

+SOUTH PLAINFIELD PUBLIC SCHOOLS
125 Jackson Avenue
South Plainfield, NJ 07080
Telephone: 908-754-4620

Regular Public Meeting –Wednesday, October 17, 2018– 6:30 p.m.
South Plainfield High School
200 Lake Street
South Plainfield, NJ 07080

- I. CALL TO ORDER - President
- II. SALUTE TO FLAG
- III. ROLL CALL
- IV. BOARD PRESIDENT

South Plainfield Public Schools Mission Statement:

Students are the focus of the South Plainfield Public Schools. We will provide a dynamic, rigorous, relevant and technology-enriched curriculum, guided by the New Jersey Student Learning Standards. Our mission is to develop life-long learners who are prepared to succeed in a global and diverse society. We are resolved to educate the whole child, instilling the desire within our students to question and to become divergent thinkers who can achieve their fullest potential.

In accordance with the terms of the Sunshine Law, adequate notice of this meeting was posted in all school buildings, the Administration Building, Borough Clerk's office, Police Headquarters, Public Library, four newspapers, and W.C.T.C. on January 8, 2018.

Please be advised:

- There is no smoking on school grounds - inside or outside - at any time.
- Please silence all electronic devices.
- Pursuant to District Policy #0167, each statement made by a participant shall be limited to three minutes' duration and no participant may speak more than once on the same topic.

- V. AGENDA ADDITIONS AND/OR DELETIONS
- VI. COMMENTS FROM THE PUBLIC ON THE PROPOSED RESOLUTIONS
- VII. RESOLUTION TO APPROVE PRIOR BOARD MEETING MINUTES/COMMITTEE MINUTES
 - a. Committee of the Whole Meeting September 12, 2018
 - b. Executive Session September 12, 2018
 - c. Regular Public Meeting September 12, 2018

VIII SUPERINTENDENT'S REPORT

1. Presentation of Tenure Certificates

The following staff members have been recommended to receive tenure:

High School

Christina Della Sala
Timothy Flannery
Susan Nydam
John Van Hook

Middle School

Sarah Cawley

Grant School

Stacey Losardo
Desiree Scilingo

John E. Riley School

Frank Gaspari
Abbe Rubin

Administrators

Kevin McCann
Roger Vroom

John F. Kennedy School

Jessica Ross

2. School Presentations

Mr. Ron Spring, High School Principal, will be making a brief presentation.

3. Good News and Progress In Our Schools

4. Presentation of HIB Self-Assessment Grade Report

Ms. Malyska will present the HIB Self-Assessment Grade Report for the 2017/2018 school year.

IX. CURRICULUM/STUDENT ACTIVITIES

1. Acceptance of the Fire and Security Drill Reports for September 2018

Accept the Fire and Security Drill Reports to the Board of Education for September 2018.

2. Bus Evacuation Drills

Accept the Report of the Completion of the School Bus Emergency Evacuation Drills to the Board of Education, according to N.J.A.C. 6A:27-11.2, in accordance with the information in the hands of each Board member.

3. Acceptance of Anti-Bullying Report

Approve the Harassment, Intimidation & Bullying Reports from September 13 – October 17, 2018

BE IT FURTHER RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education approve the following cumulative data regarding HIB incidents from September 5 – October 17, 2018, reported as of this agenda.

| School | Number of Alleged Incidents September 5 – October 17, 2018 | Number of Verified Incidents September 5 – October 17, 2018 |
|------------------|---|--|
| High School | 5 | 2 |
| Middle School | 4 | 2 |
| Grant School | 1 | 0 |
| Franklin School | 0 | 0 |
| Kennedy School | 0 | 0 |
| Roosevelt School | 0 | 0 |
| Riley School | 0 | 0 |

4. Approve Revised 2018/2019 School Calendar

Approve the revised 2018/2019 School Calendar as shown in Tab IX.4. The date for the Grant School Parent Conferences was changed to February 28, 2019.

5. Approval of the School Nursing Services Plan for 2018/2019

Approval of the School Nursing Services Plan for the 2018/2019 school year as shown in Tab IX.5

6. Approve Model Written Indoor Air Quality Program – 2018

Approve the Model Written Indoor Air Quality Program – 2018/2019, as shown in Tab IX.6.

7. Approval for DECA State Career Development Conference Trip

Approve the following trip for students:

Target Group: South Plainfield DECA Club

New Jersey DECA State Career Development Conference
Harrah's Resort, Atlantic City, NJ
March 4-6, 2019

No cost to the Board of Education
Number of students: TBD, typically 20-25

Trip Proposal: Ms. Kayla Bryant-Khanutin, Club Advisor
Chaperones: Ms. Kayla Bryant-Khanutin, Ms. Kelly Butrico

8. Approval for DECA International Career Development Conference Trip

Approve the following trip for students:

Target Group: South Plainfield DECA Club

New Jersey DECA State Career Development Conference
Orlando Convention Center, Orlando, FL
April 26 – May 1, 2019

No cost to the Board of Education

Number of students: TBD pending outcome of State Conference in March, currently 4 have qualified to attend

Trip Proposal: Ms. Kayla Bryant-Khanutin, Club Advisor

Chaperones: Ms. Kayla Bryant-Khanutin, Ms. Kelly Butrico

9. Approval of Revised Crisis Management Plan – 2018/2019

Approve the Crisis Management Plan, including the Roosevelt Administration Building, for the 2018/2019 school year, as revised in October 2018. This plan is on file in the Superintendent's Office.

