

SOUTH PLAINFIELD PUBLIC SCHOOLS
125 Jackson Avenue
South Plainfield, NJ 07080
Telephone: 908-754-4620

Regular Public Meeting – Monday, March 26, 2018 – 6:30 p.m.
South Plainfield High School
200 Lake Street
South Plainfield, NJ 07080

I. CALL TO ORDER

Mr. Seesselberg called the meeting to order at 6:30 p.m.

II. SALUTE TO FLAG

III. ROLL CALL- James Damato

Interim Business Administrator/Board Secretary

Present: Mrs. Boyle, Mr. Chapman, Mr. Giannakis, Mr. Pennisi, Mrs. Wolak, Mr. Seesselberg

Mr. Cassio arrived at 6:36 p.m.
Mrs. Anesh arrived at 6:36 p.m.

Also Present: Dr. Noreen Lishak, Superintendent; Ms. Mary Malyska, Assistant Superintendent; Mr. James Damato, Interim Business Administrator/Board Secretary; Mr. Joseph Roselle, Legal Counsel; Mr. Thomas Wiggins, Supervisor of Buildings and Grounds

Absent: Mr. Both

IV. BOARD PRESIDENT

South Plainfield Public Schools Mission Statement:

Students are the focus of the South Plainfield Public Schools. We will provide a dynamic, rigorous, relevant and technology-enriched curriculum, guided by the New Jersey Student Learning Standards. Our mission is to develop life-long learners who are prepared to succeed in a global and diverse society. We are resolved to educate the whole child, instilling the desire within our students to question and to become divergent thinkers who can achieve their fullest potential.

In accordance with the terms of the Sunshine Law, adequate notice of this meeting was posted in all school buildings, the Administration Building, Borough Clerk's office, Police Headquarters, Public Library, four newspapers, and W.C.T.C. on January 8, 2018.

Please be advised:

- There is no smoking on school grounds - inside or outside - at any time.
- Please silence all electronic devices.
- Pursuant to District Policy #0167, each statement made by a participant shall be limited to three minutes' duration and no participant may speak more than once on the same topic.

V. AGENDA ADDITIONS AND/OR DELETIONS

Mr. Seesselberg said that there is an addition by Ms. Malyska regarding a donation of pizzas for the preschool open house. This will be added as item IX.-7. On the agenda.

Below if the vote for the Motion to Add item IX.-7.

MOTION: Mr. Giannakis SECOND: Mr. Pennisi VOTE: 6-0

VI. COMMENTS FROM THE PUBLIC ON THE PROPOSED RESOLUTIONS

VII. RESOLUTION TO APPROVE PRIOR BOARD MEETING MINUTES/COMMITTEE MINUTES

RESOLVED, that the minutes of the Board of Education meetings, held on the dates indicated, as transcribed, be received and filed.

1. Executive Session	January 10, 2018
2. Executive Session 2, as amended	January 10, 2018
3. Committee of the Whole Meeting	February 14, 2018
4. Executive Session	February 14, 2018
5. Regular Public Meeting	February 21, 2018
6. Buildings & Grounds Committee Meeting	February 13, 2018
7. Curriculum Committee Meeting	March 14, 2018
8. Policy Meeting Minutes	March 13, 2018

DISCUSSION:

Mrs. Boyle said that she would like the word, "administrator" removed from Executive Session 2, as amended. She said she doesn't know where that came from. It is not her terminology. She said that the date is incorrect. It has 2017.

Mr. Damato said that we can discuss that in executive session since it is executive session minutes. Mr. Roselle asked if you want to hold those off. Mr. Damato asked if we can pull that one for now. Mr. Seesselberg said that we are pulling item 2. The following vote is on items 1, 3-8.

MOTION: Mr. Giannakis SECOND: Mr. Pennisi VOTE: 8-0

VIII SUPERINTENDENT'S REPORT

Dr. Lishak said that due to the snow closure last week, the elementary school conferences have been moved to this Wednesday, March 28th. Elementary schools will have an early dismissal time of 1:00 p.m. Grant School will have their conference on April 12th with an early dismissal as well. Conferences will be scheduled for 1:00 – 3:00 p.m. and 5:00 – 7:00 p.m.

PARCC testing will begin in April. Grant school will begin April 17th, Middle School will also begin April 17th, elementary schools will begin April 23rd and the High School will begin on April 25th. We will not hold PARCC testing on April 26th because it is "Take your Child to Work Day". Schools will conduct make-up tests following the testing window specified.

As a reminder, the district is currently collecting entries for our tiger logo for the press box at Jost Field. All schools have a number of entries already collected and we will be voting within each of the schools the week of April 23rd. Once a winner has been selected from each of the schools, the winning entries will be listed on our website and the Facebook page as well as TAP Into South Plainfield and the South Plainfield Observer.

The District Wellness Committee will have another meeting tomorrow. The committee is currently working on the South Plainfield Wellness Goals for students including a focus on increased physical activity and diet, menu discussions during the student council meetings so that we have more healthy choices and an employee wellness seminar focusing on healthy lifestyles.

Dr. Lishak said that she will continue and has been continuing to meet with Chief Parker and Captain Siedenbuerg to review the safety protocols throughout the district. We will be working on a coordinated large scale drill in the near future.

Grant School wanted to remind you that the "Battle of the Teams" will be held on Thursday.

Franklin School wanted to let you know that the winner of the Franklin PTO Auction had breakfast with the principal this morning. The PTO is also sponsoring an Amazing Animals Assembly for the 27th and Student Council will be dressing as Rock Stars or Disco Stars on March 29th. Dr. Lishak said she is anxious to go over there since she went over for the Lenahan Breakfast and Mr. Errico had his beard dyed green and said that she can't wait to see what he's wearing for this one.

Mr. Diehl wanted to remind you that Grandparents day is scheduled at Roosevelt for this Wednesday beginning at 10:00 a.m. This is a ticketed event and the tickets have already been issued and will be collected at the door.

IX. CURRICULUM/STUDENT ACTIVITIES

1. Acceptance of Anti-Bullying Report

Approve the Harassment, Intimidation & Bullying Reports from February 22, 2018 – March 26, 2018.

