stipends, Degree Changes**

Code	Name	Action	Position	Degree/Step/ No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Term.	Discussion
1.	Hearne-Pascale, Heather	Approve	Teacher	5 BA	\$56,235	Kennedy School	09/14/18	09/14/18	Stayed an additional hour to assist Special Needs Child that was returned to school by transportation Acct#: 11-212-100-101-18
2.	Wargacki, Kathleen	Approve	Paraprofessional	Step 10	\$21.87 per hr.	High School	09/11/18	06/30/19	AM assisting MD Children off Bus Will be sub when Cathy Piwowar is absent Acct#: 11-213-100-106-18
3.	Lillis, Brittany	Approve	Teacher	N/A	\$41.00 per hr.	Kennedy School	08/28/18	08/28/18	Attend I-Pad training session for a student from 10a m to 2 pm Acct#: 11-212-100-101-18
4.	Hearne-Pascale, Heather	Approve	Teacher	N/A	\$41.00 per hr.	Kennedy School	08/28/18	08/28/18	Attend I-Pad training session for a student from 10a m to 2 pm Acct#: 11-212-100-101-18
5.	Kellerman, Karen	Approve	PD Presenter	19 MA	\$81.92 per hr.	District	11/06/18	11/06/18	FUNDations Training 3 hours total Acct#:11-230-100-101-18
6.	Sikanowicz, Mary	Approve	PD Presenter	7 MA	\$52.40 per hr.	District	11/06/18	11/06/18	FUNDations Training 3 hours total Acct#:11-213-100-101-18
7.	Brandenburg, Christine	Approve	PD Presenter	8 MA	\$54.07 per hr.	Grant School	11/06/18	11/06/18	Makerspace Training—3 hours total Acct#:11-000-222-100-02
8.	Phillips, Stephen	Approve	PD Presenter	7 BA	\$50.20 per hr.	District	11/06/18	11/06/18	Art Presentation—4.5 hours total Acct#: 11-140100-101-01
9.	Parisi, Lori	Approve	PD Presenter	11 MA+30	\$60.90 per hr.	District	11/06/18	11/06/18	Turnitin Presentation Acct#: 11-000-222-100-01
10.	deMello, Denise	Approve	Counselor Community Evening Workshop	12 MA+45	\$41.00 per hr.	High School	TBD	TBD	1 in Nov, 1 in Jan, 1 in Feb & 1 in March Total of 12 hours Acct#:11-000-218-104-01
11.	Giannakis, Jaime	Approve	Counselor Community Evening Workshop	1 MA	\$41.00 per hr.	High School	TBD	TBD	1 in Nov, 1 in Jan, 1 in Feb & 1 in March Total of 12 hours Acct#:11-000-218-104-01
12.	Hapstak, Erica	Approve	Counselor Community Evening Workshop	5 MA	\$41.00 per hr.	High School	TBD	TBD	1 in Nov, 1 in Jan, 1 in Feb & 1 in March Total of 12 hours Acct#:11-000-218-104-01
13.	McDonough, Nicole	Approve	Teacher Community Evening Workshop	2 BA	\$41.00 per hr.	High School	TBD	TBD	1 in November Total of Acct#: 11-130-100-101-03
14.	Proietto, Vanessa	Approve	Teacher Community Evening Workshop	8 MA	\$41.00 per hr.	High School	TBD	TBD	1 in November Total of Acct#: 11-204-100-101-18