10. Approval of the Written Hazardous Communication Program – 2018/2019

Approve the Written Hazardous Communication Program, as required by N.J.A.C. 12:100-7. for the 2018/2019 school year as shown in Tab IX.10.

11. Approval for the Wingman Program, a Training Program for Teachers and Students to Foster a Positive School Climate

Approve the Wingman Program, a training program for teachers and students, in Grant School and the four elementary schools to foster a positive school climate. The cost of \$300.00 per school for supplies will be taken from their supply accounts.

12. Approval of High School Winter Sports Schedules – 2018/2019

Approve the High School Winter Sports Schedules for the 2018/2019 school year as shown in Tab IX.12.

13. Approval of Middle School Winter Sports Schedules – 2018/2019

Approve the Middle School Winter Sports Schedules for the 2018/2019 school year as shown in Tab IX.13.

14. Approval of the Revised South Plainfield High School Coaching Manual

Approve the revised South Plainfield High School Coaching Manual for the 2018/2019 school year as shown in Tab IX.14

15. Approval of the HIB Self-Assessment Grade Report for the 2017/2018 School Year

Approve the HIB Self-Assessment Grade Report for the 2017/2018 school year as shown in Tab IX.15.

16. Approval of the Standard Operating Procedure Manual

Approve the District's Standard Operating Procedure Manual, which is on file in the Business Office.

DISCUSSION:

RESOLVED, upon recommendation of the Superintendent of Schools that the Board of Education approve the foregoing resolutions.

MOTION:

SECOND:

VOTE:

X. POLICY

A. Approval of First Reading of Bylaws/Policies/Regulations

Approve the first reading of the following Bylaws/Policies/ Regulations/Exhibits in accordance with Tab X.A

1. Policy 1613 – Disclosure and Review of Applicant's Employment History-Tab X.A.1-New
2. Regulation 1613 – Disclosure and Review of Applicant's Employment History-Tab X.A.2-New
3. Policy 2624 – Grading Student Assessments and Grade Documentation-Tab X.A.3-Revised
4. Policy 3321 – Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members-Tab X.A.4-Revised
5. Policy 5512 – Harassment, Intimidation, or Bullying (HIB)-Tab X.A.5-Revised
6. Policy 5536 – Random Student Substance Testing-TAB X.A.6-Revised
7. Policy 5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities-Tab X.A.7-Revised
8. Regulation 5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities-Tab X.A.8-Revised
9. Policy 6700 – Investments-Tab X.A.9-Revised
10. Policy 8561 – Procurement Procedures for School Nutrition Programs-Tab X.A.10-Revised

DISCUSSION:

RESOLVED, upon recommendation of the Superintendent of Schools that the Board of Education approve the foregoing resolutions.

MOTION: SECOND: VOTE:

XI. PERSONNEL

Motion by Member _____, seconded by Member _____, to accept the recommendation of the superintendent and adopt the following:

RESOLVED, that the South Plainfield Board of Education approve the following:
 (NOTE: Approval of this resolution authorizes the superintendent to submit to the county superintendent applications for emergent hiring and the applicant’s attestation and proof that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. This includes background checks and fingerprinting for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification **and the satisfaction of all requirements set forth in P.L. 2018, c.5.** All salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, *denotes mentoring required.)

RESOLVED, that the South Plainfield Board of Education approve the following:

XI.A Resignations, Retirements, Terminations

RESOLVED, that the South Plainfield Board of Education approve the following:

| Code | Name | Action | Position | Location | Date Eff. | Discussion |
|------|------------------|--------|----------------------------------|------------------|--------------------|-----------------------|
| 1. | Fried, Stephen | Resign | Assistant Business Administrator | District | 12/14/18 or sooner | Letter dated 10/17/18 |
| 2. | Bennet, Nicole | Resign | School Psychologist | Roosevelt School | 09/21/18 | Letter dated 8/31/18 |
| 3. | Masterson, Karyn | Retire | LDTC | Franklin School | 02/01/18 | |
| 4. | Garris, Ursula | Resign | School Nurse | Franklin School | 11/17/18 or sooner | Letter dated 9/18/18 |
| 5. | Pavlak, William | Resign | Head Wrestling Coach | High School | 09/25/18 | |
| 6. | Flood, Tina | Resign | Paraprofessional | Roosevelt School | 10/19/18 | Letter dated 10/9/18 |

