

SOUTH PLAINFIELD PUBLIC SCHOOLS

Administration Offices
125 Jackson Avenue
South Plainfield, NJ 07080
908.754.4620

Request for Use **MUST** be
filed 10 days in advance

PERMIT NUMBER

Today's Date: _____

Approved _____
Denied _____

*Bus. Office/Supt. Approval _____

***Approval not granted until signed here**

APPLICATION FORM FOR THE USE OF PUBLIC SCHOOL FACILITIES

E-Mail Address: _____ Phone No. _____

Name of Organization: _____

Name of Person/Sponsor Applying: _____

Address of Person/Sponsor Applying: _____

(NOT school address) _____

CERTIFICATE OF INSURANCE (MUST be attached)

Current _____ SP Bd. of Ed. as Certificate Holder _____ SP Bd. of Ed. as Additional Insured _____

FACILITY REQUESTED:

High School	_____	Riley Elementary	_____
Middle School	_____	Roosevelt Elementary	_____
Franklin Elementary	_____	Administration Building	_____
Grant 5 th /6 th	_____	Frank Jost Field	_____
Kennedy Elementary	_____		

SPACE REQUESTED: If request is for School Grounds, check here _____

All-Purpose Room	_____	\$ _____
Auditorium	_____	\$ _____
Gymnasium	_____	\$ _____
Cafeteria	_____	\$ _____
Classroom	_____	\$ _____
Library	_____	\$ _____
Other	_____	\$ _____

EQUIPMENT:

Tables	_____
Chairs	_____
Podium	_____
Microphones	_____
Other	_____

PERSONNEL:

HOURLY RATE:

Head Custodian	_____	\$ _____
Custodian	_____	\$ _____
Electrician (approx.)	_____	\$ _____
A.V. Operator (approx.)	_____	\$ _____
Stage Crew (approx.)	_____	\$ _____

Office Use Only:
Total **ESTIMATED** Cost

Cafeteria Personnel: Please make arrangements with HS Cafeteria Manager, x277.

MUST BE COMPLETED: Estimated No. of Participants (per occasion) _____

Purpose of Use: _____

Date(s) of Use: _____ Day(s) of Week: _____

Times (Set-up to Break-down): _____ Exceptions: _____

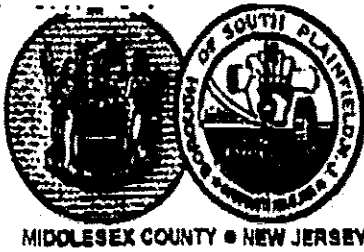
Admission Fee: \$ _____ Disposition of Proceeds: _____

Sponsor hereby agrees to the terms and conditions of facility usage.

(Signature of Sponsoring Person)

(Approved by Building Administrator)

(Date)



BOROUGH of SOUTH PLAINFIELD

BUREAU OF FIRE PREVENTION

J.A. ABRUZZESE, FIRE OFFICIAL
123 MAPLE AVENUE, SOUTH PLAINFIELD, N.J. 07080
(908) 754-4761 FAX (908) 754-1347

Return to
Fire Prevention
Bureau, NOT
Bd. of Ed.

APPLICATION FOR PERMIT

The Uniform Fire Code states:

"Permits shall be required, and obtained from the local enforcing agency for the activities specified in this section, except where they are an integral part of a process or activity by reason of which a use is required to be registered and regulated as a life hazard use. Permits shall at all times be kept in the premises designated therein and shall at all times be subject to inspection by the fire official." [N.J.A.C. 5:70-2.7(a)]

Date of application: _____

Location where activity will occur _____

Date _____ Time _____

Applicant Name _____ Address _____

Organization Name _____

Phone/Fax Number _____ Emerg.# _____

Block/Lot _____ Registration# _____

The above named applicant hereby requests permission to conduct the following activity at the above indicated location:

And for the keeping, storage, occupancy, sale, handling or manufacture of the following:

(State quantities for each category to be stored, or used and the method stored or used:)

I hereby acknowledge that I have read this application, that the information given is correct, and that I am the owner, or duly authorized to act in the owner's behalf and as such hereby agree to comply with the applicable requirements of the fire code as well as any specific conditions imposed by the fire official.

Applicant Signature _____

Fire Official Signature _____

Fee Amount _____

Permit Type _____

Note: There are five types of permits. See attached sheets for type and fee.