Regular Public Meeting  
October 17, 2018

Code	Name	Action	Position	Degree/Step/ No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Term.	Discussion
15.	Martinez, Leslie	Approve	Responsive Classroom Workshop	12 MA+15	\$61.65 per hr.	Franklin School	11/06/18	11/06/18	3 hours total Acct#:11-000-221-320-11
16.	Rodger, Mary	Approve	Responsive Classroom Workshop	19 MA	\$80.67 per hr.	Franklin School	11/06/18	11/06/18	3 hours total Acct#:11-000-221-320-11
17.	Graziano, Kaitlyn	Approve	Paraprofessional	Step 1	\$17.93 per hr.	High School	09/20/18	09/20/18	Subbed for Dayna Palmer for 2 hours Acct#: 11-212-100-106-18
18.	McKee, Nancy	Approve	Paraprofessional	Step 10	\$21.87 per hr.	High School	10/16/18	06/30/19	To take special education student at the end of the after school Board Game Club to bus, every other Tuesday, starting on 10/16/18 Up to an additional ½ hr. Acct#: 11-212-100-106-18
19.	Capizola, Gina	Approve	Retiree Franklin School	N/A	\$3,930.00	Franklin School	N/A	N/A	Sick Day Payout Acct#: 11-213-100-101-18
20.	Schlem, Nyssa	Approve	PD Presenter	3 MA	\$47.40 per hr.	High School	10/8/18	10/8/18	ABA Training Total of 7 hrs. Acct#: 11-000-216-101-18
21.	Patullo, Jessica	Approve	PD Presenter	1 MA	\$46.15 per hr.	Middle School	10/8/18	10/8/18	ABA Training Total of 7 hrs. Acct#: 11-000-216-101-18
22.	Dezmin, Susan	Approve	Paraprofessional	Step 10	\$21.87 per hr.	Grant School	10/29/18	10/29/18	Attend School Trip to be one-to-one aide for special needs student (up to 4 hrs) Acct#: 11-213-100-106-18
23.	Corisdeo, Geoffrey	Approve	Head Girls' Basketball Coach	Step 3	\$7822.00	High School	11/12/18	03/22/19	Revised Step Acct#: 11-402-100-100-22
24.	Livecchi, Sarah	Approve	Yearbook Advisor	Step 1	\$1467.00	Middle School	09/01/18	06/30/19	Revised Co Advisor withdrew Acct#: 11-401-100-100-00
25.	Kriskowski, Jessica	Approve	Heroes & Kool Kids Advisors	Step 1	\$1250.00	High School	09/1/18	06/30/19	(1/2 of \$2500) Revised Acct#: 11-401-100-100-00
26.	Vandermark, Marla	Approve	Heroes & Kool Kids Advisors	Step 1	\$1250.00	High School	09/1/18	06/30/19	(1/2 of \$2500) Revised Acct#: 11-401-100-100-00
27.	Wetzel, Alyssa	Approve	Ski Club Advisor	Step 1	\$1004.00	High School	09/1/18	06/30/19	Acct#: 11-401-100-100-00
28.	Eckhardt, Alyssa	Approve	Ski Club	Step 1	\$669.33	High School	09/01/18	06/30/19	2 stipends for position split between 3 employees Acct#: 11-140-100-100-00
29.	Philips, Stephen	Approve	Ski Club	Step 1	\$669.33	High School	09/01/18	06/30/19	2 stipends for position split between 3 employees Acct#: 11-140-100-100-00
30.	Hunt, Chelsea	Approve	Ski Club	Step 1	\$669.33	High School	09/01/18	06/30/19	2 stipends for position split between 3 employees Acct#: 11-140-100-100-00
31.	Mangieri, Scott	Approve	Robotics Assistant Advisor	N/A	\$2000.00	High School	09/01/18	06/30/19	Acct#: 11-140-100-100-00
32.	Vielshepard, Linda	Approve	Drama Advisor	Step 1	\$2791.00	High School	TBD	06/30/19	Acct#: 11-140-100-100-00

**XI.E Unpaid Suspension**

Employee I.D. # 4002, on an unpaid suspension, effective September 11, 2018 through October 11, 2018. (Revised)

**XI.F Approval of All Staff Members of the Teachers' Unit to Give Home Instruction to South Plainfield Students**

RESOLVED, that the South Plainfield Board of Education approve all staff members of the teachers' unit, in accordance with their certifications, at \$41.00 per hour, to give home instruction to South Plainfield students for the 2018-2019 school year.