BE IT FURTHER RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education approve the following cumulative data regarding HIB incidents from September 6 – March 26, 2018 reported as of this agenda.

School	Number of Alleged Incidents September 6 – March 26, 2018	Number of Verified Incidents September 6 – March 26, 2018
High School	9	3
Middle School	14	8
Grant School	18	5
Franklin School	5	4
Kennedy School	1	0
Roosevelt School	1	1
Riley School	3	2

2. Acceptance of the Fire and Security Drill Reports for February 2018

Accept the Fire and Security Drill Reports to the Board of Education for February 2018.

3. Approval for Band Camp

Approve the following trip for high school students:

Target Group: SPHS Band

Camp Cayuga
Honesdale, PA
August 27-31, 2018

Funded by Music Boosters, Fundraising, Student Account
Number of students: 70

Trip Proposal: Mr. William Haughwout, Band Director
Chaperones: Mr. William Haughwout, Mr. Sean Ferguson, Ms. Kelly Martini & Ms. Amy Meerovich
7-10 Parents TBD

4. Approval for Grant School 6th Grade Trip

Approve the following trip for high school students:

Target Group: Grant School 6th Grade Students

Fairview Lake YMCA Camp

October 29-30, 2018

November 12 – November 13, 2018

Funded by Parent and PTO contributions

Number of students: ~100 for each trip

Trip Proposal: Mr. Patrick Sarullo

Chaperones: 1 district administrator per trip, staff and parent chaperones.
Number TBD

5. Approval of the South Plainfield Public School District Public Relations Plan

Approve the South Plainfield Public School District Public Relations Plan – 2018 – 2021, in accordance with Tab IX.5

6. Approval of Revised 2017/2018 School Calendar

Approve the revised 2017/2018 School Calendar as shown in Tab IX. 6. June 5th is now a school day. Also, please note the new Conference dates for the elementary schools in March and Grant School in April.

7. Accept Gift Donation

Accept the donation of pizza from Papa Johns to be served at the Preschool Open House scheduled for April 11, 2018.

DISCUSSION:

Mr. Seesselberg thanked Mr. Chapman for his work on the Public Relations Plan which hasn't been documented in years. He said that it's nice to have something to work off of now.

RESOLVED, upon recommendation of the Superintendent of Schools that the Board of Education approve the foregoing resolutions.

MOTION: Mr. Giannakis

SECOND: Mr. Pennisi

VOTE: 8-0

X. POLICY

A. Approval of Second Readings of Bylaws/Policies/Regulations

Approve the second reading of the following Bylaws/Policies/Regulations, and hereby adopts them:

1. Bylaw 0169 – Board Member Use of Electronic Mail/Internet (Revised)
2. Policy 1240 – Evaluation of Superintendent (Revised)
3. Regulation 1240 – Evaluation of Superintendent (Revised)
4. Policy 1511 – Board of Education Website Accessibility (New)
5. Policy 2700 – Services to Nonpublic School Students (Revised)
6. Policy 3126 – District Mentoring Program (Revised).
7. Regulation 3126 – District Mentoring Program (Revised)
8. Policy 3216 – Dress and Grooming (Revised)
9. Policy 3221 – Evaluation of Teachers (Revised)
10. Regulation 3221 – Evaluation of Teachers (Revised)
11. Policy 3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (Revised)
12. Regulation 3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (Revised).
13. Policy 3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (Revised)
14. Regulation 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (Revised)
15. Policy 3224 – Evaluation of Principals, Vice Principals, and Assistant Principals (Revised)
16. Regulation 3224 – Evaluation of Principals, Vice Principals, and Assistant Principals (Revised)
17. Policy 3240 – Professional Development for Teachers and School Leaders (Revised)
18. Regulation 3240 – Professional Development for Teachers and School Leaders (Revised)
19. Policy 3437 – Military Leave (Revised).
20. Policy 4437 – Military Leave (Revised)
21. Policy 5420 – Reporting Pupil Progress (Revised)
22. Regulation 5440-Honoring Pupil Achievement (Revised)
23. Regulation 5460.1 – High School Transcripts (Revised)
24. Policy 5516.01 – Student Tracking Devices (New)
25. Policy 5533-Pupil Smoking (Revised)
26. Policy 5610 – Suspension (Revised).
27. Regulation 5610 – Suspension (Revised).
28. Policy 5620 – Expulsion (Revised)
29. Policy 7100 – Long-Range Facilities Planning (Revised).
30. Regulation 7100 – Long-Range Facilities Planning (Revised)
31. Policy 7101 – Educational Adequacy of Capital Projects (Revised).
32. Regulation 7101 – Educational Adequacy of Capital Projects (Revised).

33. Policy 7102 – Site Selection and Acquisition (Revised)
34. Regulation 7102 – Site Selection and Acquisition (New)
35. Policy 7130 – School Closing (Revised)
36. Policy 7250-School and Facility Names (Revised)
37. Policy 7300 – Disposition of Property (Revised).
38. Regulation 7300.2 – Disposition of Land (Revised)
39. Regulation 7300.3 – Disposition of Personal Property (Revised).
40. Regulation 7300.4 – Disposition of Federal Property (Revised).
41. Policy 7425 – Lead Testing of Water in Schools (New).
42. Policy 7440 – School District Security (Revised)
43. Regulation 7440 – School District Security (Revised)
44. Policy 7441 – Electronic Surveillance in School Buildings and on School Grounds (Revised)
45. Regulation 7441 – Electronic Surveillance in School Buildings and on School Grounds (Revised)
46. Policy 7510 – Use of School Facilities (Revised)
47. Policy 8505 – Local Wellness Policy/Nutrient Standards for Meals and Other Foods (Revised)
48. Policy 8507 – Breakfast Offer Versus Serve (OVS) (Revised)
49. Policy 8550 – Unpaid Meal Charge/Outstanding Food Service Charges (Revised)
50. Policy 8630 – Bus Driver/Bus Aide Responsibility (Revised)
51. Regulation 8630 – Emergency School Bus Procedures (Revised).
52. Policy 9120 – Public Information Program (Revised).
53. Policy 9150 – School Visitors (Revised)
54. Policy 9210B-School and Student Support Organizations (New)
55. Policy 9242 – Use of Electronic Signatures (New)

DISCUSSION:

Mrs. Boyle said that under Policy 7250 – School and Facility Names, she would like to suggest that we change the years of service to 25-30 years. She said that over the past number of years when we name a facility after someone, it's always been somebody that's been a long-standing staff member or coach and she thinks that this policy came about because there was discussion about naming a former board member after one of the facilities. My suggestion was to name a board member that was a sitting board member because of the effort that she put into having the STEAM update and the STEM room and the comment at that time was that she is a sitting board member. She is no longer a sitting board member but that would knock that person out of the running.