Type 1 Permit - \$ 42.00

1. Bonfires;
2. The use of a torch or flame-producing device to remove paint from, or seal membrane roofs on, any building or structure;
3. The occasional use of any non-residential occupancy other than Use Groups F, H or S for group overnight stays of persons over 2-1/2 years of age, in accordance with section F-709.0 of the Fire Prevention Code;
4. Individual portable kiosks or displays when erected in a covered mall for a period of less than 90 days, and when not covered by a Type 2 permit;
5. The use of any open flame or flame producing device, in connection with any public gathering, for purposes of entertainment, amusement, or recreation;
6. Welding and cutting operations except where the welding and cutting is performed in areas approved for welding and is registered as a type B Life Hazard use;
7. The possession or use of explosives or blasting agents, other than model rocketry engines regulated under N.J.A.C. 12:194;
8. The use of any open flame or flame-producing device in connection with the training of non-fire service personnel in fire suppression or extinguishment procedures;
9. The occasional use in any building of a multipurpose room, with a maximum permitted occupancy of 100 or more for amusement, entertainment or mercantile type purposes.
10. The storage or handling of class I flammable liquids in closed containers of aggregate amounts of more than 10 gallons, but not more than 660 gallons inside a building, or more than 60 gallons, but not more than 660 gallons outside a building.
11. The storage or handling of class II or IIIA combustibile liquids in closed containers of aggregate amounts of more than 25 gallons, but not more than 660 gallons inside a building, or more than 60 gallons, but not more than 660 gallons outside a building.
12. Any permanent cooking operation that requires a suppression system in accordance with N.J.A.C. 5:70-4.7(g) and is not defined as a life hazard use in accordance with N.J.A.C. 5:70-2.4.
13. The use as a place of public assembly, for a total of not more than 15 days in a calendar year, of a building classified as a commercial farm building under the Uniform Construction Code.

Type 2 Permit - 166.00

1. Bowling lane resurfacing and bowling pin refinishing involving the use and application of flammable liquids or materials;
2. Fumigation or thermal insecticide fogging;
3. Carnivals and circuses employing mobile structure used for human occupancy;
4. The use of a covered mall in any of the following manners:
 - (a) Placing or constructing temporary kiosks, display booths, concession equipment or the like in more than 25 percent of the common area of the mall;
 - (b) Temporarily using the mall as a place of assembly;
 - (c) Using open flame or flame devices;
 - (d) Displaying liquid or gas-fueled powered equipment; or
 - (e) Using liquefied petroleum gas, liquefied natural gas, and compressed flammable gas in containers exceeding 5 pound capacity.
5. Storage outside of buildings of LP-gas cylinders when a part of a cylinder exchange program.

Type 3 Permit - 331.00

1. Industrial processing ovens or furnaces operating at approximately atmospheric pressure and temperature not exceeding 1400 degrees Fahrenheit which are heated with oil and gas fuel or which contain flammable vapors from the product being processed;
2. Any wrecking yard or junk yard; or
3. The storage or discharge of fireworks.

Type 4 Permit - 497.00

1. Storage or use at normal temperature and pressure of more than 2000 cubic feet of flammable compressed gas or 6000 cubic feet of non-flammable compressed gas;
2. The production or sale of cryogenic liquids; the storage or use of more than 10 gallons of liquid oxygen, flammable cryogenic liquids or cryogenic oxidizers; or the storage of more than 500 gallons of non-flammable, non-toxic, cryogenic liquids;
3. The storage, handling, and processing of flammable, combustible, and unstable liquids in closed containers and portable tanks in aggregate amounts of more than 660 gallons;
4. To store or handle (except medicines, beverages, foodstuffs, cosmetics, and other common consumer items, when packaged according to commonly accepted practices):
 - (a) More than 55 gallons of corrosive liquids;
 - (b) More than 500 pounds of oxidizing materials;
 - (c) More than 10 pounds of organic peroxides;
 - (d) More than 500 pounds of nitromethane;
 - (e) More than 1000 pounds of ammonium nitrate;
 - (f) More than one microcurie of radium not contained in a sealed source;
 - (g) More than one millicurie of radium or other radiation material in a sealed source or sources;
 - (h) Any amount of radioactive material for which the specific license from the Nuclear Regulatory Commission is required; or
 - (i) More than 10 pounds of flammable solids.
5. The melting, casting, heating, treating, machining or grinding of more than 10 pounds of magnesium per working day; or

Type 5 Permit - 1,380.00

1. Reserved.