XI.B Leaves of Absence

| Code | Name | Reason | Position | Loc. | Paid FMLA Start Date | Paid Leave (Not FMLA) | Unpaid FMLA Start Date | Unpaid NJFLA Start Date | Unpaid Leave without Benefits | Return Date | Discussion |
|------|------------------|-------------------------|---------------------------|--------------|----------------------|-----------------------|------------------------|-------------------------|-------------------------------|-------------|---------------------|
| 1. | Employee #: 4880 | Paid Medical/Unpd. FMLA | Special Education Teacher | Grant School | | 5/11/18 | 5/16/18 | | 10/23/18 | 11/20/18 | Revised Return Date |
| 2. | Employee #: 5305 | Paid Medical/Unpd. FMLA | BCBA | District | | 02/04/19 | 3/04/19 | | | 06/03/18 | |

| | | | | | | | | | | |
|----|--------------------|-------------------------|-----------|--------------|--|----------|----------|--|----------|---------------------|
| 2. | Employee ID#: 3418 | Paid Leave/ Unpaid FMLA | Duty Aide | Grant School | | 09/05/18 | 10/19/18 | | 01/01/19 | Revised Return Date |
|----|--------------------|-------------------------|-----------|--------------|--|----------|----------|--|----------|---------------------|

XI.C Appointments, Transfers

| Code | Name | Action | Position | Deg /Step | Salary/ Hrly. Rate | Location | Date Effective | Date Term. | Discussion |
|------|----------------------|----------|---------------------------------------|----------------------------|---------------------|------------------|----------------|------------|---|
| 1. | Kozyra, Patrick | Approve | School Psychologist | 1 MA | \$55,385 (prorated) | Roosevelt School | 11/05/18 | 06/30/19 | Acct#: 11-000-219-104-18 |
| 2. | White, Allison | Approve | School Nurse | 2 BA | \$53,235 (prorated) | Franklin School | 10/24/18 | 06/30/19 | Replacement for Garris, Ursula Acct#:11-000-213-104-04 |
| 3. | Aslam, Salma | Approve | Paraprofessional | Step 1 \$17.93 per hr. | \$13,566 (prorated) | Roosevelt School | 10/18/18 | 06/30/19 | Acct#: 11-213-100-106-18 |
| 4. | Sajid, Kanwal | Approve | Paraprofessional | Step 1 \$17.93 per hr. | \$13,566 (prorated) | Franklin School | TBD | 06/30/19 | Acct#: 11-213-100-106-18 |
| 5. | Affinito, Shirley | Approve | Substitute Duty Aide/Paraprofessional | N/A | \$9.25 per hr. | District | 10/17/18 | 06/30/19 | Acct#: 11-000-262-106-00 &11-000-262-107-00 |
| 6. | Aslam, Salma | Approve | Before/After Care Aide | Step 0 | \$17.70 per hr. | District | 10/18/18 | 06/30/19 | Acct#: 61-993-100-101-19 |
| 7. | Broderick, Colleen | Approve | Before/After Care Aide | Step 0 | \$17.70 per hr. | District | 10/18/18 | 06/30/19 | Acct#: 61-993-100-101-19 |
| 8. | Nguyen, Andrew | Approve | Before/After Care Aide | Step 0 | \$17.70 per hr. | District | 10/18/18 | 06/30/19 | Acct#:61-993-100-101-19 |
| 9. | Mastroianni, Mikayla | Approve | Substitute Before/After Care Aide | N/A | \$15.00 per hr. | District | 10/18/18 | 06/30/19 | Acct#: 61-993-100-101-19 |
| 10. | Nguyen, Joanne | Approve | Substitute Before/After Care Aide | N/A | \$15.00 per hr. | District | 10/18/18 | 06/30/19 | Acct#: 61-993-100-101-19 |
| 11. | McConville, Gina | Approve | Substitute Before/After Care Aide | N/A | \$15.00 per hr. | District | 10/18/18 | 06/30/19 | Acct#: 61-993-100-101-19 |
| 12. | Vitabile, Sheri | Approve | Paraprofessional | Step 2 \$18.18 per hr. | \$13,755.00 | High School | 09/01/18 | 06/30/19 | Revised—Increase in hrs. from 18 to 19.5 Acct#:11-213-100-106-18 |
| 13. | Figler, Charlene | Transfer | Paraprofessional | Step 10 \$21.87 per hr. | \$25,457.00 | Roosevelt School | 10/09/18 | 06/30/19 | Plus \$2400 Longevity Transfer from Grant to Roosevelt Acct#:11-213-100-106-18 |