Mr. Giannakis said that he doesn't know what she means by, "that would knock that person out of the running". He asked Mrs. Boyle if she is trying to say that the other board members would be knocked out if we made it 25 years. Mrs. Boyle said that both board members would be knocked out. She said that she is suggesting that the policy be changed to 25-30 years to name a facility.

Mrs. Boyle said that the sitting board member that is no longer a board member would not be able to have a building or classroom named after her. Mr. Giannakis asked why move from 20 to 25 years. Mrs. Boyle said that there were people in the past, Frank McCorsky, who was able to have funding for the Roosevelt School, who was able to have sidewalks placed on Belmont Avenue and there were a lot of people who have done a lot of things and she said that she just feels that maybe it should be 25 years.

Mr. Giannakis said that would just make it harder and knock possibly Frank out or other people who might be deserving of it. He said that we named something after Nancy Erickson. He asked how long she was in the district for. He asked if that would knock her out or others out that might not be in for 25 years. Mr. Giannakis said that he is happy with the 20 years.

Mr. Seesselberg said that if we were to take a census of all of the facilities and how they were named you would probably come around 20 years. Mr. Seesselberg said that he thinks that 20 is a reasonable number and he would like to keep it at 20.

Mrs. Boyle said that she believes that this policy was done against Sharon Miller and she said that is her opinion.

Mr. Pennisi said that it was done because we recognized that people put a lot of time and he's never heard of any place and he knows a lot of board members who haven't spent time and have done a lot of things such as getting the Roosevelt School built, getting a lot of things. To make that statement, it's not true. Mrs. Boyle said that is her opinion and it is true.

Mrs. Anesh asked if there is any reason we have to put a time limit at all. Can't we just recognize somebody for all of the good they've done no matter how long they've been part of the district. She asked why we are putting a term on that.

Mr. Pennisi suggested we vote on it. He said that if you don't want it, you vote no.

Mrs. Boyle said that she has discussion under Policy 7441 – Electronic Surveillance in the School Buildings and on School Grounds. She said that she believes that includes audio and she thinks that is invasive. She said that she was just in a high school not too long ago and they do not have audio. While sometimes it can be a good thing, she thinks that picking up a conversation that somebody has without realizing what their conversation is about is intense and she's not supporting that.

Mr. Seesselberg said that according to the policy, there is no mention of audio at all and it's just live video streaming so right now it's just restricted to video. Mrs. Boyle said that it says audio/video in the policy.

Mr. Roselle said that the policy says what it says so if it says audio/video but he doesn't want to get into a discussion about what and where we are recording for safety reasons.

Mrs. Boyle said that it is invasive to the staff and to the students and she is not going to support that.

RESOLVED, upon recommendation of the Superintendent of Schools that the Board of Education approve the foregoing resolutions.

MOTION: Mr. Giannakis SECOND: Mr. Pennisi VOTE: 8-0
 Mrs. Boyle voted no on 36, 44, 45

XI. PERSONNEL

Motion by Member Giannakis, seconded by Member Pennisi, to accept the recommendation of the superintendent and adopt the following:

RESOLVED, that the South Plainfield Board of Education approve the following:

(NOTE: Approval of this resolution authorizes the superintendent to submit to the county superintendent applications for emergent hiring and the applicant's attestation and proof that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. This includes background checks and fingerprinting for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification, and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, *denotes mentoring required.) ***Indicates subject to change contingent upon contract settlement.**

RESOLVED, that the South Plainfield Board of Education approve the following:

XI.A Resignations, Retirements, Terminations

RESOLVED, that the South Plainfield Board of Education approve the following:

Code	Name	Action	Position	Location	Date Eff.	Discussion
1.	Santelli, Michele	Retirement	Elementary Teacher	Roosevelt School	06/30/2018	
2.	Lazar, Colleen	Retirement	Elementary Teacher	Roosevelt School	06/30/2018	
3.	Lorance, Eileen	Retirement	Paraprofessional	Kennedy School	06/30/2018	

XI.A Leaves of Absence

Code	Name	Reason	Position	Loc.	Paid FMLA Start Date	Paid Leave (Not FMLA)	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1.	Employee# 5133	Paid Medical/ Unpd. FMLA	Speech Therapist	Franklin School		01/22/18	2/15/18			5/01/18	Revised Dates
2.	Employee # 5146	Paid Medical Unpd. FMLA	Elementary Teacher	Roosevelt School		12/18/17	01/10/18			04/16/18	Revised Dates
3.	Employee # 4193	Paid Medical Unpd. FMLA	Elementary Teacher	Kennedy School		05/07/18	09/04/18			12/03/18	

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4.	Employee # 4880	Paid Medical Unpd. FMLA	Special Education Teacher	Roosevelt School		05/11/18	05/16/18			10/22/18	
4.	Employee # 4073	Paid Medical Unpd. FMLA	Special Education Teacher	Roosevelt School		05/01/18	06/12/18			10/01/18	

XI.B Appointments, Transfers

Code	Name	Action	Position	Deg /Step	Salary/ Hrly. Rate	Location	Date Effective	Date Term.	Discussion
1.	Makowski, James	Approve	District Painter	N/A	\$40.00 per hr.	District	07/01/2017	06/30/2018	Acct#: 11-000-261-100-00