DISCUSSION

Mrs. Boyle said, to her dismay, she sees that our Assistant Business Administrator, Stephen Fried, is resigning to move forward. She told Mr. Fried that he will truly be missed. She told him that he put a lot of time in this district and he's worked his way up and learned everything he possibly could. She said that this is to our disadvantage that he is leaving.

Mrs. Boyle said that she knows that it took multiple advertisements to get ski instructors. She said that her comment at the last meeting was that there were two gentlemen, Mr. Baldassare and Mr. Breslow who ran the club for years. They had their own insurance and Mrs. Boyle said that she stated that if somebody didn't step up she would hope that we would reach out to them. Mrs. Boyle said that she hopes that they will stay involved in the ski club.

MOTION: Mr. Cassio                      SECOND: Mr. Chapman                      VOTE: 8-0

**XI.G. Approval of FMLA Leave, Utilizing Accumulated Sick Time**

RESOLVED, that the Board of Education places Employee I.D. # 1469 on a twelve-week Family Medical Leave of Absence with benefits commencing on October 16, 2019 through January 24, 2019, returning to work on January 25, 2019, utilizing accumulated sick days until they are exhausted followed by an unpaid leave for the balance of the FMLA.

MOTION: Mr. Both                      SECOND: Mr. Pennisi                      VOTE: 8-0

**XI.H. Approve the Extra-Curricular Sidebar Agreement Between the South Plainfield Board of Education and the South Plainfield Education Association**

RESOLVED, that the Board of Education hereby approves the following extra-curricular sidebar agreement between the South Plainfield Board of Education and the South Plainfield Education Association:

**SIDEBAR AGREEMENT  
BETWEEN THE  
SOUTH PLAINFIELD BOARD OF EDUCATION  
AND THE  
SOUTH PLAINFIELD EDUCATION ASSOCIATION**

WHEREAS, The South Plainfield Board of Education ("Board") and the South Plainfield Education

Association (“Association”) are parties to a collective negotiations agreement (“Agreement”) in effect for the period July 1, 2017 through June 30, 2020; and

WHEREAS, Article III of the Agreement states that the Agreement shall not be modified except by an instrument in writing duly executed by both parties; and

WHEREAS, Article VI, schedule C, of the Agreement provides that the following clubs receive a negotiated amount based on a maximum step of \$2,500.00 annually per club. We are hereby amending the extra-curricular salary guide according to the collective bargaining agreement dated July 1, 2017 through June 30, 2020; and will be applied to the positions of Heroes and Cool Kids and Peer Leadership.

WHEREAS, this amendment will subsequently eliminate the unfilled position of Project Acceleration Teacher from the contract moving forward and amend the stipend of the A.V. Coordinator to the amount of \$1,606.00 respectively.

FOR THE SPEA:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATED:

FOR THE BOARD:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATED:

DISCUSSION:

Mr. Both asked if conflicted board members can vote on this. Mr. Zitomer said that the conflicted members should not vote on this.

Mrs. Boyle said that this is specifically related to advisors and she is going to vote on this. She said that she thinks this is a long time coming. The people in this club are doing a great job and this is not dealing with a whole group, rather specific clubs.

Mr. Zitomer said that he said his piece and people can do whatever they’d like.

Mrs. Anesh asked Mr. Zitomer if she is conflicted for this one and he told her that she is not conflicted.

RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education approve the foregoing resolutions:

MOTION: Mr. Chapman

SECOND: Mr. Cassio

VOTE: 5-0-3

Mr. Both abstained but said that he agrees with it.

Mrs. Boyle said she will word it like that. She abstained but said that she absolutely agrees with it.

Mr. Cassio abstained.

XII. FINANCE

1. Approval of 2019/2020 Budget Calendar

Approve the Budget Calendar for the 2019/2020 school year in accordance with Tab XII.1.