XI.D. Adjustments, Stipends, Degree Changes

| Code | Name | Action | Position | Degree/Step/ No. of Hrs. | Salary/ Stipend | Location | Date Effective | Date Term. | Discussion |
|------|-------------------------|---------|------------------|--------------------------|-----------------|----------------|----------------|------------|---|
| 1. | Hearne-Pascale, Heather | Approve | Teacher | 5 BA | \$56,235 | Kennedy School | 09/14/18 | 09/14/18 | Stayed an additional hour to assist Special Needs Child that was returned to school by transportation Acct#: 11-212-100-101-18 |
| 2. | Wargacki, Kathleen | Approve | Paraprofessional | Step 10 | \$21.87 per hr. | High School | 09/11/18 | 06/30/19 | AM assisting MD Children off Bus Will be sub when Cathy Piwowar is absent Acct#: 11-213-100-106-18 |
| 3. | Lillis, Brittany | Approve | Teacher | N/A | \$41.00 per hr. | Kennedy School | 08/28/18 | 08/28/18 | Attend I-Pad training session for a student from 10a m to 2 pm Acct#: 11-212-100-101-18 |
| 4. | Hearne-Pascale, Heather | Approve | Teacher | N/A | \$41.00 per hr. | Kennedy School | 08/28/18 | 08/28/18 | Attend I-Pad training session for a student from 10a m to 2 pm Acct#: 11-212-100-101-18 |
| 5. | Kellerman, Karen | Approve | PD Presenter | 19 MA | \$81.92 per hr. | District | 11/06/18 | 11/06/18 | FUNdations Training 3 hours total Acct#:11-230-100-101-18 |
| 6. | Sikanowicz, Mary | Approve | PD Presenter | 7 MA | \$52.40 per hr. | District | 11/06/18 | 11/06/18 | FUNdations Training 3 hours total Acct#:11-213-100-101-18 |

| Code | Name | Action | Position | Degree/Step/ No. of Hrs. | Salary/ Stipend | Location | Date Effective | Date Term. | Discussion |
|------|---------------------------|---------|---|-----------------------------|--------------------|--------------------|-------------------|---------------|--|
| 7. | Brandenburg, Christine | Approve | PD Presenter | 8 MA | \$54.07 per hr. | Grant School | 11/06/18 | 11/06/18 | Makerspace Training—3 hours total Acct#:11-000-222-100-02 |
| 8. | Phillips, Stephen | Approve | PD Presenter | 7 BA | \$50.20 per hr. | District | 11/06/18 | 11/06/18 | Art Presentation—4.5 hours total Acct#: 11-140100-101-01 |
| 9. | Parisi, Lori | Approve | PD Presenter | 11 MA+30 | \$60.90 per hr. | District | 11/06/18 | 11/06/18 | Turnitin Presentation Acct#: 11-000-222-100-01 |
| 10. | deMello, Denise | Approve | Counselor Community Evening Workshop | 12 MA+45 | \$41.00 per hr. | High School | TBD | TBD | 1 in Nov, 1 in Jan, 1 in Feb & 1 in March Total of 12 hours Acct#:11-000-218-104-01 |
| 11. | Giannakis, Jaime | Approve | Counselor Community Evening Workshop | 1 MA | \$41.00 per hr. | High School | TBD | TBD | 1 in Nov, 1 in Jan, 1 in Feb & 1 in March Total of 12 hours Acct#:11-000-218-104-01 |
| 12. | Hapstak, Erica | Approve | Counselor Community Evening Workshop | 5 MA | \$41.00 per hr. | High School | TBD | TBD | 1 in Nov, 1 in Jan, 1 in Feb & 1 in March Total of 12 hours Acct#:11-000-218-104-01 |
| 13. | McDonough, Nicole | Approve | Teacher Community Evening Workshop | 2 BA | \$41.00 per hr. | High School | TBD | TBD | 1 in November Total of Acct#: 11-130-100-101-03 |
| 14. | Proietto, Vanessa | Approve | Teacher Community Evening Workshop | 8 MA | \$41.00 per hr. | High School | TBD | TBD | 1 in November Total of Acct#: 11-204-100-101-18 |
| 15. | Martinez, Leslie | Approve | Responsive Classroom Workshop | 12 MA+15 | \$61.65 per hr. | Franklin School | 11/06/18 | 11/06/18 | 3 hours total Acct#:11-000-221-320-11 |
| 16. | Rodger, Mary | Approve | Responsive Classroom Workshop | 19 MA | \$80.67 per hr. | Franklin School | 11/06/18 | 11/06/18 | 3 hours total Acct#:11-000-221-320-11 |
| 17. | Graziano, Kaitlyn | Approve | Paraprofessional | Step 1 | \$17.93 per hr. | High School | 09/20/18 | 09/20/18 | Subbed for Dayna Palmer for 2 hours Acct#: 11-212-100-106-18 |
| 18. | McKee, Nancy | Approve | Paraprofessional | Step 10 | \$21.87 per hr. | High School | 10/16/18 | 06/30/19 | To take special education student at the end of the after school Board Game Club to bus, every other Tuesday, starting on 10/16/18 Up to an additional ½ hr. Acct#: 11-212-100-106-18 |
| 19. | Capizola, Gina | Approve | Retiree Franklin School | N/A | \$3,930.00 | Franklin School | N/A | N/A | Sick Day Payout Acct#: 11-213-100-101-18 |
| 20. | Schlem, Nyssa | Approve | PD Presenter | 3 MA | \$47.40 per hr. | High School | 10/8/18 | 10/8/18 | ABA Training Total of 7 hrs. Acct#: 11-000-216-101-18 |
| 21. | Patullo, Jessica | Approve | PD Presenter | 1 MA | \$46.15 per hr. | Middle School | 10/8/18 | 10/8/18 | ABA Training Total of 7 hrs. Acct#: 11-000-216-101-18 |
| 22. | Dezmin, Susan | Approve | Paraprofessional | Step 10 | \$21.87 per hr. | Grant School | 10/29/18 | 10/29/18 | Attend School Trip to be one-to-one aide for special needs student (up to 4 hrs) Acct#: 11-213-100-106-18 |
| 23. | Corisdeo, Geoffrey | Approve | Head Girls' Basketball Coach | Step 3 | \$7822.00 | High School | 11/12/18 | 03/22/19 | Revised Step Acct#: 11-402-100-100-22 |
| 24. | Livecchi, Sarah | Approve | Yearbook Advisor | Step 1 | \$1467.00 | Middle School | 09/01/18 | 06/30/19 | Revised Co Advisor withdrew Acct#: 11-401-100-100-00 |
| 25. | Krskowksi, Jessica | Approve | Heroes & Kool Kids Advisors | Step 1 | \$1250.00 | High School | 09/1/18 | 06/30/19 | (1/2 of \$2500) Revised Acct#: 11-401-100-100-00 |
| 26. | Vandermark, Marla | Approve | Heroes & Kool Kids Advisors | Step 1 | \$1250.00 | High School | 09/1/18 | 06/30/19 | (1/2 of \$2500) Revised Acct#: 11-401-100-100-00 |
| 27. | Wetzel, Alyssa | Approve | Ski Club Advisor | Step 1 | \$1004.00 | High School | 09/1/18 | 06/30/19 | Acct#: 11-401-100-100-00 |
| 28. | Eckhardt, Alyssa | Approve | Ski Club | Step 1 | \$669.33 | High School | 09/01/18 | 06/30/19 | 2 stipends for position split between 3 employees Acct#: 11-140-100-100-00 |