XI.C. Adjustments, Stipends, Degree Changes

Code	Name	Action	Position	Degree/Step/ No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Term.	Discussion
1.	Steele, Marlene	Approve	Transportation Supervisor	N/A	\$900.00	District	07/01/09	06/30/10	\$900 Longevity owed to her from the 09/10 school year \$500 for time in District \$400 for time as Administrator Acct#: 11-000-270-160-16
2.	Schlem, Nyssa	Approve	Special Services	3 MA	\$45.75 per hr.	District	01/23/18	01/24/18	Revised Dates CPI Training for staff for a total of 11 hours over 2 days Acct#: 11-000-216-101-18
3.	Schlem, Nyssa	Approve	Special Services	3 MA	\$45.75 per hr.	District	02/06/18	02/07/18	CPI Training for staff for a total of 11 hours over 2 days Acct#: 11-000-216-101-18
4.	Schlem, Nyssa	Approve	Special Services	3 MA	\$45.75 per hr.	District	10/06/17	10/06/17	Compensation for one hour of prep time for ABA Training on 10/06/17 Acct#: 11-213-100-101-18
5.	Hartmann, Tracey	Approve	Paraprofessional	Step 10	\$21.65 per hr.	District	03/01/18	03/01/18	Aide to MD Students participating in the chorus of the All District Festival on 3/1/18 from 5 pm to 7 pm (2 hrs.) Acct#: 11-213-100-106-18
5.	Fish, Chris	Approve	Girls' Track Head Coach	Step 7	\$8,439.00	High School	3/2/2018	6/15/2018	Increase step based upon ratification of agreement Acct.# 11-402-100-100-22
7.	Hughes, Meghan	Approve	Volunteer – Softball	N/A	N/A	High School/ Middle School	03/02/2018	06/15/2018	N/A
8.	Colucci, Shannon	Approve	Elementary Teacher	9 MA +15	65,505.00	Kennedy School	01/01/2018	06/30/2018	Tenured Increase in Step from MA to MA+15 Acct#: 11-120-100-101-05
9.	Hyun, Sue	Approve	Special Education Teacher	5 MA +15	58,505.00	Roosevelt School	01/01/2018	06/30/2018	Non-Tenured Increase in Step from MA to MA+15 Acct#: 11-213-100-101-06
10.	Goman, Robert	Approve	Assistant Principal	N/A	\$109,200.00	Grant School	01/01/2018	6/30/2018	Increase from MA+60 to Doctorate Non-Tenured Plus \$2,025 DC Acct#: 11-000-240-103-03

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Code	Name	Action	Position	Degree/Step/ No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Term.	Discussion
11.	Cox, James	Approve	Paraprofessional	Step 7	\$19.25 per hr.	Franklin School	03/23/2018	03/23/2018	An additional 2 hours of compensation for accompanying on class trip—one on one aide to a special education student. Acct#:
12.	Vitasble, Sheri	Transfer	Paraprofessional	Step 1 \$17.75 per hr.	\$13,429.65 (pro-rated)	Kennedy School	03/12/2018	06/30/2018	Transfer from Roosevelt School 19.5 hrs. per week Acct#:11-213-100-106-18

XI.D. Paid Suspensions

Code	Employee	Action	Date Effective	Return Date	Discussion
1.	Employee ID#: 3304	Approve	03/02/18	03/22/18	
2.	Employee ID#: 2120	Approve	03/20/18	Until Further Notice	
3.	Employee ID#: 1134	Approve	03/14/18	Until Further Notice	

XI. E Resignation Acceptance

RESOLVED, upon recommendation of the Superintendent of Schools that the Board of Education accept the resignation of employee number 5245, retroactive to January 24, 2018.

DISCUSSION:

Mrs. Boyle asked if this goes back to the discussion we had in January. Dr. Lishak said yes.

MOTION: Mr. Giannakis

SECOND: Mr. Pennisi

VOTE: 8-0

*NOTE: All salaries, longevity, stipends & hourly rates for NJEA members or the Small Van Drivers' Association and non-affiliated staff are subject to change upon settlement of the agreement for the 2017/18 school year.

XII. FINANCE

1. Acceptance of 2018/2019 State Aid

Accept State Aid for the 2018/2019 school year as follows:

General Fund Aid:

Equalization Aid	\$6,636,433
Transportation Aid	305,134
Categorical Special Education Aid	2,230,194
Security Aid	112,479

Preschool Aid	\$ 52,800
Debt Service Assessment	(64,257)
Grand total payable to District	\$9,272,783

2. Acceptance and Submission of the Tentative 2018/2019 Budget

Approve the adoption and authorize the Interim Business Administrator to submit the 2018/2019 school district budget to the Middlesex County Superintendent of Schools as follows:

Fund 10	\$61,057,043
Fund 20	\$ 1,248,839
Fund 40	\$ 2,114,420
Total Budget	\$64,420,302

As per N.J.A.C. 6A:23A-7.3(a), the proposed budget provides for a maximum expenditure amount that may be allotted for travel appropriation of \$40,000.00. \$40,000 was budgeted in the 2017/2018 school year, of which \$ 13,846 was spent to date

BE IT FURTHER RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education approves the following amounts to be raised by taxes, which in final form, will be submitted to the Middlesex County Superintendent of School on or before May 14, 2018.

General Fund	\$48,630,525
Debt Service	\$ 1,857,182

BE IT FURTHER RESOLVED that the Board approves the use of Banked Cap in the amount of \$46,390 and the Health Care Cost Adjustment of \$367,207; and

BE IT FURTHER RESOLVED that the Board approves an appropriation from Emergency Reserve in the amount of \$98,000.00 for the 2018/2019 school year for the purpose of providing additional security measures in all schools that were unforeseeable.

3. Approval for Related Services Providers – 2017/2018

RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education approve the following related services appointment for special education students for the 2017/2018 school year:

Home Instruction/Bedside Instruction

Silvergate Prep
981 Rt. 22 West, Suite 202, Bridgewater, NJ 08807
February 1, 2018 through June 30, 2018
\$41.0 per hour (adjusted rate)

Child Study Team Assessments Provider

Carol J. Huddy, MA
39146 Otis Allen Road, #137
Zephyrhills, FL 33540
March 21, 2018 through June 30, 2018
\$650.00 per psychological evaluation
\$100.00 per hour for meeting attendance (minimum of one hour)

4. Submission of the 2018/2019 Annual Update of the 2017 – 2020 Three-Year Preschool Program Grant

Approve the submission of the 2018/2019 Annual Update to the 2017 – 2020 Three-Year Preschool Program Grant from the Division of Early Childhood Education (formerly ELLI).