2. Approve Line Item Transfers

RESOLVED, that the Board of Education approve the line item transfers for September 2018 shown in Tab XII.2

3. Approval of Bill List for October 2018

Approve payment of bills and claims that have been certified by the Board Secretary and filed in the Business Office. The following is a list of payments being approved

<u>Checks</u>	<u>Payroll Number</u>	<u>Amount</u>
Payroll	9-15-2018	\$ 1,674,812.65
Payroll	9-30-2018	\$ 1,684,433.60

<u>Checks</u>	<u>Check Numbers</u>	<u>Amount</u>
<u>Hand Checks</u>		
Preschool	300003	\$ 1,085.67
Latchkey		\$
Adult Ed		\$
Cafeteria	200024	\$ 86,778.23
Trust and Agency	100193 - 100220	\$ 181,487.25
FICA	909141808	\$ 97,027.10
	909281819	\$ 97,486.08
Unemployment		\$
Machine Checks	3171 - 3460	\$ 1,992,536.15
FUND 30	700102 -700124	\$ 1,729,320.86

4. Receipt of Secretary's and Treasurer's Reports

RESOLVED, that the Board of Education approve the receipt of the Secretary's and Treasurer's Reports as of August and September 2018, and acknowledge the following certification of the Board Secretary:

Pursuant to N.J.A.C. 6A:23-2-11(c)4, the Board Secretary certifies that after review of the Board Secretary's and Treasurer's monthly financial reports in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b).

=====  
H. Ronald Smith, Board Secretary

=====  
Date

5. Accept Gift Donation

Accept the donation of a small freezer to John E. Riley School from the PTSO. This donation is valued at \$500.00.

6. Accept Gift Donation

Accept the donation of lockdown shades for classroom doors to Roosevelt Elementary School from the Roosevelt PTO. This donation is valued at \$1500.00.

7. Approve Change Order #3 for Northeastern Interior Services Relative to the High School Toilet Room Renovation Project - \$2,787.75

Approve Contingency Change Order #3 for Northeastern Interior Services in the amount of \$2,787.75 for fire detection changes for the South Plainfield High School Toilet Room Renovations Project. This amount will be deducted from the Owner's Contingency Reserve of \$46,954.31 leaving a balance of \$44,166.56.

8. Approve Change Order #1 for VMG Group Relative to Kennedy & Franklin School Roof Replacement Project - \$1,6781.53

Approve Contingency Change Order #1 for VMG Group in the amount of \$1,681.53 for the installation of three (3) Gravity Vents at the Franklin Elementary School relative to the Kennedy & Franklin School Roof Replacement Project. This amount will be deducted from the Owner's Contingency Reserve of \$50,000.00, leaving a balance of \$48,318.47.

9. Approval of Non-Public School Technology Initiative Program Purchase Order

Approve the Nonpublic School Technology Initiative Program purchase order through the Educational Services Commission of NJ for Holy Savior Academy in the amount of \$4,836.51 as shown in Tab XII.9

10. Approval of Fall Transportation Jointure – Piscataway as Host District

Approve the following Fall Transportation Jointure with Piscataway Board of Education for the 2018/2019 school year:

<u>School</u>	<u>Rte.</u>	<u>Host District</u>	<u>Total Cost</u>
East Brunswick VT	V3	Piscataway	\$25,489.53

11. Authorize Disposal of Personal Property No Longer Needed

Authorize the Board Secretary to dispose of personal property no longer needed for public use in accordance with the list attached in Tab XII.11. If no bids are received, property may be disposed of for scrap.