| Code | Name | Action | Position | Degree/Step/ No. of Hrs. | Salary/ Stipend | Location | Date Effective | Date Term. | Discussion |
|------|-----------------------|---------|-------------------------------|-----------------------------|--------------------|-------------|-------------------|---------------|--|
| 29. | Philips, Stephen | Approve | Ski Club | Step 1 | \$669.33 | High School | 09/01/18 | 06/30/19 | 2 stipends for position split between 3 employees Acct#: 11-140-100-100-00 |
| 30. | Hunt, Chelsea | Approve | Ski Club | Step 1 | \$669.33 | High School | 09/01/18 | 06/30/19 | 2 stipends for position split between 3 employees Acct#: 11-140-100-100-00 |
| 31. | Mangieri, Scott | Approve | Robotics Assistant Advisor | N/A | \$2000.00 | High School | 09/01/18 | 06/30/19 | Acct#: 11-140-100-100-00 |
| 32. | Vielshepard, Linda | Approve | Drama Advisor | Step 1 | \$2791.00 | High School | TBD | 06/30/19 | Acct#: 11-140-100-100-00 |

XI.E Unpaid Suspension

Employee I.D. # 4002, on an unpaid suspension, effective September 11, 2018 through October 11, 2018. (Revised)

XI.F Approval of All Staff Members of the Teachers' Unit to Give Home Instruction to South Plainfield Students

RESOLVED, that the South Plainfield Board of Education approve all staff members of the teachers' unit, in accordance with their certifications, at \$41.00 per hour, to give home instruction to South Plainfield students for the 2018-2019 school year.

XI.G. Approval of FMLA Leave, Utilizing Accumulated Sick Time

RESOLVED, that the Board of Education places Employee I.D. # 1469 on a twelve week Family Medical Leave of Absence with benefits commencing on October 16, 2019 through January 24, 2019, returning to work on January 25, 2019, utilizing accumulated sick days until they are exhausted followed by an unpaid leave for the balance of the FMLA.

XI.G. Approve the Extra-Curricular Sidebar Agreement Between the South Plainfield Board of Education and the South Plainfield Education Association

RESOLVED, that the Board of Education hereby approves the following extra-curricular sidebar agreement between the South Plainfield Board of Education and the South Plainfield Education Association:

**SIDEBAR AGREEMENT
BETWEEN THE
SOUTH PLAINFIELD BOARD OF EDUCATION
AND THE
SOUTH PLAINFIELD EDUCATION ASSOCIATION**

WHEREAS, The South Plainfield Board of Education (“Board”) and the South Plainfield Education Association (“Association”) are parties to a collective negotiations agreement (“Agreement”) in effect for the period July 1, 2017 through June 30, 2020; and

WHEREAS, Article III of the Agreement states that the Agreement shall not be modified except by an instrument in writing duly executed by both parties; and

WHEREAS, Article VI, schedule C, of the Agreement provides that the following clubs receive a negotiated amount based on a maximum step of \$2,500.00 annually per club. We are hereby amending the extra-curricular salary guide according to the collective bargaining agreement dated July 1, 2017 through June 30, 2020; and will be applied to the positions of Heroes and Cool Kids and Peer Leadership.