5. Authorization to Close Bank Account for Temporary Notes

Authorize the Business Administrator to close the bank account with Investor's Bank for Temporary Notes for the Referendum effective March 7, 2018.

6. Approve Agreement for Participation in Coordinated Transportation Services with Somerset County Educational Services Commission

Approve the Resolution/Agreement for Participation in Coordinated Transportation Services with the Somerset County Educational Services Commission for the period of September 1, 2017 through August 31, 2018 in accordance with Tab XII.6.

7. Award Bid #09-18 – Sale of Surplus Equipment

WHEREAS, the South Plainfield Board of Education, pursuant to N.J.S.A. 18:18A-1 (et seq.) advertised for sealed bids for Bid #09-18 – Sale of Surplus Equipment on March 2, 2018; and

WHEREAS, in accordance with that advertisement, the bids were received, publicly opened and read aloud in the Conference Room of the Roosevelt Administration Building, 125 Jackson Avenue on March 13, 2018. A total of three (3) bids were received for the truck only. There were no bids for the Dell Monitors.

11. Approval of Nonpublic School Security Aid Program Purchase Order

Approve the Nonpublic School Security Aid Program Purchase Order through the Educational Services Commission of NJ for Holy Savior Academy in the amount of \$11,597.45 shown in Tab XII.11.

12. Approval for Professional Development Expenditures

Approve the following expenditures (registration, mileage, and conference fees), substitutes, and trips, which are compliant with State payment guidelines, employee job responsibilities and critical to the needs of the school district.

	<u>Name of Workshop</u>	<u>Dates</u>	<u>Amount</u>	<u>Person Attending</u>
1.	Accelerate Your Students: Use of the Target Language	4/30/18	\$239.00 11-000-223-580-11	Leonardo Perero
2.	El Repertorio Theatre	5/4/18	\$350.00 trans./tolls/parking 11-190-100-890-02	Aura Salazar
3.	NJTESOL	5/30- 6/1/18	\$434.00 20-241-200-500-11 Title III	Jae Han
4.	NJTESOL	5/30- 6/1/18	\$434.00 20-241-200-500-11 Title III	Christina DellaSala
5.	NJASBO Annual Conference	6/5-7/18	\$730.84 Registration, mileage, tolls, and fees 11-000-251-580-12	Stephen Fried
6.	NJASP Spring Conference	5/11/18	\$165.00 11-000-219-580-19	Amy Gallagher
7.	NJ Speech Language Hearing Association Convention	4/27/18	\$250.00 11-000-223-580-11	Chelsea Walsh
8.	Odyssey of the Mind State Finals	4/14/18	\$75.00 11-190-100-890-02	Jillian Tortora
9.	School Safety Specialist Certification Training	6/25-28/18	\$116.72 mileage/tolls 11-000-266-300-15	Kevin McCann

13. Change in Tuition Cost in Association with the Agreement Between the South Plainfield Board of Education and the Union County Educational Services Commission (UCESC)

On the January 10, 2018 Committee of the Whole Agenda, the tuition agreement between the South Plainfield Board of Education and the Union County Educational Services Commission was approved based on the home instruction tuition cost for a general education student at the rate of \$362.00 per week. As of February 22, 2018, the student was classified. Therefore, based on the existing agreement, the tuition cost for a special education student will be \$725.00 per week. State ID No.: 6715543189.

14. Award Bid #08-18 – Proposed Roof Replacement at Kennedy and Franklin Elementary Schools

WHEREAS, the South Plainfield Board of Education pursuant to N.J.S.A. 18:18A-1 (et seq.) advertised for sealed bids for Bid #08-18 Proposed Roof Replacements at Kennedy and Franklin Elementary Schools on February 14, 2018, and

WHEREAS, in accordance with that advertisement, the bids were received, publicly opened and read aloud in the First Floor Conference Room of the Roosevelt Administration Building, 125 Jackson Avenue, on March 13, 2018. A total of thirteen (13) bids were received.

NOW, THEREFORE, BE IT RESOLVED that the bid be awarded to VMG Group, 288 Cox Street, Roselle, NJ 07203, in the amount of \$1,789,000.00, subject to the terms and conditions of a contractual agreement pending reviews by Board Counsel, and which the Board President is authorized to execute on behalf of the Board.

15. Approval of Nonpublic School Security Aid Program Purchase Order

Approve the Nonpublic School Security Aid Program Purchase Order through the Educational Services Commission of NJ for Al-Minhaal Academy in the amount of \$191.27 shown in Tab XII.15

16. Approve Submission of the Application for the NJEA Frederick L. Hipp Foundation for Excellence in Education Grant

Approve the submission of the application for the NJEA Frederick L. Hipp Foundation for Excellence in Education Grant in the amount of \$10,000.00.

DISCUSSION:

Mrs. Boyle asked if this includes the budget. Mr. Seesselberg said yes and Mrs. Boyle said that she has questions on the budget and also has a question on the bills list.

Mrs. Boyle asked what Tuition/Arts/High School and Middle School meant. Mr.

Seesselberg said that is the Middlesex County School of Arts. Mrs. Boyle asked for Mr. Damato to answer these question. Mrs. Boyle said that it doesn't say the county or the codes and she doesn't know the codes so she is asking.

Mrs. Boyle asked if there are mental and behavioral health programs that will be introduced because right now the governor is talking about having extensive mental and behavioral health programs. She asked if it can be added if that comes down. Mr. Damato said that is added in. He said we were instructed by the county to put that in so it's in the there. Dr. Lishak said that it has a different title.

Mrs. Boyle asked if the calibration of the audiometer is quarterly or yearly. Mr. Damato said that it is yearly and that we usually send out a Request for Proposal. Mrs. Boyle said that the date of that is 9/30/17 and asked if she is still employed by us or retained by us. Mr. Damato said, yes, through June 30, 2018.