12. Approval of Withdrawals, Placements, and Tuition Adjustments of Special Education Students for the 2018-2019 School Year

Approve the withdrawals/placements/tuition changes for the following special education students for the 2018-2019 school year:

- a. Change in 2018 extended school year tuition for one special education student at Pathways to Adult Learning Program with the Educational Services Commission of NJ. Tuition cost of \$4,176.00 was originally approved on the June 20, 2018 BOE agenda. New tuition cost will be \$4,756.00. State ID No.: 2524780836.
- b. Change in 2018 extended school year and 2018-2019 school year tuitions for one special education student at Pathways to Adult Learning Program with the Educational Services Commission of NJ. ESY tuition cost of \$4,176.00 and school year tuition cost of \$30,060.00 were originally approved on the June 20, 2018 BOE agenda. New tuition cost for ESY will be \$4,756.00. New tuition cost for the school year will be \$42,840.00. State ID No.: 2589289404.
- c. Acceptance of tuition contract for one general education student attending Branchburg School District effective September 6, 2018 through March 6, 2019. Total cost will be \$12,387.13. State ID No.: 5990398223.
- d. Placement of one general education student at Daytop NJ Academy for the 2018-2019 school year. Educational program is from September 10, 2018 and ends on June 14, 2019 at the rate of \$120.00 per diem. State ID No.: 6770921587.
- e. Placement of one general education student at Burlington County Alternative School (Rancocas Valley Regional High School District) for the 2018-2019 school year. Anticipated start date will be September 28, 2018. Tuition cost will be \$24,500; pro-rated (\$136.11 per diem). State ID No. 8264141308.
- f. Additional related services for one special education student attending Lincoln Elementary Achievement Program, Cranford Public Schools for the 2018/2019 school year. Addition of speech therapy services at the rate of \$82.00 per hour. State ID No.: 9451616022



- g. Correction in tuition cost for one special education student attending CPC Behavioral Healthcare on a part-time basis. Tuition cost of \$38,130.00 was approved on the September 12, 2018 agenda. Correct tuition should be \$33,480.00. State ID No.: 2467977625.
- h. Placement of one special education student at East Mountain School for the 2018- 2019 school year. Start date was October 10, 2018. Tuition cost will be \$54,320.; per diem rate is \$343.80. State ID No.: 7087576406.
- i. Change in per diem rate for one special education student attending Bancroft School for the 2018-2019 school year. The original tuition cost for the 2018 Extended School Year was \$10,945.12 and the 2018-2019 school year was \$59,878.80 (per diem rate was \$332.66), both approved on the June 20, 2018 BOE agenda. The adjusted per diem rate will be \$372.62; the 2018 ESY tuition cost will be \$11,923.84 and the 2018-2019 tuition cost will be \$67,071.60. State ID No.: 6620720372.

13. Approval of Professional Development Expenditures

Approve the following expenditures (registration, mileage, and conference fees), substitutes, and trips, which are compliant with State payment guidelines, employee job responsibilities and critical to the needs of the school district.

	<u>Name of Workshop</u>	<u>Dates</u>	<u>Amount</u>	<u>Person Attending</u>
1.	NGSS Administrator Workshop	9/24/18	\$11.04 – mileage 11-000-223-580-11-000	Shanti Kantha-Murray
2.	Professional Learning Board	Online Course 5 hours	\$39.00 11-000-221-320-11	James Miller
3.	NJ Science Convention	10/23/18	\$175.00 11-000-223-580-11-000	Julie Montany
4.	NJ Science Convention	10/23/18	\$175.00 11-000-223-580-11-000	Laura Vaz

Regular Public Meeting  
 October 17, 2018

5.	Techniques for Children and Adolescents with Emotional & Behavioral Problems	11/28/18	\$199.99 11-000-223-580-11-000	Denise deMello
6.	Bullying Law Updates	10/22/18	\$156.39 Registration/Mileage 11-000-223-580-11-000	Patrick Sarullo
7.	Social Media & Cyberbullying in Schools”	12/10/18	\$156.39 Registration/Mileage 11-000-223-580-11-000	Patrick Sarullo
8.	Tips, Tricks, & Tools to Use With Your Chromebook	11/27/18	\$146.39 Registration/Mileage	Robert Goman
9.	World Language for Everyone	10/25/18	\$125.00 11-000-223-580-11-000	Laura Sosna
10.	NJCHE	11/30/18	\$80.00 11-000-223-580-11-000	Tim Flannery
11.	NJCHE	11/30/18	\$80.00 11-000-223-580-11-000	Jess Wilson
12.	Refreshers for Asbestos Supervisor, Inspector and Management Planner	10/19/18 & 11/2/18	\$410.00 11-000-223-580-11-000	Tom Wiggins
13.	Systems 3000 Training	10/3/18	\$19.15 mileage 11-000-223-580-11-000	Julianne Galuppo