WHEREAS, this amendment will subsequently eliminate the unfilled position of Project Acceleration Teacher from the contract moving forward and amend the stipend of the A.V. Coordinator to the amount of \$1,606.00 respectively.

FOR THE SPEA:

DATED:

FOR THE BOARD:

DATED:

DISCUSSION:

RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education approve the foregoing resolutions:

MOTION:

SECOND:

VOTE:

XII. FINANCE

1. Approval of 2019/2020 Budget Calendar

Approve the Budget Calendar for the 2019/2020 school year in accordance with Tab XII.1.

2. Approve Line Item Transfers

RESOLVED, that the Board of Education approve the line item transfers for September 2018 shown in Tab XII.2

3. Approval of Bill List for October 2018

Approve payment of bills and claims that have been certified by the Board Secretary and filed in the Business Office. The following is a list of payments being approved

| <u>Checks</u> | <u>Payroll Number</u> | <u>Amount</u> |
|---------------|-----------------------|-----------------|
| Payroll | 9-15-2018 | \$ 1,674,812.65 |
| Payroll | 9-30-2018 | \$ 1,684,433.60 |

| <u>Checks</u> | <u>Check Numbers</u> | <u>Amount</u> |
|--------------------|----------------------|-----------------|
| <u>Hand Checks</u> | | |
| Preschool | 300003 | \$ 1,085.67 |
| Latchkey | | \$ |
| Adult Ed | | \$ |
| Cafeteria | 200024 | \$ 86,778.23 |
| Trust and Agency | 100193 - 100220 | \$ 181,487.25 |
| FICA | 909141808 | \$ 97,027.10 |
| | 909281819 | \$ 97,486.08 |
| Unemployment | | \$ |
| Machine Checks | 3171 - 3460 | \$ 1,992,536.15 |
| FUND 30 | 700102 -700124 | \$ 1,729,320.86 |

4. Receipt of Secretary's and Treasurer's Reports

RESOLVED, that the Board of Education approve the receipt of the Secretary's and Treasurer's Reports as of August and September 2018, and acknowledge the following certification of the Board Secretary:

Pursuant to N.J.A.C. 6A:23-2-11(c)4, the Board Secretary certifies that after review of the Board Secretary's and Treasurer's monthly financial reports in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b).

=====
H. Ronald Smith, Board Secretary Date
=====

5. Accept Gift Donation

Accept the donation of a small freezer to John E. Riley School from the PTSO. This donation is valued at \$500.00.

6. Accept Gift Donation

Accept the donation of lockdown shades for classroom doors to Roosevelt Elementary School from the Roosevelt PTO. This donation is valued at \$1500.00.

7. Approve Change Order #3 for Northeastern Interior Services Relative to the High School Toilet Room Renovation Project - \$2,787.75

Approve Contingency Change Order #3 for Northeastern Interior Services in the amount of \$2,787.75 for fire detection changes for the South Plainfield High School Toilet Room Renovations Project. This amount will be deducted from the Owner's Contingency Reserve of \$46,954.31 leaving a balance of \$44,166.56.

8. Approve Change Order #1 for VMG Group Relative to Kennedy & Franklin School Roof Replacement Project - \$1,6781.53

Approve Contingency Change Order #1 for VMG Group in the amount of \$1,681.53 for the installation of three (3) Gravity Vents at the Franklin Elementary School relative to the Kennedy & Franklin School Roof Replacement Project. This amount will be deducted from the Owner's Contingency Reserve of \$50,000.00, leaving a balance of \$48,318.47.

9. Approval of Non-Public School Technology Initiative Program Purchase Order

Approve the Nonpublic School Technology Initiative Program purchase order through the Educational Services Commission of NJ for Holy Savior Academy in the amount of \$4,836.51 as shown in Tab XII.9

10. Approval of Fall Transportation Jointure – Piscataway as Host District

Approve the following Fall Transportation Jointure with Piscataway Board of Education for the 2018/2019 school year:

| <u>School</u> | <u>Rte.</u> | <u>Host District</u> | <u>Total Cost</u> |
|-------------------|-------------|----------------------|-------------------|
| East Brunswick VT | V3 | Piscataway | \$25,489.53 |

11. Authorize Disposal of Personal Property No Longer Needed

Authorize the Board Secretary to dispose of personal property no longer needed for public use in accordance with the list attached in Tab XII.11. If no bids are received, property may be disposed of for scrap.