Mrs. Boyle said that under aide salaries, paraprofessionals are listed as aides and aides are also listed. She asked if that should all be paraprofessionals. Mr. Damato confirmed that they are all paraprofessionals. Mrs. Boyle said that there is a list of aides in another section as well. Mr. Damato said that they could be duty aides.

Mrs. Boyle asked if the salaries for guidance are split between the schools. She said that it doesn't show but she believes the guidance counselors for the grammar schools go from school to school. Dr. Lishak said that they are listed in a location code so they are charged to one particular building. They do travel but they have a home school so they are charged to that school. Mrs. Boyle said that she thought that they had two schools that go back and forth between. Dr. Lishak said that they do. Mrs. Boyle asked if it goes under one and Dr. Lishak said that is correct. Mr. Damato said you have to give a location. Mrs. Boyle said that is fine.

Mrs. Boyle asked if we were supposed to get IDEA aid. Dr. Lishak said, yes.

Mrs. Boyle asked if we changed our method of the way we pay for those for the different grades and is that reflected. Dr. Lishak said, yes.

Mrs. Boyle asked if the supervisor salaries are also split. Mr. Damato said, yes.

Mrs. Boyle asked if there is an increase under legal fees. She said that it has, 'plus percent increase'. Mr. Damato said that there is a small increase of five to ten thousand. Mrs. Boyle said that it just says percent, it doesn't have anything.

Mrs. Boyle said that is has 504 PD for Comp. Officer. Dr. Lishak said that is professional development. Mrs. Boyle said she thought that's what the PD was.

Mrs. Boyle said that at the top of page 14, under Schools, it has budget cut. She asked if the budget cut comes from things such as cable TV and the cell phones. Mr. Damato said

that he sees the amount and he's not sure exactly what that was but it was throughout all of these lines. He said we just went back and zeroed in on the exact cost from last year and then calculated our projected increases a little tighter.

Mrs. Boyle asked if we got the police security at a lower rate than we normally pay. Dr. Lishak said, no, what we negotiated for what we talked about is what we have until the end of this year. This is going forward so we haven't negotiated that. It is in at what the amount would be but that can change.

Mrs. Boyle asked what the water service is. She asked if it is all-inclusive because our fields here for the varsity, JV and Middle School are done by well water. Mr. Damato said that is for all of the water in all of the schools. It is a utility. It's for when you have a drink or flush the toilet. That's fresh water and not well water. Mrs. Boyle said that it just says other purchased property.

Mrs. Boyle said that under portable toilets there is no amount listed. Mr. Damato said that he thought we put that somewhere else in the budget. Mrs. Boyle said that is a necessity, otherwise people will have to go into the schools.

Mrs. Boyle asked if new security officers for schools listed on page 23 is for this year. Dr. Lishak said, no, that is for the 2018-2019 school year. Mrs. Boyle said okay because it says January of 2018 so it doesn't specify 2017-2018. Mr. Damato said that is just when it was entered into the budget but this is for the following year.

Mrs. Boyle asked if parental contract on page 25 is for Aid in Lieu. Dr. Lishak confirmed.

Mrs. Boyle asked if the Home Economics line will include new stoves or upgrades. Dr. Lishak said, no, not for this year. Mrs. Boyle said that is very old equipment. Mr. Damato said that we've been talking about that for a while now and we've been trying to come up with something really good for that area. He said that Tom has been doing a lot of the leg work. Mr. Damato said that it's not just the stove, it's the hoods and the suppression systems. It's not just buying new appliances. Mr. Damato said that we would like to include it in a future budget or maybe if there is money leftover in the referendum. There are various ways that we are looking into trying to get that done. We understand the same problem that you understand.

Mrs. Boyle said okay and she knows that the pots and pans and those kinds of things are very old. She asked if we are allowed to have an Amazon Prime account in the district because some of the things on Amazon Prime are almost $\frac{3}{4}$ less than if you go into a regular store to purchase.

Mr. Damato said that the problem is that under NJ Purchasing Law you have to have an encumbrance. With Amazon Prime you are just buying something with a credit card and you are getting reimbursed. We have allowed that in cases where teachers need to buy

supplies for a school event. Usually a student activity account money and I've allowed it in certain circumstances but not as a regular way to purchase because you really need to have a purchase order and an encumbrance before you can purchase materials and supplies and it doesn't work that way with Amazon Prime. Mrs. Boyle said that there is no way that you could have a credit card that could be used just for that without tax to make those purchases and then make them into a purchase order. Mr. Damato said that there is only one instance that we are using a card to purchase things for the MD class to go to Shop Rite and purchase things. The credit cards are not permitted and so it doesn't fit into the system of encumbrance that we are required to have. Mr. Roselle said that there are also purchasing laws so if we spend over a certain amount on one credit card with a vendor which is not that hard to do then we would have to go for quotes or things like that so there is no way we would be able to do that with just Amazon. Mrs. Boyle said it would save the district thousands of dollars.

Mrs. Boyle said that she sees a lot of renewal of licenses. She asked if Noviance one of those renewals. Mr. Damato said yes.

Mrs. Boyle said, under the salaries, when a teacher retires if they are already out of the district this still has the salary in there and bringing in somebody new will not be at the salary that somebody's been at but that still shows so that becomes a budget savings.

On page 48, under the pool rentals for the JCC. She asked if that included the pool officials. She said that she looked and she didn't see that unless the officials are in a different spot. Mr. Damato said that the officials are in a different spot. That is just the rental of the pool. Mrs. Boyle said that went up. It went up about \$2,000.00. Dr. Lishak said officials went up as well.

Mrs. Boyle asked if we have the total amount of debt that this district has at the present time. Mr. Damato said that we probably have, and he said not to quote him on the numbers exactly, but we probably have about 3.5 Million left on Roosevelt and we just borrowed \$29 Million. He said that we are probably in the area of \$33-34 Million. Mrs. Boyle said asked Mr. Damato if the Roosevelt School debt finishes if four or five years. Mr. Damato said that will end in two years.