Regular Public Meeting  
October 17, 2018

14.	Gang Awareness Training	11/1/18	\$50.00 mileage 11-000-223-580-11	Kevin Hajduk Leo Whalen Sam Fierra Robert Redmon Robert Goman
15.	NJ Science Convention	10/23-24/18	\$354.27 Registration & mileage 11-000-223-580-11	Shanti Kantha-Murray
16.	Professional Learning Board	Online Course 5 hours	\$39.00 11-000-221-320-11	John Greco
17.	Powerful Practical Strategies for Reaching “I don’t care” and Underperforming Students to Increase Their School Success	12/12/18	\$269.00 11-000-223-580-11	Cathy Pompilio
18.	Grant School Trip to Fairview	10/29/18	Mileage: \$37.70 11-213-100-106-18-000 & 11-000-219-580-18-000	Susan Dezmin

14. Approval for Professional Development Expenditure

Approve payment to Pete Magnani to provide a CPR Certification class for the following eight (8) nurses at a cost of \$65.00 per nurse during the Professional Day on October 8, 2018:

Ardis DeCamp  
Carol Ullom  
Ursula Garris  
Sheryl Lapp  
Joanne Frees  
Margaret DeAndrea  
Amelia Heller  
Jessica Butrico

15. Approve Professional Development Expenditure – Staff/Board Member

Approve the following travel expenditures, which are compliant with State payment

guidelines, employee job responsibilities and critical to the needs of the school district pursuant to Bylaw #0147. (Acct. #11.000.230.585.12)

Name	Title	Workshop	Dates	Components	Not to Exceed Amounts
Bill Seesselberg	Board President	NJSBA Law Forum	10/25/18	Cost:	\$ 75.00
Debbie Boyle	Board Member	Middlesex County School Boards Mt. Pierre's Monmouth Junction, NJ	10/3/18	Cost: Mileage	\$ 0.00 \$12.40

16. Approval of Fall Transportation Jointure 2018/2019 – South Plainfield Host District

Approve the following fall Transportation Jointure for the 2018/2019 school year with South Plainfield as host district:

School	Route #	District	#of Days	Route Cost
Roosevelt Elem.	ROS3-AM	W. Windsor/Plainsboro	158	\$11,850.00
Grant Elementary	WSS/GHM7	W. Windsor/Plainsboro		

17. Approval for Professional Development Training

Approve the expenditure of \$2,800.00 for EPS Professional Development Department to provide SPIRE (Intensive Reading Intervention for Nonreaders and Struggling Readers) curriculum training to all MD/LLD teachers on November 6, 2018, Professional Development Day for South Plainfield.  
 Account No.: IDEA: 20-250-200-300-18 (\$2,800.00)

18. Approval for Professional Development Training

Approve the expenditure of \$600.00 for Diana Sefchik to provide a presentation on World Language Best Practices on November 6, 2018.  
 Account No.: 11-000-223-320-11

19. Approval for Expenditure for Music Accompanist for High School Concerts

Approve payment in the amount of \$329.00 for Paul DiDario to provide music accompanist services for High School concerts for the 2018/2019 school year. Acct. #11-401-100-800-01

20. Approval for Expenditure for Music Accompanist for Middle School Concerts

Approve payment in the amount of \$1,115.00 to Paul DiDario to provide music accompanist services for Middle School Concerts for the 2018/2019 school year.  
Acct. #11-401-100-800-02

21. Approval to Create a Girls' Volleyball Subaccount for the Student Activities Account

Approve the creation of a Girls' Volleyball Subaccount for the Student Activities Account.