12. Approval of Withdrawals, Placements, and Tuition Adjustments of Special Education Students for the 2018-2019 School Year

Approve the withdrawals/placements/tuition changes for the following special education students for the 2018-2019 school year:

- a. Change in 2018 extended school year tuition for one special education student at Pathways to Adult Learning Program with the Educational Services Commission of NJ. Tuition cost of \$4,176.00 was originally approved on the June 20, 2018 BOE agenda. New tuition cost will be \$4,756.00. State ID No.: 2524780836.
- b. Change in 2018 extended school year and 2018-2019 school year tuitions for one special education student at Pathways to Adult Learning Program with the Educational Services Commission of NJ. ESY tuition cost of \$4,176.00 and school year tuition cost of \$30,060.00 were originally approved on the June 20, 2018 BOE agenda. New tuition cost for ESY will be \$4,756.00. New tuition cost for the school year will be \$42,840.00. State ID No.: 2589289404.
- c. Acceptance of tuition contract for one general education student attending Branchburg School District effective September 6, 2018 through March 6, 2019. Total cost will be \$12,387.13. State ID No.: 5990398223.
- d. Placement of one general education student at Daytop NJ Academy for the 2018-2019 school year. Educational program is from September 10, 2018 and ends on June 14, 2019 at the rate of \$120.00 per diem. State ID No.: 6770921587.

Regular Public Meeting
October 17, 2018

- e. Placement of one general education student at Burlington County Alternative School (Rancocas Valley Regional High School District) for the 2018-2019 school year. Anticipated start date will be September 28, 2018. Tuition cost will be \$24,500; pro-rated (\$136.11 per diem).
- f. Additional related services for one special education student attending Lincoln Elementary Achievement Program, Cranford Public Schools for the 2018/2019 school year. Addition of speech therapy services at the rate of \$82.00 per hour. State ID No.: 9451616022
- g. Correction in tuition cost for one special education student attending CPC Behavioral Healthcare on a part-time basis. Tuition cost of \$38,130.00 was approved on the September 12, 2018 agenda. Correct tuition should be \$33,480.00. State ID No.: 2467977625.
- h. Placement of one special education student at East Mountain School for the 2018- 2019 school year. Start date was October 10, 2018. Tuition cost will be \$54,320.; per diem rate is \$343.80. State ID No.: 7087576406.
- i. Change in per diem rate for one special education student attending Bancroft School for the 2018-2019 school year. The original tuition cost for the 2018 Extended School Year was \$10,945.12 and the 2018-2019 school year was \$59,878.80 (per diem rate was \$332.66), both approved on the June 20, 2018 BOE agenda. The adjusted per diem rate will be \$372.62; the 2018 ESY tuition cost will be \$11,923.84 and the 2018-2019 tuition cost will be \$67,071.60. State ID No.: 6620720372.

13. Approval of Professional Development Expenditures

Approve the following expenditures (registration, mileage, and conference fees), substitutes, and trips, which are compliant with State payment guidelines, employee job responsibilities and critical to the needs of the school district.

| | <u>Name of Workshop</u> | <u>Dates</u> | <u>Amount</u> | <u>Person Attending</u> |
|----|-----------------------------|-----------------------|--|-------------------------|
| 1. | NGSS Administrator Workshop | 9/24/18 | \$11.04 – mileage 11-000-223-580-11-000 | Shanti Kantha-Murray |
| 2. | Professional Learning Board | Online Course 5 hours | \$39.00 11-000-221-320-11 | James Miller |

| | | | | |
|-----|--|--------------------------|---|-----------------|
| 3. | NJ Science Convention | 10/23/18 | \$175.00 11-000-223-580-11-000 | Julie Montany |
| 4. | NJ Science Convention | 10/23/18 | \$175.00 11-000-223-580-11-000 | Laura Vaz |
| 5. | Techniques for Children and Adolescents with Emotional & Behavioral Problems | 11/28/18 | \$199.99 11-000-223-580-11-000 | Denise deMello |
| 6. | Bullying Law Updates | 10/22/18 | \$156.39 Registration/Mileage 11-000-223-580-11-000 | Patrick Sarullo |
| 7. | Social Media & Cyberbullying in Schools” | 12/10/18 | \$156.39 Registration/Mileage 11-000-223-580-11-000 | Patrick Sarullo |
| 8. | Tips, Tricks, & Tools to Use With Your Chromebook | 11/27/18 | \$146.39 Registration/Mileage | Robert Goman |
| 9. | World Language for Everyone | 10/25/18 | \$125.00 11-000-223-580-11-000 | Laura Sosna |
| 10. | NJCHE | 11/30/18 | \$80.00 11-000-223-580-11-000 | Tim Flannery |
| 11. | NJCHE | 11/30/18 | \$80.00 11-000-223-580-11-000 | Jess Wilson |
| 12. | Refreshers for Asbestos Supervisor, Inspector and Management Planner | 10/19/18 & 11/2/18 | \$410.00 11-000-223-580-11-000 | Tom Wiggins |