Mrs. Boyle said that on page 3 of the bills list of the company that does that maintenance repairs was originally Tom's Automotive and it changed names. Mr. Damato said that is correct. They do all of the bus repairs. Mrs. Boyle said that was Tom's and the name changed. Mrs. Boyle asked if we have to go out for bid in June. Mr. Damato said that we go out for bid for that every year.

Mr. Giannakis asked if this is still a tentative budget. Mr. Damato said that this is a tentative budget. It goes to the County Superintendent tomorrow with all of the supporting documentation. The county superintendent has to review it. The Board can continue to review it and if the Board wants to make any changes between now and the adoption date of April 25th, you are permitted to do that. The County Superintendent may

say we want you to change this or change that so any one of those things can happen but he said that he anticipates that we will probably get it back in about a week to a week and a half and he is assuming that we will get it back to the county, they will tell us when we can advertise it. It needs to be advertised before the public hearing and then we have the public hearing and the vote to adopt the budget on April 25th.

RESOLVED, upon recommendation of the Superintendent of Schools that the Board of Education approve the foregoing resolutions.

MOTION: Mr. Giannakis SECOND: Mr. Pennisi VOTE: 8-0
Mrs. Boyle abstained on herself.

XIII. BUILDINGS AND GROUNDS

XIV. PUBLIC COMMENTS

Vivian Springfield, 120 Nunnick Lane, said that she is here to inform everyone about what she believes is the main cause of a systemic problem in this school district and it has been for years. She said that she hopes that you will work to immediately rectify it. There is a regulation mentioned in Policy 5331 that has not been disseminated for years throughout the school district. Mrs. Springfield quotes, "Policy and Regulation 5331 will be disseminated and communicated to all parents or legal guardians of pupils in the school in the beginning of each year and when a pupil enters the school after the beginning of the school year." Mrs. Springfield said that she is beseeching the Board to please ensure that this regulations 5331 – Management of Life Threatening Allergies in Schools is immediately disseminated throughout this school district as intended since the regulation speaks directly about the roles and responsibilities for managing food allergies which is essential to communicate to parents of students who have life-threatening allergies.

Mrs. Springfield said that she has been searching to become knowledgeable about the so-called regulations since her child first entered this school district in 2012. She asked how are we parents supposed to be a part of a multi-level team of individuals meant to manage our children's allergies when we parents have not even been informed about who is supposed to be doing what. She said that she cannot possibly make you understand in three minutes that communicating this information would be to all parents of students suffering from these chronic health impairments in the school district. Your proposed public relations plan for 2018-2021 speaks of openness and honesty in communicating with citizens.

Mrs. Boyle said that she was informed that Mrs. Springfield attended a policy committee meeting and you brought a policy from another town. Mrs. Boyle asked if she can have a copy of that policy. Mr. Seesselberg said to provide it to the Superintendent and they will distributed it.

XV. BOARD MEMBER COMMENTS

Mrs. Anesh said that she has no problem supporting the policy on the term limits for recognizing board members but she was curious as to why we have to have any kind of term limits on somebody's contribution to our district.

Mrs. Anesh said that she doesn't understand why, if somebody is here for 10 years and they do something that we feel is amazing, we can't recognize them because they've only been here 10 years. She said that she doesn't understand why we have to have term limits at all and she would like to have some insight on that.

Mr. Pennisi said that when the committee reviewed it they felt that time in the district was very important and that there were a lot of things that have gone on in the past that board members and teachers have accomplished and haven't been recognized because they left, went somewhere else and we just thought that time was important. Mrs. Anesh said that she can be here 20 years, do nothing but show up and you can have somebody that has been here for five or 10 years and do something absolutely amazing and she thinks we are limiting the way we want to appreciate people. She said that is her opinion and she wanted to make sure that was on record.

Mrs. Boyle said that we had a poster contest with the Knights of Columbus for anti-drug and alcohol. We had two winners, Gabriella Cicenja from Franklin School who did the anti-drug poster and we had Samantha Kolesar from Kennedy School who did the anti-alcohol poster. They received a \$50 check from the Knights so it was very good. They put a lot of work into their posters.

Mrs. Boyle thanked the Elks for their very generous donations and involvement with our students. They made donations to the bowling and color guard teams. The Italian American Club also made a donation to the color guard. She said the Knights of Columbus and the Squires who are always available to help out whenever they are asked to do an event. The American Legion, the Observer and TAP who are always on hand to promote student achievement along with teachers and staff. Also, for all of these organizations that make a big difference to the students and the teachers and staff when they have a request for items that are not in the budget.

Mrs. Boyle thanked everyone who attended the Education Foundation Top Golf Outing last night. There were 69 golfers and it was a good fundraiser for student scholarships.

Mrs. Boyle said that there are many upcoming events. There is a vendor show hosted by the Education Foundation at Roosevelt School from 10:00 a.m. – 4:00 p.m. on April 21st. The Suburban Women's Club luncheon and Fashion Show is on April 22nd and The Taste of South Plainfield is on April 23rd at the Senior Center from 6:00 – 9:00 p.m. We will be honoring businesses that have been here 30 plus years that were not recognized last year or businesses just attaining 30 years. Mrs. Boyle said that they are working on

Christmas in July. A lot of our students participate in that as the band, Chorus, robotics, those type of events.

Mr. Pennisi said, for the future, we have Robert's Rules and we are not supposed to engage the public when speaking. He said that it is supposed to go through the chair and he hopes that happens from now on. Board members cannot blurt out questions or comments while the public speaks unless it goes through the chair and the chair acknowledges the board member to speak and he expects that to happen from now on.

Mrs. Boyle said that she expects when committees invite people to be at their meetings that the entire board is made aware of that.

Mr. Pennisi said that meeting occurred before the last meeting. It happened in between meetings and it wasn't purposely done but we did take care of what Mrs. Springfield requested, we gave it to the Superintendent and she looked at all of the policies she brought in and compared them and he gave it to the board last week. He told Mrs. Boyle that there was no intent there.

Mrs. Boyle said to Mr. Pennisi that it wasn't put in the minutes either for everybody to see. Mr. Pennisi said that last weeks' minutes were not for that.