RESOLVED, upon recommendation of the Superintendent of Schools that the Board of Education approve the foregoing resolutions.

MOTION: Mr. Chapman

SECOND: Mr. Both

VOTE: 8-0

Mrs. Boyle abstained on herself and said thank you to the answers to her bills list questions from the last meeting.

Mr. Seesselberg abstained on himself under #15

XIV. BUILDINGS AND GROUNDS

XV. PUBLIC COMMENTS

Paul Baldassare said that he started the ski club in South Plainfield 18 years ago and he ran it for about 16 years. He said that he would like to bring everyone up to date on the situation with the ski club. He said that he is disappointed in how it has been run the last couple of years. They cannot get an advisor to stay with the club and have to find a new one every year. He said that someone new comes in and they think it's just a fun ski club but there is a lot of work. He said that you have to do this job because you love it and not for the money. Mr. Baldassare said that he's done it for so many years because he loves the sport, he loves the mountain and he loves the idea of teaching kids to ski.

Mr. Baldassare reviewed the problems with the ski club. He said that there is nowhere to store ski equipment at Grant so he has to store it in his truck and that puts his truck out of commission. He said that it is hard to get money in the budget for water so he is purchasing that himself. He said that the orange arm bands went missing last year and that is a big safety concern. The arm bands are used to identify the kids on the mountain. He said that some parents ordered the wrong equipment and they did not find out until they got to the mountain and that is something that should have discovered earlier.

Mr. Baldassare that it is tough for him because before he was doing it as a volunteer and he didn't mind but now it's tough for him knowing that everybody else is getting paid and he is doing the dirty work. He said that he wants to keep the club going because it is in his heart but it is getting harder. He said now he has to teach a whole new group of people how to run the club. He said that he would rather just be involved himself or at least be a big decision-maker. He said that he does not get to make decisions on what trips get cancelled. He said that we've had more injuries in the last two years than he has

ever remembered. He said that if you have to cancel a trip because conditions are bad then we cancel the trip, it's not a big deal. He said that we need to pick what is safe for the students. The kids do not have fun when it's icy. They want good conditions. He said that we were fighting ice because they were worried about getting the trips in.

Mr. Baldesarre thanked Debbie for her words and her support and suggesting that they help out more.

Gabriella Lippel is a High School student and part of the drama department. She said that she has spent her summer and fall trying to organize a fall season for the drama department considering they do not have an official director as of right now. She said that she wanted to bring this to the Board's attention to see if the district can put priority onto this position. She said that they have an interest meeting and she has been in talks with a few of the administrators and said that she has come into a couple of walls. She said that she would like to ask if this is something that is going to happen eventually or if it is just false hope that they are having.

Dr. Lishak told Ms. Lippel that they have hired a drama instructor and they were just voted in this evening. Ms. Lippel asked if we have any idea as to when this will take place. Dr. Lishak said that she doesn't know what she means by taking place but now that she is hired she is able to come in, work, plan a meeting, meet with the students. As of this evening we are good to go.

#### XVI. BOARD MEMBER COMMENTS

Mrs. Boyle congratulated all of the tenures this evening. She also congratulated the marching band, color guard, Mr. Houghwout along with Mr. Rossow and all of the band parents, pit crew and everybody that works with our students. She said that they did a remarkable job in Woodbridge on Saturday night, missing first place by only a few points.

Mrs. Boyle congratulated Mr. Ryan Carey who was up here earlier doing a presentation. She said that he has earned his Eagle Scout Badge by redesigning the Keystone Home landscaping and installing a flag pole. Mrs. Boyle said that she is proud to be a part of the funds for his ability to receive his Eagle Scout Badge.