| | | | | |
|-----|--|-----------------------------|--|---|
| 13. | Systems 3000 Training | 10/3/18 | \$19.15 mileage 11-000-223-580-11-000 | Julianne Galuppo |
| 14. | Gang Awareness Training | 11/1/18 | \$50.00 mileage 11-000-223-580-11 | Kevin Hajduk Leo Whalen Sam Fierra Robert Redmon Robert Goman |
| 15. | NJ Science Convention | 10/23- 24/18 | \$354.27 Registration & mileage 11-000-223-580-11 | Shanti Kantha- Murray |
| 16. | Professional Learning Board | Online Course 5 hours | \$39.00 11-000-221-320-11 | John Greco |
| 17. | Powerful Practical Strategies for Reaching “I don’t care” and Underperforming Students to Increase Their School Success | 12/12/18 | \$269.00 11-000-223-580-11 | Cathy Pompilio |
| 18. | Grant School Trip to Fairview | 10/29/18 | Mileage: \$37.70 11-213-100-106-18-000 & 11-000-219-580-18-000 | Susan Dezmin |

14. Approval for Professional Development Expenditure

Approve payment to Pete Magnani to provide a CPR Certification class for the following eight (8) nurses at a cost of \$65.00 per nurse during the Professional Day on October 8, 2018:

Ardis DeCamp
Carol Ullom
Ursula Garris
Sheryl Lapp
Joanne Frees
Margaret DeAndrea
Amelia Heller
Jessica Butrico

15. Approve Professional Development Expenditure – Staff/Board Member

Approve the following travel expenditures, which are compliant with State payment guidelines, employee job responsibilities and critical to the needs of the school district pursuant to Bylaw #0147. (Acct. #11.000.230.585.12)

| Name | Title | Workshop | Dates | Components | Not to Exceed Amounts |
|------------------|-----------------|---|----------|------------------|-----------------------|
| Bill Seesselberg | Board President | NJSBA Law Forum | 10/25/18 | Cost: | \$ 75.00 |
| Debbie Boyle | Board Member | Middlesex County School Boards Mt. Pierre's Monmouth Junction, NJ | 10/3/18 | Cost: Mileage | \$ 0.00 \$12.40 |

16. Approval of Fall Transportation Jointure 2018/2019 – South Plainfield Host District

Approve the following fall Transportation Jointure for the 2018/2019 school year with South Plainfield as host district:

| School | Route # | District | #of Days | Route Cost |
|------------------|----------|-----------------------|----------|-------------|
| Roosevelt Elem. | ROS3-AM | W. Windsor/Plainsboro | 158 | \$11,850.00 |
| Grant Elementary | WSS/GHM7 | W. Windsor/Plainsboro | | |

17. Approval for Professional Development Training

Approve the expenditure of \$2,800.00 for EPS Professional Development Department to provide SPIRE (Intensive Reading Intervention for Nonreaders and Struggling Readers) curriculum training to all MD/LLD teachers on November 6, 2018, Professional Development Day for South Plainfield.

Account No.: IDEA: 20-250-200-300-18 (\$2,800.00)

18. Approval for Professional Development Training

Approve the expenditure of \$600.00 for Diana Sefchik to provide a presentation on World Language Best Practices on November 6, 2018.

Account No.: 11-000-223-320-11

19. Approval for Expenditure for Music Accompanist for High School Concerts

Approve payment in the amount of \$329.00 for Paul DiDario to provide music accompanist services for High School concerts for the 2018/2019 school year. Acct. #11-401-100-800-01

20. Approval for Expenditure for Music Accompanist for Middle School Concerts

Approve payment in the amount of \$1,115.00 to Paul DiDario to provide music accompanist services for Middle School Concerts for the 2018/2019 school year.
Acct. #11-401-100-800-02

21. Approval to Create a Girls' Volleyball Subaccount for the Student Activities Account

Approve the creation of a Girls' Volleyball Subaccount for the Student Activities Account.

DISCUSSION:

RESOLVED, upon recommendation of the Superintendent of Schools that the Board of Education approve the foregoing resolutions.

MOTION:

SECOND:

VOTE:

XIV. BUILDINGS AND GROUNDS

XV. PUBLIC COMMENTS

XVI. BOARD MEMBER COMMENTS

XVII. EXECUTIVE SESSION

RESOLVED, pursuant to the Open Public Meetings Act (N.J.S.A. 47:1A-1, *et. seq.*) that the Board meets in closed session at this time to discuss confidential matters pertaining to: (select one or more)

1. a matter rendered confidential by federal or state law
2. a matter in which release of information would impair the right to receive government funds
3. material the disclosure of which constitutes an unwarranted invasion of individual privacy
4. a collective bargaining agreement and/or negotiations related to it
5. a matter involving the purchase, lease, or acquisition of real property with public funds
6. protection of public safety and property and/or investigations of possible violations or violations of law
7. pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
8. specific prospective or current employees unless all who could be adversely affected request an open session.
9. deliberation after a public hearing that could result in a civil penalty or other loss

BE IT FURTHER RESOLVED that the matters discussed in closed session shall be made public as soon as the need for confidentiality no longer exists.

MOTION:

SECOND:

VOTE:

XVIII. ADJOURNMENT