Mr. Pennisi said that he has another comment. He said that at a SEPAC Meeting, a board member, Mrs. Boyle, announced in public that we had two preschool students who weren't receiving services. He said that when he heard that got very upset and he called the superintendent the next day to find out if that were true, following the chain of commands which should be followed by everyone that is making a public announcement. It was found that no, there isn't anybody who was not evaluated or not receiving services. There were some who were evaluated and didn't meet the criteria. That's what happens when comments are made in the public just like comments are made here.

Mrs. Boyle said that he is right and that she asked the attorney that if a child who lives in the district, whether or not they go to our schools, if they are entitled to be evaluated and the attorney said yes, not by a teacher, but by a CST and that is what her questions was. She said that she did not blurt out that there were students that were not. She said that she asked the attorney that question.

Mr. Pennisi said that he was there and she did say that we have two like that are in our district, and that she publically said that. Mrs. Boyle said that those children are three years old.

Mr. Seesselberg said that this can be discussed elsewhere.

Mr. Chapman said that the Top Golf was very fun last night. He said that he, Mr. Cassio, and Mrs. Boyle were there and it was a very good time and a very fun event. Mr. Chapman said that he wants to encourage all of the students to participate in the Tiger

Logo Contest. He said that he thinks that it will be a lot of fun for the students.

Mr. Chapman told Mr. Damato, Dr. Lishak and Mr. Fried that they did great work on the tentative budget. Budgeting is becoming extremely difficult. It's always hard and it's becoming more and more difficult each year and he said that he wanted to publicly say that he's extremely disappointed with the amount of additional financial state aid that we received this year. The governor came out and was very proud of the fact that he increased the aid by some \$238 Million dollars and we got \$81,000. Mr. Chapman said that we should band together as a community and start to reach out to our leaders and our legislatures and ask why we get less than a 1% increase and what some of the other districts got was astronomical. He said that we want to pay our teachers as fair as they should be paid like everybody else but when we only get less than 1% of additional state aid it really makes budgeting difficult.

We have another challenge on our hands with additional security and safety that we have to put into our schools. Suddenly, out of nowhere, we have to come up with hundreds of thousands of dollars to do this. It's hard work and he thinks we should all reach out to our legislatures and our representatives and question them and put some pressure on them because we have one that is local and he said that if he's not mistaken, he sits on the School Budget and Appropriations Committee. Mr. Chapman said to join together, reach out and maybe put some pressure on them.

Mr. Seesselberg said that in addition to that, the \$81,000 is not even guaranteed because until the legislature approves the budget and the budget is finalized.

Mr. Giannakis said that he agrees with Mr. Chapman. He would love to know what their funding formula was because we were the absolute lowest in Middlesex County. It will be nice to know how they figured that out. We may not have gotten the lowest number but percentage wise, we were the lowest.

Mr. Giannakis said that he was away this weekend and he missed a tremendous event that happened Saturday night and he said that it is his understanding that our Superintendent, on her own, took on the entire Wizards team.

Mr. Giannakis said that he would also like to thank Mr. Wiggins and his crew for another snow storm and another State of Emergency. They managed to get the schools open the very next day and he thanked them for that.

Mr. Giannakis also threw a shout out to our competition cheerleaders. They finished third in states and their stunt group took first in every single competition this year. He said that is great and they are a young team. Mr. Giannakis also wished everyone a happy holiday.

Mrs. Boyle said to Mr. Chapman that Governor Murphy is supposedly looking at and re-reviewing the state aid funding as of today so let's hope he reviews what we were given.

Mr. Seesselberg thanked the business office for the work on the budget. He said that this was the first budget printout from Systems 3000 so some of the headings are not what some are familiar with. He also thanked them for taking the time and all the board members can go in and make an appointment with the BA office and go over individual numbers and answer all your questions that way.

Mr. Seesselberg said that he missed Dr. Lishak's lay-up but it is on video. He said that he showed up right when they were doing the baseball bit.

Mr. Giannkais said that something we did in the past was board members would just e-mail the budget questions in and then the business office can provide answers that way rather than tying up their time meeting in the office.

Mr. Seesselberg said that this budget printout was a little more confusing than what we did in previous years. Mr. Seesselberg said that he would like to wish everyone a happy Passover, Easter and Spring Break. However you celebrate it, wherever you celebrate.

XVI. EXECUTIVE SESSION

RESOLVED, pursuant to the Open Public Meetings Act (N.J.S.A. 47:1A-1, *et. seq.*) that the Board meets in closed session at this time to discuss confidential matters pertaining to: (select one or more)

1. a matter rendered confidential by federal or state law
2. a matter in which release of information would impair the right to receive government funds
3. material the disclosure of which constitutes an unwarranted invasion of individual privacy
4. a collective bargaining agreement and/or negotiations related to it
5. a matter involving the purchase, lease, or acquisition of real property with public funds
6. protection of public safety and property and/or investigations of possible violations or violations of law
7. pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
8. specific prospective or current employees unless all who could be adversely affected request an open session.
9. deliberation after a public hearing that could result in a civil penalty or other loss

BE IT FURTHER RESOLVED that the matters discussed in closed session shall be made public as soon as the need for confidentiality no longer exists.

MOTION: Mr. Giannakis

SECOND: Mr. Pennisi

VOTE: 8-0

Mr. Seesselberg said returning to Item IX, #2 as amended as we received them tonight. There were no changes that we did.

DISCUSSION:

Mrs. Boyle said that you are using the word, “administrator” in those minutes. That word was never used, that’s a mistruth and it does matter. Mrs. Boyle said that she is not supporting the amendment, the change that you are keeping.

MOTION: Mr. Giannakis SECOND: Mr. Pennisi VOTE: 5-3
Mrs. Anesh, Mrs. Boyle, Mrs. Wolak voted no.

XVII. ADJOURNMENT

There being no further business of the Board, there was a motion to adjourn at 8:07 p.m.

MOTION: Mr. Giannakis SECOND: Mr. Pennisi VOTE: 8-0

Respectfully submitted,

James J. Damato
Interim Business Administrator/Board Secretary