Mrs. Boyle said that over the years she has helped a lot of homeless families in South Plainfield and these are people who went to her for help. Mrs. Boyle said that several months ago she and the Mayor met with a family who was upset because their home was gutted and all his personal belongings were thrown in the dumpster and he had no place to go. She said that they were able to help him stay in a motel in South Plainfield but at no time did she or the Mayor discuss about if he moved to another town, had a home or anything else like that, about his children staying in this district so she wanted it known that wherever that came from, Transportation or whoever, please don't spread rumors. She said that nobody came and asked her or the Mayor.

Mrs. Boyle said the National Bike and Walk to School Day was October 10<sup>th</sup>. We had 900 students participate in that and that was part of the Mayor's Wellness Event, National Bike and Walk.

Mr. Chapman congratulated the teachers that received tenure tonight. He said that they are the driving force behind our students in our educational system here. He thanked them for their hard work. He said that it is because of the teachers that we have students like Linda Farinella who is still here and the other students that were recognized earlier for their fantastic accomplishments. National honors and top one and two percent is really phenomenal when you think about it.

Mrs. Wolak said that she is very proud of the kids who achieve so much. It's a really terrific achievement.

Mr. Chapman said to Mr. Spring that the students who put the presentation together did a phenomenal job and he is looking forward to seeing something from each of the schools that we are going to let shine this year. The video was informative, humorous and well put together.

Mr. Seesselberg congratulated the High School students for representing some of the great activities that are done in the High School and like Mr. Chapman said, there will be more to come from the other schools starting in November with Grant School.

Mr. Seesselberg congratulated all of the staff who received tenure tonight. Their work is what makes all of our students better every year.

Mr. Seesselberg said that earlier last month, a rededication of the Jost Field Complex was held to acknowledge progress made in the renovation of the facilities located there. The list of various entities that were invited to stand on the new track for recognition was put together solely by himself and the SPEA was unfortunately omitted and while not intentional, it was regrettable. While it was notified of this oversight, he immediately invited representatives of the SPEA to attend, however, this was evidently too late to get a sizeable contingent to join the group attending that night. Those who were able to join us were led by Sandy Doyan, Vice President of the SPEA. Mr. Seesselberg said that he was remiss in recognizing her by name in his prepared remarks. Mr. Seesselberg said that was his fault. He said that he has personally apologized to Diana Joffe and Sandy Doyan and thanked them for their support of the referendum and acknowledged the efforts of the SPEA members who distributed flyers around town in uncomfortable weather conditions to garner support for these projects. In our classrooms, our teaching support staff are our most revered and tireless resource and they cannot be thanked enough for their efforts outside of the classroom to bring higher achievement and opportunities to our students.

## XVII. EXECUTIVE SESSION

RESOLVED, pursuant to the Open Public Meetings Act (N.J.S.A. 47:1A-1, *et. seq.*) that the Board meets in closed session at this time to discuss confidential matters pertaining to: (select one or more)

1. a matter rendered confidential by federal or state law
2. a matter in which release of information would impair the right to receive government funds
3. material the disclosure of which constitutes an unwarranted invasion of individual privacy
4. a collective bargaining agreement and/or negotiations related to it
5. a matter involving the purchase, lease, or acquisition of real property with public funds
6. protection of public safety and property and/or investigations of possible violations or violations of law
7. pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
8. specific prospective or current employees unless all who could be adversely affected request an open session.
9. deliberation after a public hearing that could result in a civil penalty or other loss

BE IT FURTHER RESOLVED that the matters discussed in closed session shall be made public as soon as the need for confidentiality no longer exists.

MOTION: Mr. Chapman

SECOND: Mr. Both

VOTE: 8-0

#### XVIII. ADJOURNMENT

There being no further business of the board, there was a motion to adjourn at 8:13 p.m.

MOTION: Mrs. Wolak

SECOND: Mrs. Anesh

VOTE: 8-0

Respectfully submitted,

Stephen Fried  
Assistant Business Administrator/Board Secretary